

REQUEST FOR PROPOSAL
CITY OF BEAUFORT
LANDSCAPING AND MAINTENANCE SERVICES – CORE COMMERCIAL and DOWNTOWN
RFP 2020-103, Addendum No. 1
September 24, 2019

Questions and Answers:

Question 1. Bay Street Bluff and the cleaning within reference to the ORCM Lines, what is the expectation?

Answer. What is there today is what you need to get maintained, and anything additional will be negotiated. The City wants the vegetation to be cut back to the OCRM line.

*Same question was brought up about Bellamy Curve and the same response was given as above.

Question 2. Currently contracts that are for waterfront parks and pocket parks are those dollar amounts available through finance departments

Answer. The current contracts and areas covered under that contract carried a value of \$296,748.48. The City does not have that cost broken down for the park. However, this contract contains many of the same areas as the previous contract but also includes additional areas.

Current Contracts and Values Per Year 2019: \$296,748.48

Clarification about Palm Trees:

- Pruning

Regardless of height ALL palm trees will be pruned, in every section as indicated in the scope of work. That includes palms in entry ways (which there is a map of the entry ways), Bay Street, Palmetto Bluff, etcetera. Some palm tree sections will require pruning twice a year while others will require pruning only once a year.

Washingtonian Palm trees in the Waterfront Park are to be included in pruning

- Shape
The shape is preferred to be a 10 and 2 shape, not cocktail shaped.
- The palm trees that are on the right of ways and City property, as indicated in sections of the scope of work will be the responsibility of the Contractor.

General:

Question 3. Is there Fertilization of trees as well?

Answer. Throughout each scope of each park/sections will be different, so we highly recommend you go through each section and see what each section requires what type of fertilization, the schedule, if it requires deep root fertilization of live oaks etc.

Question 4. Can you touch on repair and maintenance for playground equipment and clarify responsibility (page 13)?

Answer. The Contractor will not be responsible for replacing things like a swing or a slide, that will be left up to the City of Beaufort. It will be your responsibility to check for the safety of

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the equipment, making sure that the bolts are tight and if they need to get replaced that they get replaced. If there is a safety concern it is your responsibility to report it, including any broken equipment.

Question 5. On Page 7 Section B, what are the obligations to take care of the Maintenance Facilities?

Answer. You will not be responsible to fix big damage like a tree branch falling through the roof, but you will be responsible for reporting it, it does not fall under the Contractors liability. You're responsible for making sure that it is clean, making sure that things are tighten down, and daily maintenance.

- Janitorial services in our restrooms: Requires that you monitor them and keep them stocked (i.e toilet paper, sanitary napkins, soap, etc.) and City of Beaufort does not supply those items the contractor would need to buy them.

Question 6. All general debris is picked up under a category 3 storm and hauled off to a private site?

Answer. Correct, up to a category 3 and it is defined as what winds are experienced here. NOAA will determine what wind speeds of a particular area, and there would be communication between the Downtown Operations Director and the Contractor so that you would know ahead of time what the expectation would need to be. No matter what the category of the hurricane is, the cleanup of the area would still need to occur, the category of the hurricane would just determine where the debris would be hauled off to.

Question 7. City of Beaufort has code of requirement don't have blowers crank before 8 am?

Answer. Correct, section 9 – 1008:

“Except as within the Nighttime Music District as defined in subsection (d) below and on any lot zoned Industrial Park District, the use of horns, radios, phonographs, loud speakers, whistles, exhausts, pile drivers, blowers, or other devices not numerated here, but which cause loud or irritating noises, between the hours of 9:00 p.m. and 8:00 a.m., which are plainly audible from a distance of fifty (50) feet from its source, shall be considered prima facie evidence of a violation of subsection (a), unless such device was used as a danger warning or in some similar emergency or a permit has been granted by city council for same. As to properties located within the Nighttime Music District, as defined in subsection (d) below, the following shall apply:(1) the use of horns, radios, phonographs, amplifiers, loudspeakers, whistles, exhausts, pile drivers, blowers, or other devices not numerated here, but which cause loud or irritating noises, between the hours of 10:00 p.m. and 1:00 a.m. on Sunday through Thursday nights only, which are plainly audible from a distance of fifty (50) feet from its source, shall be considered prima facie evidence of violation of subsection (a); and (2) the use of horns, radios, phonographs, amplifiers, loudspeakers, whistles, exhausts, pile drivers, blowers, or other devices not numerated here, but which cause loud or irritating noises, between the hours of 1:00 a.m. and 7:00 a.m., which are plainly audible outside the exterior walls of the building containing its source, shall be considered prima facie evidence of a violation of subsection (a). Notwithstanding any time periods or other provisions of this

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section, sound (from any of the sources specified herein) which exceeds eighty-five (85) decibels (dB(C)) measured *at any time* at the property line of the establishment from which the music is being generated shall be considered prima facie evidence of a violation of subsection (a)”

Question 8. The festivals, I am under the impression that the larger festivals have their own cleanup crews, do we supplement, or do we stay away?

Answer. They do have their own cleanup crews, but you will still have to do your normal maintenance, but you will only supplement if you choose to do so at the discretion of the company. It will be the selected contractor’s responsibility to provide guidance on impacts to the landscaping and infrastructure to the City and Festival Organizers. There are walk throughs and pre-festival/event meetings in which a company representative will need to attend before and after the festival/event. There are some events that are the City of Beaufort Events, and we ask that you help supplement with those with trash cans (extra trash patrols) before and after the event. We do not ask that your crew be a part of the festival unless you choose to do that as a sponsorship and that would be a company decision.

Understand that we do have a lot of smaller events (i.e. weddings and other events) that do require setting up prior to, that we ask that you take care of. For example, we ask that you cover our storm drains with wooden covers so that people don’t trip, and to remove them after the event and adjust sprinklers, etc..

Question 9. Is there someone there the entire day?

Answer. Yes. In the Core Commercial section, the RFP states that there always needs to be someone within that section. The reason for this requirement is to have someone available to address issues that comes up during the time of dusk to dawn.

Question 10. Holiday décor labor what does that entail?

Answer. We would need assistance to hang lights, to wrap lights around the palm trees on the West Street Extension and Scott Street Extension, and to assist the Public Works Department in up righting the Christmas tree that goes in Freedom Mall as well as putting lights on it. This might vary so please keep that in mind when adding this into your quote.

Question 11. Will the city provide a lift for the wrapping of the lights for the palm trees?

Answer. The city does not provide a lift, because you can do it with a regular ladder. If it would go beyond 20 feet, we would not ask you guys to wrap those trees. We don’t expect you to wrap the palm fronds, just the trunks, and we do supply the lights for this.

Question 12. Have there been any enhancements within waterfront park that the city has paid for with the last year or two?

Answer. No major enhancements to the park have been added by the City that impacts the contract.

Question 13. What condition is the irrigation system at Waterfront Park? Is there an irrigation clock? What & where is the source of the water for irrigation?

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Answer. The irrigation system is in working order and is maintained regularly. Water source is BJWSA water which is metered and is available throughout the park.

Question 14. Irrigation heads that need to be replaced over time – who supplies the irrigation heads? The Contractor or the City?

Answer. Contractor supplies irrigation heads as part of daily maintenance.

Question 15. For clarification purposes, the RFP on page 6, #24 and #27 both refer to Old Commons Neighborhood. Please clarify whether this is correct or did you mean The Glebe?

Answer. #27 is Glebe Neighborhood and #24 is correct in the RFP as being Old Commons Neighborhood.

Question 16. On page 11 of the RFP, under Flower Beds & Flower Pots, there is a reference to an attached floral map. I did not see a floral map in the RFP. Is there one?

Answer. Floral Map has been added and included in Addendum No. 2

Question 17. On page 5 of the RFP, the East Boundary is Carteret Street. Please verify whether Carteret Street Maintenance and palm pruning are to be included in RFP 2020-103 scope of work? Does this also include the right of ways?

Answer. Yes, Carteret Street is included from Boundary St to Bay St as part of the Entryways. The scope of work is listed on page 18, Section H Entryways. The palm trees in the right of ways will be trimmed twice a year.

Question 18. On page 5, the west boundary is Ribaut Road (b/w Bay Street & City Hall?) Please verify – is the maintenance for the right of way portion of Ribaut Road (b/w Bay Street & City Hall) to be included in RFP 2020-103? Does this also include the right of ways?

Answer. This was an overlap with RFP 2020-102. The Right of ways on Ribaut between Bay Street & City Hall will NOT maintained in this RFP. In addition, the entryways have been amended and the right of ways on Boundary from Ribaut to Pigeon Point Road will also NOT be maintained in the is RFP

Question 19. On page 6, it notes that there are (3) three public restroom facilities: one (1) at Washington Street Park, one (1) at Waterfront Park. Where is the third (3rd) restroom facility?

Answer. There are three (3) sets (Male & Female) of restrooms included in the contract. Two (2) sets are in the Waterfront Park (East end of park & Marina) and one (1) set in the Washington Street Park

Additional information:

- This is not specific in this contract, but we have added 4 different recycling bins that are in the park area. So that trash pickup is a little bit different for those receptacles. These receptacles will be picked up along with the regular trash pickup, but those bags will be kept separate and disposed of in a difference trash container. So, there are additional recycling cans to be picked up.

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