

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 11/9/2021

Report Date: 10/27/2021

Report No: 4.

Submitted By: Barbara Pyeatt

Subject: Approve the award of RFP 2021-06 Water & Wastewater Analytical Services to Aqua Environmental Testing Laboratory. *(David Nunnelley, Acting Public Works Director)*

Fiscal Impact:

Amount Budgeted: \$97,427

Fund: 081-5603-432-5747 and 081-5703-461-5747

Additional Fiscal Impact:

Recommendation: Approve the award and authorize staff to proceed with a professional services agreement.

Background: RFP 2021-06 scope of work is to provide the City of Alamogordo with a full-time professional analytical laboratory and testing services of the various components of its water and wastewater operations.

The RFP was advertised on September 5th 2021 in both the Alamogordo Daily News and the Albuquerque Journal. One responsive proposal was received on September 24th 2021. Aqua Environmental Testing Labrotaory.

The proposal was reviewed and determined to be acceptable and in compliance with the terms and conditions of the RFP.

Copies of the proposal from Aqua Environmental Testing Labroatory is available at the Purchasing Department.

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 11/9/2021

Report Date: 11/02/2021

Report No: 5.

Submitted By: Evelyn Huff

Subject: Consider, and act upon, Resolution 2021-42 requesting written approval from the Local Government Division of the Department of Finance and Administration, State of NM for the revised budget numbers computed as of November 9, 2021. (*Evelyn Huff, Finance Director*) **(Roll Call Vote Required)**

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact: Beginning Cash Balances \$69,595,645

Revenues \$ 547,688 Increase

Expenditures \$ 1,542,860 Increase

Transfers In \$ 995,172 Increase

Transfers Out \$ 995,172 Increase

Recommendation: Approve the Resolution

Background: The City Commission adopted the FY 2021-2022 budget on May 11, 2021. The Department of Finance & Administration granted approval of the City of Alamogordo's Fiscal Year 2021-2022 Final Budget on August 12, 2021. Resolution 2021-42 amends the budget to reflect a more true and accurate projection of the actual revenues and expenditures. A summary and explanation of the revisions are attached for your review.