

William Prokop
CITY MANAGER
843-525-7070



Kay McIntyre
Procurement Administrator
(843) 525-7079

CITY OF BEAUFORT
1911 Boundary Street
BEAUFORT, SOUTH CAROLINA 29902

RFP 2023-105
COPIER-PRINTER SERVICES
ADDENDUM 1: REQUIREMENTS AND TERMS – PRICE ADJUSTMENT

This Addendum No. 1 to RFP 2023-105 COPIER-PRINTER SERVICES is issued by the City of Beaufort Finance Department. Except as modified by this Addendum No. 1, all areas of the RFP not specifically mentioned in or affected by this Addendum shall remain unchanged.

Prices shall remain firm, for a minimum of three (3) years. If needed, the vendor must account for price increases during years two and three in their bid proposal. If the contract is extended past the first three years, written requests for increases in price may be submitted in writing to the Finance department.

All Bidders shall acknowledge receipt and acceptance of this Addendum No. 1 by signing in the space provided in the RFP Signature Page. Bids submitted without this Addendum may be considered non-responsive.