



REQUEST FOR PROPOSALS #23-007
911 Center Dispatching Console Furniture
BID OPENING:
Thursday, July 27, 2023 at 10:00 AM EDT

SCOPE Peach County Board of Commissioners and Peach County E911 are seeking proposals for custom-made 911 Center Dispatching Console Furniture.

GENERAL COMPLIANCE

NOTE TO PROPOSERS: Proposal submission does not constitute an agreement or a contract with the Peach County Board of Commissioners or Peach County E911.

NO RESPONSE: Proposers unable or unwilling to submit a sealed proposal should immediately return the "Proposer Response Form" only with "No Response" marked clearly on the outside of the envelope. Any proposer not submitting a proposal is encouraged to indicate the reason(s) for not participating.

ALTERNATE PROPOSALS: It is not the intention of the specifications contained herewith to eliminate any proposer; however, quoted items must equal or exceed stated specifications.

INDICATION OF COMPLIANCE: The proposer shall indicate compliance with either a "Yes" or a "No" for each item specification. Blank spaces shall be considered noncompliance. Any deviation from the specification or where submitted literature does not fully support meeting the specification(s) must be clearly cited on the attached page labeled "EXCEPTIONS TO PROPOSAL SPECIFICATIONS AND/OR COMMENTS." No deviation below "minimum" specifications will be accepted.

Additional Information: While not necessary, the proposer may include any product brochures, software documentation, sample reports, or other documentation that may assist Peach County E911 in better understanding and evaluating the proposer's response. Additional documentation shall not serve as a substitute for other documentation which is required by the Request for Proposals (RFP) to be submitted with the proposal.



At the time of submission, each proposer will be presumed to have inspected the site(s), if necessary, and to have read the scope and to be thoroughly familiar with the project plans and contract documents (including all addenda). The failure or omission of any proposer to examine any form, instrument, or document shall in no way relieve any proposer from any obligation with respect to this proposal.

All proposals and submitted information become the property of Peach County and will not be returned to the proposer.

PROPOSAL SUBMISSION: All pages of the original signed hardcopy shall be initialed in ink on the lower right-hand corner. Typed quotation sheets are preferred; however, if hand written, the sheets must be legible and in ink. Any pricing information that is illegible may result in the rejection of the proposal.

The proposer must submit one original signed hardcopy, and three (3) duplicates. These must be sealed in a container with the project name, the proposer's name, and the opening date clearly marked on the outside of the container. The cover of the original proposal should be marked "Original" and the covers of the duplicates should be marked "Copy." The proposal shall be addressed and delivered to:

Peach County Purchasing Department, RFP 23-007, 213 Persons Street, Fort Valley, GA 31088 prior to proposal opening.

ANY PROPOSALS NOT RECEIVED PRIOR TO THE SCHEDULED OPENING DATE AND TIME WILL BE REJECTED.

FAILURE TO SUBMIT REQUIRED DOCUMENTATION: Failure to submit ALL forms and information required in this RFP may be grounds for disqualification.

LIABILITY: Peach County is not liable for any expenses incurred in connection with the preparation of proposals.

METHOD OF PROCUREMENT: Shall be in conformance with Peach County Purchasing Policies as adopted by Peach County Board of Commissioner for Peach County.

GEORGIA OPEN RECORDS LAW: At the time a proposal is submitted to Peach County, the proposer shall identify any information that is submitted as part of the proposal that is proprietary or confidential in nature and not subject to release for public inspection. The Purchasing Agent will protect any proprietary or confidential information to the extent allowable under the GEORGIA Open Records Act.

NEW GOODS, FRESH STOCK: Unless otherwise specifically stated, all Contractors shall provide new commodities, fresh stock, latest model, design or package.

COMPLIANCE WITH LAWS AND REGULATIONS: Each proposer shall comply with all Federal, State & Local regulations concerning this type of service.



METHOD OF AWARD: The award will be based upon the weighted evaluation criteria established in the request (when applicable), and upon the lowest responsive and responsible proposer complying with specifications on each item.

Peach County Board of Commissioners reserves the right to consider as a part of the proposal evaluation the stated warranty, stated delivery schedule, service, features, upgrades, and payment terms. Peach County Board of Commissioners reserves the right to reject any and all proposals, to award any proposal in whole or in part, and/or to waive any irregularities or minor immaterial defects in any and all proposals. The right is also reserved to award proposals based on the best interest and/or most advantageous to the Peach County. Peach County Board of Commissioners may also consider any alternative proposal that meets its basic needs.

PRICING: All prices shall be quoted exclusive of any taxes. Peach County Board of Commissioners is exempt from Federal excise, transportation and/or Georgia sales tax. Any items supplied directly to Peach County from a supplier/manufacturer are exempt from sales tax. Any items purchased by a contractor that will be used in the fulfillment of a contract are not exempt from sales tax.

In case of a discrepancy in the extension of a unit price, the unit price shall govern the total price.

Proposers must provide manufacturer's product literature if available and appropriate with the proposal submission.

Proposals shall remain firm and open to acceptance by Peach County Board of Commissioners for a minimum period of sixty (60) days after the proposal opening. If the time period has expired Peach County Board of Commissioners could request a letter from proposers asking to extend the time period.

A Notice to Proceed will be issued once the agreement has been signed by both parties and all required paperwork herein described is received by the Peach County.

DELIVERY SCHEDULE: Delivery date shall be specified on each item quoted. The vendor will be expected to fulfill the delivery as specified.

PAYMENT: The proposal must clearly state the payment terms, including prompt payment discounts and payment due dates. Discounts should be figured into the unit price of the quoted item. The Peach County reserves the right to select the most beneficial terms.

TERMINATION OF CONTRACT: If any of the provisions of this Contract are violated by the proposer such breach shall constitute a default. In the event of a default, the Owner may serve written notice upon the proposer of its intention to terminate the Contract, such notice to contain the reasons for such intention to terminate the Contract, and unless within ten (10) days after the serving of such notice upon the proposer, such violation or delay shall cease and satisfactory arrangement of correction be made, the Contract shall, upon the expiration of said ten (10) days, cease and terminate. Peach County shall be authorized to terminate for its own convenience all contracts for the procurement of supplies and services



when the Department Head determines in writing that such termination will be in the best interest of Peach County.

SAFETY: The successful proposer must perform work in a safe and timely fashion, maintain a clean and safe work environment, follow safety requirements established by OSHA and Peach County, and may be required to provide safety equipment. If, in the opinion of Peach County, safety precautions are not in existence, work will cease immediately until corrective action is taken. Work will begin again only when vendor demonstrates to the satisfaction of Peach County that conditions are without risk.

INSURANCE REQUIREMENTS: The successful proposer covenants and agrees to maintain and keep in force during the term of the contract insurance policies in the following minimum amounts:

Type of Insurance	Limits
Worker's Compensation	\$ 500,000
Commercial General Liability	\$1,000,000/\$2,000,000 aggregate
Commercial Automobile Liability	\$1,000,000

On all liability policies of insurance proposer shall have the Peach County named as an additional insured and shall further require that their liability carrier(s) notify Peach County at least thirty (30) days prior to the effective date of any change(s) in or cancellations of said insurance policies. A current copy of proposer's insurance certificate providing proof of insurance as stated above must be on file in the Purchasing Department prior to the proposal award. Submission of an Evidence of Insurability from your provider or an Insurance Certificate copy may be included with the proposal package.

HOLD HARMLESS AGREEMENT: The proposer covenants to save, defend, keep harmless, and indemnify Peach County and all of its officers, departments, agencies, agents, and employees from and against all claims, loss, damage, injury, fine, penalties, and costs including court costs and attorney's fees, charges, liability, and exposure however caused resulting from, arising out of, or in any way connected with the proposer's negligent performance or non-performance of the terms of the contract.

CONTRACTOR STATUS: Proposer understand and agrees that its employees, agents, or sub-proposers are not employees of Peach County for any purpose whatsoever.

PROPOSER'S QUALIFICATIONS: Proposer must demonstrate to the satisfaction of Peach County that he/she has adequate equipment, personnel, experience and understanding of the specifications to perform service under the contract.

No contract will be awarded to any proposer who, in the opinion of Peach County, is not qualified to perform satisfactorily due to a previously unfavorable performance, reputation or lack of experience, capital, organization, equipment, and/or personnel to conduct and complete the services in accordance with the terms and conditions of the contract.



Successful proposer must comply with Peach County's ordinances relating to Occupational License Fees, Business Licenses, payroll and net profits and any other ordinances which may apply to any particular proposal package.

PROPOSER PREFERENCE: Pursuant to KRS 45A.494, which is incorporated herein by reference: "a resident Proposer of the Commonwealth shall be given a preference against a nonresident Proposer registered in any state that gives or requires a preference to Proposers from that state. The preference shall be equal to the preference given or required by the state of the nonresident Proposer. "

EQUAL OPPORTUNITY STATUTES: Peach County Board of Commissioners is an equal opportunity employer and does not discriminate based on race, color, religion, sex, national origin, age, marital status, physical or mental disability, or any other characteristic protected by law.

Peach County is also committed to employing only United States citizens and aliens who are authorized to work in the United States. Peach County complies with the Immigration Reform and Control Act of 1986. Therefore, the successful proposer must demonstrate to the satisfaction of Peach County that he also conforms to all Federal, State, and Local Equal Opportunity statutes. Further, the contractor will reimburse Peach County for any damages incurred due to any violation of the above-mentioned statutes by the contractor while under contract to Peach County. "OR EQUAL" CLAUSE: Whenever a material, article or piece of equipment is identified on the plans or in the specifications by reference to manufacturer's or vendors' names, trade names, catalog numbers, etc., it is intended merely to establish a standard; and, any materials, article or equipment of other manufacturers and vendors which will perform adequately the duties imposed by the general design will be considered equally acceptable provided the material, article or equipment so proposed, is, in the opinion of the Owner of equal substance and function.

AMBIGUITY, CONFLICT OR OTHER ERRORS IN RFP: If a proposer discovers any ambiguity, conflict, discrepancy, omission, or other such error in the RFP, he/she shall immediately notify Peach County of such error in writing and request modification or clarification of the document if allowable by Peach County.

ADDENDA AND INTERPRETATIONS: No interpretation of the meaning of the plans, specifications or other pre-proposal documents will be made to any proposer orally.

Every request for such interpretation should be in writing addressed to Peach County Purchasing Department, RFP# 23-007 213 Persons Street, Fort Valley, GA 31030, by Fax to 478-825-2678, or by email to stacy-sanders@peachcounty.net, and to be given consideration must be received by **Wednesday, July 19, 2023, by 2:00 PM**. All such interpretations and any supplemental instructions will be in the form of written addendum to the specifications which, if issued, will be emailed to prospective proposers, and posted to the Peach County Board of Commissioners website on Wednesday, July 5, 2023:

<http://www.peachcounty.net>



Failure of any proposer to receive any such addendum or interpretation shall not relieve such proposer from any obligation under his/her proposal as submitted. All addendums so issued shall become part of the contract documents.

GENERAL REQUIREMENTS

Peach County is seeking a vendor to provide a total of five (5) new custom-made 911 Center Dispatching Console Furniture Positions (four (4) Full Dispatch Workstations and one (1) Call-Taker Workstation).

Refer to the Console Layout document (Exhibit A) associated with this RFP. The arrangement of the furniture in the new center is intended to support specific operational functionality, and must be adhered to as closely as proposer furniture design permits. Proposers shall submit drawings that depicts their proposed furniture as shown within the dispatch center space. Variance from the attached AutoCAD furniture layout must be described, as to the need for the variance and the justification for any changes, in the "Exceptions to Specifications and/or Comments" section of this RFP.

The technical dispatch furniture system procured through this RFP shall be constructed of durable materials that have been proven for durability in the 24-hour use environment of a 911 dispatch center. Separate monitor and keyboard platforms must be electronically height adjustable to permit safe, ergonomic usage by multiple users. Standard office furniture will not be acceptable in this installation.

The furniture proposed shall be expected to meet all appropriate industry standards, such as those established under the ADA, ANSI, ASTM, and UL, as well as any applicable regulatory standards.

Proposers must quote a baseline configuration as part of their proposal. The baseline equipment must include all required components, such as task lights, comfort control systems, CPU storage, drawer/storage units, integrated cable management systems, electronic lift platforms, and all other required features described in this document.

Additional optional components may be described and quoted by vendors to provide additional features and functionality.

GENERAL SPECIFICATIONS FOR CONSOLE FURNITURE

Public Safety/911 Emergency Communication Centers pose unique challenges and demands. Unlike in an office environment, personnel are required to manage multiple monitors and additional ancillary rack mount electronics. Additionally, Emergency Communications Consoles are utilized 24 hours per day/7 days per week by different employees with different physical sizes and needs. It must be recognized that this user environment will receive at least five times the use of typical office furniture each year. With this in mind, only console furniture specifically designed and engineered for Emergency Communication Centers will be acceptable. Office furniture systems will not be considered. Console should meet ANSI/HFES 100-2007 and ADA guidelines and requirements.



Any deviation from the specification requirements outlined below MUST be submitted in writing. A “Scope of Deviations” statement is to be provided with the proposal and must reference the specification number along with a detailed explanation of the bidder’s lack of compliance, partial compliance, or alternative method used.

The absence of a “Scope of Deviations” statement will hold the proposing bidder strictly accountable to the specifications as written herein and may cause the bid to be rejected as non-responsive.

1. Stability – Function

1.1 The console furniture shall be designed specifically for 24/7 operations in an Emergency Communications Center environment. Standard office furniture will not be acceptable.

1.2 Construction of console walls shall be of solid core materials utilizing a post and panel design. Hollow core panel systems using cantilevered surfaces will not be acceptable.

1.3 A structural framework utilizing a unified frame construction design shall be provided featuring full undersurface cavities that lock each element of the console subsurface into a contiguous whole, stabilizing all movement.

1.4 Console furniture shall be modular in design for ease of reconfiguration and upgrading.

1.5 Sit-to-stand base shall be connected to the console undercarriage with a footprint designed to allow maximum stability based on the overall size of the monitor surface.

1.6 There shall be no obstructions for side-to-side movement by the user within the footprint of the console.

2. Input Surface

2.1 Shall lower to at least 22” to accommodate the 5th percentile seated female.

2.2 Shall raise to at least 57” to accommodate the 95th percentile standing male.

2.3 Shall provide an infinite travel range from 5” above to 5” below the monitor surface.

2.4 Shall be available in sizes large enough to allow multiple input devices such as keyboards, mice, and writing surface.

2.5 Shall be available in a tilt design that allows a 15 degree +/- manual adjustment (ANSI/HFES 100-2007 Human Factors Engineering of Computer Workstations p. 83-84).

2.6 Shall allow elbow angles between 70 and 135 degrees (ANSI/HFES 100-2007 Human Factors Engineering of Computer Workstations p. 12).

2.7 Shall be adjustable independent of the monitor surface.



2.8 Shall make available an option for electronic adjustment and adjustment through the use of an integrated single point interface with precise digital replication.

2.9 Shall adjust simultaneously with the monitor surface in order to retain relative positioning between both surfaces.

2.10 Shall have a static load capacity of 250 lbs. and an equipment load capacity of 200 lbs.

2.11 Shall have a zero-gravity safety feature available in order to prevent damage or injury. Safety bars mounted underneath surface will not be acceptable.

2.12 Shall be secured to the monitor surface by metal-to-metal connection utilizing steel plates and 1" bolts. Wood screws will not be acceptable. Separate, free-standing, independent, floor-supported adjustable input platforms will not be acceptable.

2.13 Shall be designed to provide unobstructed knee clearance in the seated operating position in accordance with ANSI standards.

3. Monitor Surface

3.1 Shall lower to at least 27" to allow for appropriate viewing angles of monitor, so that the gaze angle to the center of the screen ranges between -15° and -20° from horizontal eye level for the 5th percentile seated female.

3.2 Shall raise to at least 52" to allow for appropriate viewing angles of monitor so that the gaze angle to the center of the screen ranges between -15° and -20° from horizontal eye level for the 95th percentile standing male.

3.3 Shall have a static load capacity of 1,500 lbs. and an equipment load capacity of 325 lbs.

3.4 Shall make available configurations accommodating up to five (5) 21" LCD flat panel monitors on a single tier, and up to ten (10) 21" LCD flat panel monitors in a stacked configuration.

3.5 Shall make available an option for depth adjustment platforms with a 13" focal depth adjustment supporting up to five (5) 21" LCD flat panel monitors on a single tier and up to ten (10) 21" LCD flat panel monitors in a stacked configuration.

3.6 Shall make available an option for adjustment using an integrated single point interface with precise digital replication.

3.7 Shall be 24V DC motors. Components shall be UL listed and CSA certified.



4. Adjustments

- 4.1** An option for individual adjustments of both monitor and input surface through the use of an integrated single point interface with precise digital replication must be available.
- 4.2** Adjustment speed shall not be less than 1.25" per second and not greater than 1.5" per second.
- 4.3** A minimum safety clearance of 1.25" shall be required between all moving surfaces.
- 4.4** Software for console control will not be acceptable.
- 4.5** Intelligent leg system shall support an anti-collision safety feature in order to prevent damage or injury. Upon contact with an obstruction, the monitor surface must automatically stop its downward path and reverse in order to remove the obstruction. Safety bars mounted underneath surface will not be acceptable.
- 4.6** Console adjustment controls shall be accessible from a seated position for ADA compliance. Console adjustment controls mounted on top of the input surface will not be acceptable.
- 4.7** Design shall accept uneven load distribution.
- 4.8** All moveable components of the console shall be designed and tested to at least 40,000 cycle full range adjustments.

5. Materials

- 5.1 Acoustical Console Walls**
 - 5.1.1** Acoustical walls shall be solid core of a minimum 45 lb. density 1" thick wood core material. Hollow core console walls will not be acceptable.
 - 5.1.2** Core shall be covered with a 3/8" high density subsurface, then wrapped with fabric.
 - 5.1.3** Top edges of these partitions shall either be arched or straight and shall be treated in a long wear, replaceable, washable 3mm thick high impact vinyl edging.
 - 5.1.4** All fasteners shall be completely concealed.

5.2 Mounting Posts

- 5.2.1** All mounting posts shall be round or octagonal, in 2-1/4" and 3" diameter.
- 5.2.2** Posts shall be constructed of aluminum grade extrusions with a 6051 hardness.
- 5.2.3** Finish shall be powder coated to match edge treatments. Enamel paint is not sufficiently durable and will not be acceptable.
- 5.2.4** Leveling glides shall be an integral part of the system to accommodate uneven floors.



5.3 Undercarriage

5.3.1 All supports, doors, cavity caps, and fixed shelves shall be rated for 25 lbs. psf and shall be constructed of an industrial grade 3/4" thick wood core material with a thermally fused laminate surface on both sides to prevent deflection.

5.3.2 All outside end panels shall be a minimum 45 lb. density 1-1/8" thick wood core material, pressure bonded with a high-pressure laminate surface on both sides.

5.3.3 Optional zero-clearance rear access doors shall be locking and be of lightweight metal material utilizing a spring tension for easy lifting and lowering of door. Doors shall be perforated for passive airflow, and finished in a powder coat to match the console mounting posts. Snap on access panels will not be acceptable.

5.3.4 Front access cavity doors shall be hinged for ease of access and maintenance.

5.4 Surfaces

5.4.1 All monitor and input surfaces shall be a minimum 45 lb. density, 1-1/8" thick wood core material, pressure bonded with a high-pressure horizontal grade laminate top and sealing horizontal grade backing sheet of laminate on the underside to prevent deflection.

5.4.2 Any surface with a span of 48" or more shall have additional support members under the surface for increased structural integrity.

5.4.3 Monitor work surfaces and extensions shall include cable drop areas for access into the fixed full-width equipment cavities.

5.4.4 All edges shall be treated in a high impact vinyl edging material.

5.5 Edge Material

5.5.1 Vinyl edging material shall be a minimum 2mm thick thermoplastic vinyl extrusion with self-healing properties against abrasion for all undercarriage, pedestals, and monitor surfaces and a minimum 13mm thick for all input platforms.

5.6 Laminates

5.6.1 High pressure laminate shall meet ANSI/ASME A 17.1; 1986 requirements for Class "B" laminate, providing a non-glare matte finish.

5.6.2 All monitor and input surfaces shall be a minimum of .0625" thickness horizontal grade laminate on the top surface, and on the backing sheet, all to prevent deflection.

5.6.3 Thermally fused laminate shall meet NEMA LI-1-1998. Low pressure laminate is not acceptable.

5.7 Fabric



5.7.1 Abrasion resistance at a minimum shall meet ASTM D-3597 MVPTS-198 standards.

5.7.2 Flammability requirements shall adhere to ASTM E-84 (Tunnel Test) or Class A or 1 and the State of California Technical Bulletin 117 Sec. E (SC-191-53).

5.7.3 Fabric shall be made from 100% recyclable materials.

6. CPU Storage

6.1 Fixed equipment cavity storage located under the extension or bridge surfaces shall be provided for CPU equipment and cable routing, keeping the knee space below the consoles unobstructed to allow dispatchers a full range of movement to reach necessary equipment. A non-integrated technology tower placed outside the perimeter of the console will not be acceptable.

6.2 Equipment cavities shall be a minimum 22.5"D x 20"H x 19.5"W to accommodate front-to-back CPU configuration.

6.3 Cavities shall be vented for passive airflow.

6.4 An option for cavity fans should be available.

6.5 An option for cavity illumination should be available.

6.6 Access to the cavities shall be available from the front and optional rear depending on the configuration.

6.7 Maximum weight capacity for any standard cavity shelf shall be at least 25 psf load.

7. Electrical Requirements

7.1 Every console shall include a minimum of two 8-outlet surge suppressors with room for three transformer plugs on a UL listed and CSA rated 15 amps, 120-volt power center. These power centers shall include a circuit breaker with 1900 joules AC surge suppression to shield equipment from the strongest surges and line noise and an 8' cord.

7.2 Total power draw for an individual console shall not exceed 15 amps.

7.3 An option for surface mounted, user-accessible power, voice, and data connections must be available.

8. Cable Management

8.1 Each console shall include two cable access drops with energy chains for vertical interconnectivity from monitor surface to equipment cavities.

8.2 An option for a keyboard energy chain providing tidy cable management for keyboards, mice, etc. that runs from input surface to monitor surface must be available.

8.3 Cable drops on extensions and bridges shall be included to each fixed cavity section.



8.4 A horizontal raceway within each equipment cavity shall be required to provide full console perimeter cable routing.

8.5 Cables routed within the furniture panel system will not be acceptable.

9. Storage Accessories

At a minimum, options for the following storage accessories must be available:

9.1 Mobile Pedestals

9.1.1 Shall be constructed of an industrial grade 3/4" thick wood core material with a thermally fused laminate surface on both sides to prevent deflection.

9.1.2 Pedestal shall be rated for a maximum of 300 lbs.

9.1.3 Drawer hardware shall be full extension, precision ball bearing construction with a minimum 100 lb. load rating per drawer.

9.1.4 All file drawers shall have built in hanging file capability.

9.1.5 All doors shall include full articulation door hardware to accommodate uneven floors.

9.1.6 Shall be finished on all sides for use outside the console.

9.1.7 Shall be equipped with dual-wheel front-locking casters.

9.1.8 An option for cushioned seating must be available.

9.1.9 Multiple configurations, to include pencil-box-file and box-file styles, must be available.

9.2 Rotating Resource, 30"

9.2.1 Shall have a 30" diameter round top, constructed of 1-1/8" thick 45 lb. density wood core material with high pressure laminate and sealing backing sheet.

9.2.2 Base shall consist of a 12" diameter, steel ball bearing turntable mechanism sandwiched between two 30" diameter rounds constructed of an industrial grade, 3/4" thick wood core material with a thermally fused laminate surface on both sides to prevent deflection.

9.2.3 Shall have four sections of binder storage capable of holding twenty-eight (28) 2" 3-ring binders.

9.2.4 Shall have high impact edging material minimum of 2mm thick.

9.3 Rotating Resource, 40"

9.3.1 Shall have a 40" diameter round top, constructed of 1-1/8" thick 45 lb. density wood core material with high pressure laminate and sealing backing sheet.



9.3.2 Base shall consist of a 12" diameter, steel ball bearing turntable mechanism sandwiched between two 40" diameter rounds constructed of an industrial grade, 3/4" thick wood core material with a thermally fused laminate surface on both sides to prevent deflection.

9.3.3 Shall have four sections of binder storage capable of holding forty (40) 2" 3- ring binders. **9.3.4** Shall have high impact edging material minimum of 2mm thick.

9.4 Rack Enclosures

9.4.1 Shall include, at a minimum, options for 5-1/2", 10-1/2", 15-3/4", 21", and 26-1/4" heights.

9.4.2 Shall have EIA mounting rails on front and rear.

9.4.3 Shall include options for both 90-degree and 14"D straight designs as well as 12"D sloped enclosures for phones and master control panels.

9.5 Additional Storage Accessories

At a minimum, options for the following additional storage accessories must be available:

9.5.1 Bookcases

9.5.2 File Drawers

9.5.3 Box Drawers

9.5.4 Printer Pedestals

9.5.5 Printer Cabinets

9.5.6 Lateral File Drawers

9.5.7 Overhead Shelves

9.5.8 Wardrobe Cabinets

9.5.9 Conference Tables

9.5.10 Accessory Tools

10. Environmental Control System

10.1 Single Point Interface for Environmental Settings Only

10.1.1 An option for a Single Point Interface unit that controls all environmental settings (task light dimming, task light on/off, heating controls, and air distribution) must be available.

10.1.2 Single Point Interface shall be mobile in design, allowing the individual user to place the unit anywhere on the input or monitor work surfaces at any time.



10.2 Single Point Interface for Environmental Settings and Console Height Adjustments

10.2.1 An option for a Single Point Interface unit that controls monitor and input surface height adjustments in addition to all environmental settings (task light dimming, task light on/of, heating controls, and air distribution) must be available.

10.2.2 Height for both the monitor and input surfaces shall include separate digital read-outs to ensure total replication of console positioning for all employees. Digital readout for monitor surface shall display inches from the floor.

10.2.3 Single Point Interface shall be mobile in design allowing the individual user to place the unit anywhere on the input or monitor work surfaces at any time.

10.3 ADA Compliance

10.3.1 System shall include electronic adjustment controls located within reach of a wheelchair to meet ADA requirements.

10.4 Air Distribution

10.4.1 System shall offer a scalable design from 1 to 3 fans for circulating filtered air.

10.4.2 Fans shall be mobile in design allowing the individual user to place the fans anywhere on the input or monitor work surfaces at any time, providing maximum individualized control. Ducting will not be acceptable.

10.4.3 Fan filters shall be washable and user replaceable.

10.5 Lighting Levels

10.5.1 System shall provide 2 task light dimming outlets rated at 100 watts per outlet.

10.5.2 System shall provide 2 task light on/off outlets rated for 100 watts per outlet.

10.6 Radiant Heat Levels

10.6.1 System shall provide 1 outlet for a radiant heat accessory rated for 200 watts. **10.6.2** Forced heat will not be acceptable due to potential equipment overheating and conflicts with the facility HVAC systems.

10.7 Activity Sensor

10.7.1 An option of power management through an activity sensor must be available. The activity sensor will turn off all environmental systems after 15 minutes of inactivity. Upon detection motion, activity sensor will reactivate and return to previous settings.

10.8 Power Requirements



10.8.1 115 VAC, 60Hz

10.8.2 10 ft. power cord with a 3-prong plug

10.8.3 0.3 amperes minimum draw, 6.0 amperes maximum draw 10.8.4 0.3 amperes maximum fan draw (per fan) 10.8.5 UL listed, CSA certified, FCC certified

11. Radiant Heat Accessories

At a minimum, options for the following radiant heat accessories must be available:

11.1 Heated Foot Rest

11.2 Heated Floor Mat

11.3 Heated Panel

12. Foot Rest

12.1 An option for an adjustable foot rest must be available. Foot rest should be offered in a non-heated option and a radiant heat option.

13. Wrist Rest

13.1 An option for a wrist rest made of gel material shall be available. Wrist rest shall be completely washable.

14. Task Lighting At a minimum, options for the following types of task lighting must be available:

14.1 LED Task Lighting

14.1.1 Shall feature a 3-point articulating arm that swivels 120-degrees and provides a 180-degree tilt for maximum light control.

14.1.2 Shall be mountable to the monitor surface or extensions and bridges using a grommet or back flush mount.

14.1.3 Shall provide approximately 50,000 hours of lamp life.

14.1.4 Color temperature shall not exceed 3,500K.

14.1.5 Shall be dimmable using an optional integrated single point interface.

14.2 Fluorescent Task Lighting

14.2.1 Shall feature a 3-point articulating arm that swivels 120-degrees and provides a 180-degree tilt for maximum light control.

14.2.2 Shall be mountable to the monitor surface or extensions and bridges using a grommet or back flush mount.



14.2.3 Shall provide approximately 10,000 hours of lamp life.

14.2.4 Color temperature shall not exceed 3,500K.

14.2.5 Shall provide a dual switch for low intensity and high intensity between 600/1200 lumens.

14.2.6 Shall include a non-glare parabolic lens.

15. Experience & References

15.1 The console furniture to be supplied shall have a proven record of use within the harsh 24-hour operating environment of public safety dispatch centers, specifically of similar size to this request.

15.2 Only companies with a minimum of fifteen (10) years' experience in designing and manufacturing ergonomic console furniture will be allowed to bid.

15.3 A minimum of five (5) installed centers of similar size or product shall be included with this proposal. Please include agency name, location, and number of positions.

15.4 Bidder must be the manufacturer of all major components such as work surfaces, console panels, structural system, or environmental controls.

16. Space Planning & Console Specifics

16.1 Each bidder shall submit a floor plan to scale, showing each item being proposed.

16.2 Perspective drawings shall be required in the submittal with dimensions of height, width, and depth in order to determine compliance with the specifications.

16.3 All accessories being proposed shall be shown in drawings.

16.4 Customer provided electronics such as monitors, telephones, keyboards, mice, etc. shall be shown, to scale, in the 3-dimensional/perspective drawings.

17. Warranty

17.1 All components manufactured by the bidder will be replaced at no charge for as long as the original purchaser owns the product.

17.2 Bidder will replace adjustment mechanisms, environmental control components, monitor arms, task lighting and heating devices will be replaced at no charge for the first three years of original ownership.

17.3 Bidder will provide labor and all associated installation for defective products covered by the warranty for three years from the date of purchase.

17.4 Bidder will assume responsibility for all shipping and return shipping expenses of any defective product covered by the warranty.



17.5 The warranty shall cover any defects in materials and workmanship for the lifetime of the covered product based on 24/7 usage.

17.5 Under no circumstances will less than a limited lifetime warranty be considered.

17.6 Bidders shall supply a copy of their warranty certificate.

18. Lead Time & Installation

18.1 Bidders shall present their best lead time to design, manufacture, ship, and install the console furniture.

18.2 Shipping shall be direct to the facility, inside delivery, unless otherwise noted.

18.3 Only the manufacturer's factory installers or their trained and authorized designees experienced with the working environment of a public safety dispatch center shall assemble and install the console furniture.

18.4 A post-installation walkthrough shall be required with the installation foreman in order to ascertain full compliance to the floor plan, console design, and materials specified.

18.5 Product training shall be provided to a member of the agency upon completion of the installation.

18.6 Any inconsistencies will be noted and shall be scheduled for completion prior to sign off on the project.

PROPOSAL SUBMISSION

The proposer must submit one original signed hardcopy, and three (3) duplicates.

PRE-BID MEETING: Pre-bid meeting will be held July 13th @ 2:00 pm @ 213 Persons Street, Fort Valley, GA 31030, it is highly recommended that bidders attend.

EVALUATION CRITERIA

Every effort will be made to evaluate the proposals as objectively as possible. The best proposal will be determined by Committee that provides the best combination of factors relating to experience, qualifications, service, and reputation:

PARAMETER	% WEIGHT
Cost	30%
Experience, Corporate Resources, Local Operating Plan	30%
Construction and Implementation Schedule	25%
Additional Options (includes local vendor preference)	15%



EVALUATION COMMITTEE

The Evaluation Committee may include the following:

- Director of Finance
- County Attorney
- Finance / Legal Specialist
- Director of 911 Center
- Other member(s) deemed necessary as determined by the Finance Director

The Committee reserves the right to require written questionnaire responses, telephone interviews, and/or conduct selection interviews with respondent.

Committee members shall not be contacted by the Proposer during the proposal preparation and selection process, unless otherwise noted herein.

The Committee shall be the sole judge of the best proposal and the resulting negotiated agreement. The Committee reserves the right to investigate the reputation, integrity, skill, business experience, and quality of performance under similar operations before making a final decision and will be based on both an objective and subjective comparison of the proposal.

SUBMISSION REQUIREMENTS

Proposers shall include their qualifications using the following format:

1. **Cover Page** with firm's name, address, and telephone numbers.
2. **Cover Letter** which includes a summary of the Proposer's ability to perform the services and enter a contract with the City. The cover letter must be signed by a person having the authority to commit the agency to a contract.
3. **Qualifications and Experience**
 - a. Provide a brief history of your firm, including organizations of the firm and any mergers and acquisitions.
 - b. Provide information identifying any Sub-Contractors that will be directly involved in the project.
 - c. Provide three (3) municipal references for which your firm has provided and installed 911 Dispatching Console Furniture (located within the State of Georgia is preferred).



4. Scope of Services

- a. Proposer shall state within their proposal how their product meets the requirements stated in the Specifications section above.
- b. Proposer shall also provide or highlight any additional features of their product, not specifically mentioned in this RFP, while describing how it can be used to meet the City's goals.

5. Cost

Proposer to use the Proposal Response Form

6. Implementation Schedule

- a. Proposer shall provide the proposed project construction and installation schedule.

7. Additional Requested Information

- a. Please disclose any criminal investigation, indictment, prosecution, or other proceeding that has been brought against your firm within the last ten (10) years (provide attachment if necessary). Also describe any civil litigation pending or concluded within the last five years against your firm that may impair the firm's ability to provide the requested services (provide attachment if necessary).
- b. Disclose any potential conflicts of interest with representing the Peach County for the requested services, including any potential conflicts of interest of employees assigned to this project. The Peach County reserves the unqualified right to disqualify a firm or cancel any contract for any potential conflict of interest issues raised initially and/or during the contract period.



PROPOSER RESPONSE FORM

PROPOSAL AMOUNT: \$ _____

NAME OF FIRM: _____

ADDRESS: _____

NAME (Type or Print): _____

TELEPHONE: _____

EMAIL: _____

* Authorized Signature: _____

Date: _____

** Signature certifies the proposed solution and services meet all requirements outlined in this proposal and the vendor will comply with all specified requirements unless exceptions are noted below.*

Proposer Acknowledges receipt of Addendum as noted: (mark N/A if none)

_____ Dated _____

_____ Dated _____

_____ Dated _____

Sub-Contractor / Supplier

Contract Amount

_____ \$ _____

_____ \$ _____

_____ \$ _____

Check here and attach additional sheet for additional Sub-Contractors / Suppliers



AFFIDAVIT

Comes the Affiant, _____, and after being first duly sworn under penalty of perjury as follows:

1. His/her name is _____ and he/she is the individual or the authorized representative of _____ (hereinafter referred to as "Proposer"), and is authorized to submit the Proposal Response Form, equal opportunity agreement and Vendor's Statement Pursuant to KRS 45A.343 attached hereto and incorporated herein by reference.
2. Proposer will pay all taxes and fees, which are owed to the Peach County at the time the proposal is submitted, prior to award of the contract and will maintain a "current" status regarding those taxes and fees during the life of the contract.
3. Proposer will obtain a Peach County business license, if applicable, prior to award of the contract.
4. Proposer will fill out New Vendor Package and vendor references form.
5. Proposer authorizes the Peach County Board of Commissioners to verify the above-mentioned information with the Division of Revenue and to disclose that taxes and/or fees are delinquent or that a business license has not been obtained.
6. Proposer has not knowingly violated any provision of the campaign finance laws of the Commonwealth of Georgia within the past five (5) years and the award of a contract to the Proposer will not violate any provision of the campaign finance laws of the Commonwealth.
7. Proposer has not knowingly violated any provision of Chapter 2 of the Peach County Code of Ordinances, known as "Ethics Act."
8. Proposer acknowledges that "knowingly" for purposes of this Affidavit means, with respect to conduct or circumstances described by a statute or ordinance defining an offense, that a person is aware or should have been aware that his conduct is of that nature or that the circumstance exists.

Further, Affiant sayeth naught.

Affiant: _____

STATE OF: _____

COUNTY OF: _____

The foregoing instrument was subscribed, sworn to, and acknowledged before me by _____ on this the _____ day of _____, 2023.

My Commission expires: _____ **NOTARY PUBLIC, STATE AT LARGE**



EQUAL OPPORTUNITY AGREEMENT

The Law

- Title VII of the Civil Rights Act of 1964 (amended 1972) states that it is unlawful for an employer to discriminate in employment because of race, color, religion, sex, age (40- 70 years) or national origin.
- Executive Order No. 11246 on Nondiscrimination under Federal contract prohibits employment discrimination by vendor and sub-vendor doing business with the Federal Government or recipients of Federal funds. This order was later amended by Executive Order No. 11375 to prohibit discrimination based on sex.
- Section 503 of the Rehabilitation Act of 1973 states: The Vendor will not discriminate against any employee or applicant for employment because of physical or mental handicap.
- Section 2012 of the Vietnam Era Veterans Readjustment Act of 1973 requires Affirmative Action on behalf of disabled veterans and veterans of the Vietnam Era by vendors having Federal contracts.
- Section 206(A) of Executive Order 12086, Consolidation of Contract Compliance Functions for Equal Employment Opportunity, states: The Secretary of Labor may investigate the employment practices of any Government vendor or sub-vendor to determine whether the contractual provisions specified in Section 202 of this order have been violated.

Peach County practices Equal Opportunity in recruiting, hiring, and promoting. It is the Government's intent to affirmatively provide employment opportunities for those individuals who have previously not been allowed to enter the mainstream of society. In following this commitment to Equal Employment Opportunity and because the Government is the benefactor of the Federal funds, it is both against the Government policy and illegal for the Government to let contracts to companies which knowingly or unknowingly practice discrimination in their employment practices.

Violation of the above-mentioned ordinances may cause a contract to be canceled and the vendors may be declared ineligible for future consideration.

Please sign this statement in the appropriate space acknowledging that you have read and understand the provisions contained herein. Return this document as part of your application packet.

Proposers

I/We agree to comply with the Civil Rights Laws listed above that govern employment rights of minorities, women, Vietnam veterans, handicapped and aged persons.

Signature

Name of Firm



VENDOR REFERENCES

Please list three municipal (3) references who can verify the quality of service your company provides. The County prefers customers of similar size and scope of work to this Proposal. ***THIS FORM MUST BE RETURNED WITH YOUR BID.***

REFERENCE ONE:

COMPANY NAME:
ADDRESS/CITY/STATE/ZIP:
CONTACT NAME/TITLE:
BUSINESS PHONE/FAX:
SCOPE OF WORK:

REFERENCE TWO:

COMPANY NAME:
ADDRESS/CITY/STATE/ZIP:
CONTACT NAME/TITLE:
BUSINESS PHONE/FAX:
SCOPE OF WORK:

REFERENCE THREE:

COMPANY NAME:
ADDRESS/CITY/STATE/ZIP:
CONTACT NAME/TITLE:
BUSINESS PHONE/FAX:
SCOPE OF WORK:

Peach Drawing C
6 84" Pro Consoles
4 24" screens per level x 2 levels
3-4 CPUs

