



City of Alamogordo

Purchasing Department • 2600 N Florida • Alamogordo, New Mexico 88310 • (575) 439-4116 FAX (575) 439-4117

October 29, 2021

To: All Bidders

Re: **Addendum No. 1**

RFP No. 2021-08 On-Call HVAC Repair and Maintenance Services

Each bidder shall acknowledge receipt of this Addendum Number One (1) by including in Proposal packet. This addendum will not be counted as part of the maximum page limit.

Addendum Number 1 is issued to provide changes and/or clarifications to the above referenced RFP as per the following:

Change: Section B ‘Proposal Format’ on page 12,

Delete last bullet point:

- Proposals shall be delivered in sealed envelopes which shall be clearly marked “**RFP 2021-06 Water & Wastewater Analytical Testing Services**” on the outside of the envelope. Proposals shall be signed by a representative authorized to bind the company.

And replace with:

- Proposals shall be delivered in sealed envelopes which shall be clearly marked “**RFP 2021-08 On-Call HVAC Repair and Maintenance Services**” on the outside of the envelope. Proposals shall be signed by a representative authorized to bind the company.

Change: Attachment 1 Paragraph e

Delete paragraph e:

e. Guarantee – when applicable the contractor shall furnish a two-year guarantee of workmanship and materials, dating from time of acceptance of the project and shall make good any defects which may occur during that period. If any special guarantees in excess of the two-year period are specified by the manufacturer, these guarantees shall take precedence over the two-year period guarantee. Upon completion of work, and before final payment or release of retainage, submit, and obtain from each subcontractor, material supplier and equipment manufacture general warranties.

Replace with:

e. Guarantee – when applicable the contractor shall furnish a **one** (1) year guarantee of workmanship and materials, dating from time of acceptance of the project and shall make good any defects which may occur during that period. Five (5) years on compressor and / or heat exchanger. If any special guarantees more than the **one** (1) year period are specified by the manufacturer, these guarantees shall take precedence over the **one** (1) year period guarantee. Upon completion of work, and before final payment or release of retainage, submit, and obtain from each subcontractor, material supplier and equipment manufacture general warranties

Question: Is there an equipment list available by location?

Answer: Not at this time.

Question: In lieu of an equipment list, would we be allowed to schedule a site(s) visit to get the pertinent equipment data for purposes of preparing our proposal?

Answer: Due to staffing shortage that will not be possible.

All other provisions of the Contract Documents shall remain unchanged. This addendum is hereby made part of the Contract Documents. Each bidder shall acknowledge receipt of this Addendum Number One (1) using the attached acknowledgement page and submit with each copy of the proposal (not included in page count).

Thank You,

Barbara Pyeatt
Chief Procurement Officer

ADDENDUM ACKNOWLEDGEMENT

ADDENDUM NO. 1

RFP No. 2021-08 On-Call HVAC Repair and Maintenance Services

Received By: _____

Date Received: _____

Business Name: _____

Name: _____

Signature: _____