



COUNTY COUNCIL OF BEAUFORT COUNTY
BEAUFORT COUNTY PURCHASING DEPARTMENT
106 Industrial Village Road, Beaufort, SC 29901

To: All Bid Document Holders
Date: December 20, 2017

ADDENDUM #1
Design Build Project for Two EMS Stations for Beaufort County

RFP # 011618E

The following information and attachments will amend, modify, and/or clarify the bid documents described above and are hereby part of the same. Please incorporate these items into the bid documents for the above referenced project. Please acknowledge receipt of this on the bid form.

1. **Section II Basis of Design, page 4:** Change “Building designs shall be identical to provide for the most cost effective construction” to “Building designs shall be identical, unless site conditions require otherwise, providing for the most cost effective construction.”
2. **Section III Scope of Services, page 6, item 15:** Those budget items enumerated are to be included in the proposal. Beaufort County seeks the proposal with the most value to the citizens of Beaufort County. Proposers should, to the best of their ability, adhere to the advertised budget limits. However, all reasonable proposals will be considered and proposers should not be artificially constrained by existing budget limitations. Beaufort County is committed to providing these EMS stations.
3. **Section III Scope of Services, page 7, item 15e:** Should read “Cost of wetland services if required on property acquired in Southern Beaufort County is not included in the budget.”
4. **Electronic Submittal Requirements, page 8:** In the last paragraph omit the word “pricing” in reference to being the first upload if more than one upload.
 - a. Pricing “Fee Proposal” shall be included in a separate sealed envelope delivered to Beaufort County Purchasing prior to the date and time listed in the RFP.
5. **Section V – Submission Requirements, item 2 Work Plans:** Add item 2a. Time is of the essence to complete both EMS stations. However it is not a requirement to build them concurrently.
6. **Section V – Submission Requirements, item 7a DBC Fee Proposal Shall Include:** Omit item “v” Construction Manager Overhead and Profit. This cost shall be included in the construction cost.
7. **Section V – Submission Requirements, item 7b DBC Fee Proposal Shall Not Include:** Change item “i” to read “Construction costs including general conditions, bonds, insurance and contractor/construction manage overhead and profit.
8. **Exhibit “B” – Small and Minority Business Participation:**
 - a. Submission of pages 26 through 32 of Exhibit B will **NOT** be required for this proposal. It will be required of the General Contractor/Construction Manager at the time the projects are bid out for construction.



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- b. Provide a small and minority business outreach plan as described in the new exhibit “B-1”, included herein.
9. **Exhibit “F” – Shanklin Road Site:** B. Glover is shown on the exhibit as a private unpaved road. This road has not been deeded and recorded. The proposer does not need to include any design for relocating or accommodating, in any way, this road on the property.

Should you have any questions regarding this, please call the Beaufort County Engineering Division at (843) 255-2304. As always, we appreciate your interest in doing business with Beaufort County.

Sincerely,

Original Signed

Dave Thomas, CPPO, CPPB
Purchasing Director
Beaufort County

Attachment – Exhibit B-1

AEA/JRM

EXHIBIT B-1

Small and Minority Business Outreach Plan Design Build Project for Two EMS Stations for Beaufort County RFP # 011618E



Beaufort County recognizes that the South Carolina General Assembly, in South Carolina Code of Laws Section 11-35-5210, has declared that businesses owned and operated by minority persons have been historically restricted from full participation in our free enterprise system to a degree disproportionate to other businesses; and that it is in the state's best interest to assist minority-owned businesses to develop fully as a part of the state's policies and programs which are designed to promote balanced economic and community growth throughout the state.

Beaufort County policy prohibits any and all discrimination against persons or businesses in pursuit of procurement opportunities with the County. Beaufort County wishes to ensure that those businesses owned and operated by minorities are afforded the opportunity to fully participate in its overall procurement process for goods and services. Further, Beaufort County seeks to ensure that its small businesses are likewise afforded the same participation opportunity as minority businesses. **Consequently, unless self-performing 100% of the project scope of work with its workforce/staff, the County will require the Design-Build Proposer to include with its proposal a "small and minority business outreach plan" that should address at least the following:**

- Provide a description of the strategies, approaches, and specific steps the team will take to utilize small and minority businesses (SMBs) on this project:
 - Include the name and title of the person responsible for administering the SMB business outreach plan during the pre-construction and construction phases;
 - Describe the team's methods for identifying and contacting SMBs (such as advertising through media outlets, government agencies, industry associations, referrals, and/or relationships);
 - Describe any specific actions the team will use to develop subcontract requirements (such as task breakdowns and delivery schedules) that encourage and permit maximum participation by SMBs;
 - Include a list of anticipated SMBs (company name, address, point of contact, telephone number, and e-mail address); and
 - Describe how the team will ensure successful implementation of the SMB business outreach plan during the construction phase, to include the team's process for monitoring and ensuring prompt payment to any subcontractors.

Notes:

- (1) If self-performing 100% of the project with your own workforce/staff on your payroll, you do not need to submit the SMB outreach plan; but you must complete and submit the Self-Performance Affidavit form provided herein.
- (2) For a listing of SMBs, you may utilize the online business directories provided by the [SC Governor's Office of Small and Minority Business Assistance \(OSMBA\)](http://www.osmba.sc.gov) at www.osmba.sc.gov and/or the [SC Department of Transportation \(SCDOT\)](http://www.scdot.org) at www.scdot.org.
- (3) SMBs submitting as a Proposer for this solicitation must also submit a SMB business outreach plan.

Self-Performance Affidavit

If intending to self-performing 100% of the project with your own workforce/staff on your payroll, please sign below and return this page with your bid/proposal.

If self-performing 100% of the project with your own workforce/staff on your payroll, you do not need to submit the small and minority business outreach plan.

Should you have any questions, please send an email to compliance@bcgov.net or call 843-255-2354.

I hereby certify my company's intent to perform one hundred percent (100%) of the work required for:

Project Name: _____

Bid/Proposal Number: _____

By signing this affidavit, I further certify that my company has the capability to perform and will perform all elements of the work on the project referenced above with my company's employees.

I further agree to provide additional information or documentation requested by Beaufort County in support of the above statement.

If a need to subcontract all and/or some of my company's work on this project arises, I will notify the Beaufort County Compliance Officer in writing within three (3) business days.

Name of Company

Authorized Representative Name

Signature

Title

Date

State of _____ County of _____

Subscribed and sworn to before me this _____ day of _____ 20____

Notary Public _____ My Commission Expires: _____