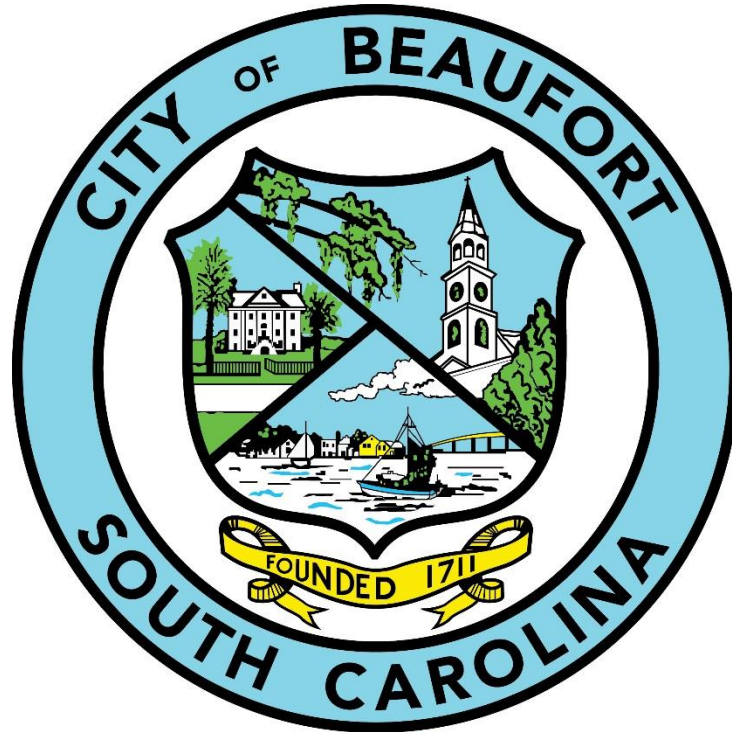


CITY OF BEAUFORT  
STATE OF SOUTH CAROLINA  
REQUEST FOR PROPOSAL



RFP NO. 2020 – 117  
FABRIC STORM PANELS  
FOR PRE-DISASTER MITIGATION  
DUE JUNE 22, 2020

**CITY OF BEAUFORT, SC  
REQUEST FOR PROPOSAL  
RFP NO. 2020 - 117**

**SEALED PROPOSALS** will be received in the Finance Department, 2nd Floor, City Hall, 1911 Boundary Street, Beaufort, South Carolina, 29902 until **2:00 P.M. ET Monday, June 22, 2020**. All qualified contractors are invited to submit proposals for the following:

**FABRIC STORM PANELS FOR PRE-DISASTER MITIGATION**

**SUBMIT:** One (1) portable document format (pdf) format file as an email attachment on or **before 2:00 PM ET Monday, June 22, 2020**. Depending upon file size limitations, a file sharing platform (i.e. Dropbox) may need to be used. After sending bids by email, bidders must send a separate email without an attachment to advise that a submission has been made. The Procurement Administrator will follow up and advise accordingly if a Dropbox submission is necessary. EMAIL ADDRESS TO: [jphillips@cityofbeaufort.org](mailto:jphillips@cityofbeaufort.org), Jay Phillips, Procurement Administrator, 1911 Boundary St., Beaufort, South Carolina 29902, (843) 525-7071.

**INCLUDE IN SUBJECT LINE: "RFP 2020 – 117 Storm Panels for Pre-Disaster Mitigation".**

**A PUBLIC BID OPENING MEETING WILL BE HELD AT 2:01 PM ET ON MONDAY, JUNE 22, 2020. ALL POTENTIAL OFFERORS ARE ENCOURAGED TO ATTEND. DUE TO THE IMPACT OF THE COVID-19 VIRUS AND THE STATE OF SOUTH CAROLINA EXECUTIVE ORDER 2020-12 DATED MARCH 21, 2020 REGARDING "SOCIAL DISTANCING" PRACTICES, THE PRE-BID MEETING WILL BE CONDUCTED VIA ZOOM VIDEO CONFERENCING.**

**ADDRESS TO:** City of Beaufort, City Hall, 2nd Floor Finance Department, Attention: Jay Phillips

**OFFICE ADDRESS:** 1911 Boundary St., Beaufort, South Carolina 29902

**EMAIL ADDRESS:** [jphillips@cityofbeaufort.org](mailto:jphillips@cityofbeaufort.org)

**PHONE NUMBER:** 843-525-7071      **FAX NUMBER:** 843-986-5606

**MARK OUTSIDE ENVELOPE: "RFP NO. 2020 – 117 FABRIC STORM PANELS FOR PRE-DISASTER MITIGATION"**

**A NON-MANDATORY PRE-PROPOSAL MEETING WILL BE HELD AT 2:00 PM ET ON FRIDAY, JUNE 12, 2020 ALL POTENTIAL OFFERORS ARE ENCOURAGED TO ATTEND.**

**DUE TO THE IMPACT OF THE COVID-19 VIRUS AND THE STATE OF SOUTH CAROLINA EXECUTIVE ORDER 2020-12 DATED MARCH 21, 2020 REGARDING "SOCIAL DISTANCING" PRACTICES, THE PRE-BID MEETING WILL BE CONDUCTED VIA ZOOM VIDEO CONFERENCING.**

**DEADLINE ENFORCED**

PROPOSALS DELIVERED AFTER THE TIME AND DATE SET FOR RECEIPT OF PROPOSALS SHALL NOT BE ACCEPTED AND WILL BE RETURNED UNOPENED TO THE OFFEROR. IT IS THE OFFEROR'S RESPONSIBILITY TO ENSURE TIMELY DELIVERY OF THEIR PROPOSAL. WEATHER, FLIGHT DELAYS, CARRIER ERRORS AND OTHER ACTS OF OTHERWISE EXCUSABLE NEGLIGENCE ARE RISKS ALLOCATED TO OFFERORS AND WILL NOT BE EXEMPTED FROM DEADLINE REQUIREMENTS. E-MAIL, TELEPHONE, OR FACSIMILE PROPOSALS WILL NOT BE ACCEPTED.

Any offer submitted as a result of this RFP shall be binding on the offeror for **NINETY (90)** calendar days following the specified opening date. Any proposal for which the offeror specifies a shorter acceptance period may be rejected.

**Proprietary and/or Confidential Information**

Your proposal package is a public document under the South Carolina Freedom of Information Act (FOIA), except as to information that may be treated as confidential as an exception to disclosure under the FOIA. If you cannot agree to this standard, please do not submit your qualification.

All information that is to be treated as confidential and/or proprietary must be **CLEARLY** identified, and each page containing confidential and/or proprietary information, in whole or in part, must be stamped and/or denoted as **CONFIDENTIAL**, in bold, in a font of at least 12 point type, in the upper right hand corner of the page. *All information not so denoted and identified shall be subject to disclosure by the City.*

This Request for proposal is being issued by the City of Beaufort. Direct all questions or request for clarification of this RFP by email, mail, or fax to contact information listed above.

Offerors are specifically directed not to contact any other City personnel for meetings, conferences, or technical discussions related to this request unless otherwise stated in this RFP. Failure to adhere to this policy may be grounds for rejection of your proposal.

Offerors ARE CAUTIONED that any statement made by City staff persons that materially change any portion of this RFP shall not be relied upon unless they are subsequently ratified by a formal written amendment to this RFP. Any revisions to this RFP will be issued and distributed as an addendum. All addenda, additional communications, responses to questions, etc. pertaining to the Request for Proposal may be accessed on the City of Beaufort website, at [www.cityofbeaufort.org](http://www.cityofbeaufort.org)., Finance Department > Procurement > Current Bid Opportunities & General Terms and Conditions.

All Offerors should consult this website for updates before submitting bids.

**THE DEADLINE FOR QUESTIONS IS: 4:00 P.M. ET, MONDAY, JUNE 15, 2020. ANSWERS TO SUBMITTED QUESTIONS WILL BE POSTED ON THE CITY WEBSITE BY 5:00 PM ON THURSDAY, JUNE 18, 2020.**

This project is being funded in whole or in part by the Federal Emergency Management Agency (FEMA), Pre-Disaster Mitigation (PDM) Grant Program as authorized by the Robert T. Stafford Disaster Relief and Emergency Assistance Act. - Public Law 93-288 as amended (42 U.S.C. 5133) and applicable policies of FEMA, in addition to Public law 100-707, Public Law 106-390 and Title 44-Part CFR, Part 206, as well as all applicable state and federal legal requirements shall apply. Copies of these documents can be accessed on the City of Beaufort website; <https://www.cityofbeaufort.org>; Finance, Procurement, Bid Opportunities.

If the Offeror discovers any ambiguity, conflict, discrepancy, omission or other error in the RFP, Offeror shall immediately notify the City of such error in writing and request modification or clarification of the document. The Offeror is responsible for clarifying any ambiguity, conflict, discrepancy; omission or other error in the RFP or it shall be deemed waived.

The City of Beaufort reserves the right to reject any or all proposals, or any parts thereof, waive informalities, negotiate terms and conditions, and to select an Offeror that best meets the needs of the City of Beaufort and its employees.

#### **Compliance with the South Carolina Illegal Immigration Reform Act**

Any Contractor entering into a service contract with the City of Beaufort must certify to the City of Beaufort that the Contractor intends to verify any new employees' status, and require any sub-consultants performing services under the service contract to verify their new employees' status, per the terms of the South Carolina Illegal Immigration Reform Act, and as set out in Title 41, Chapter 8 of the Code of Laws of South Carolina, 1976.

#### **POLICY CONCERNING MINORITY AND WOMAN OWNED BUSINESS ENTERPRISES**

##### **Intent**

Businesses owned and operated by women and minority persons, in general, have been historically restricted from full participation in the nation's free enterprise system to a degree disproportionate to other businesses.

The City believes it is in the community's best interest to assist minority and woman owned businesses to develop fully, in furtherance of City's policies and programs which are designed to promote balanced economic and community growth.

The City, therefore, wishes to ensure that minority and woman owned businesses (M/WBEs) are afforded the opportunity to fully participate in the City's overall procurement process and will not be discriminated against on the grounds of race, color, sex, or national origin in consideration for an award.

##### **Goal for Participation**

The City adopts the State of South Carolina's goal for participation of M/WBEs: ten percent (10%) of annual controllable procurement expenditures which are defined as agreements between the City and a Vendor to provide or procure labor, materials, equipment, supplies and services to, for or on behalf of the City. However, a specific expectation has not been set for this RFP.

##### **Required Forms**

Contractors submitting proposals are required to include completed forms that are found at the end of the General Terms & Conditions. The City's General Terms & Conditions, a required component of all competitive procurement proposals, may be accessed on the City's website under Quick Links – Bid

Opportunities – [www.cityofbeaufort.org](http://www.cityofbeaufort.org). All proposers are to certify that they have read the General Terms & Conditions and will adhere to them as a component of the contract documents.

Contractors should also be aware that, should a contract be awarded, the City will require reports of the utilization of any minority business enterprises to be filed along with requests for payment. The City reserves the right to audit accuracy of the utilization reports that are filed.

The City of Beaufort reserves the right to reject any or all bids; to waive any informality or irregularity not affected by law; to evaluate, in its absolute discretion, the bids submitted; to award the contract according to the bid which best serves the interests of the City; or to not award the contract if the City determines that it is not in its best interest to do so.

**Proposals that are not signed will not be accepted as complete and shall not be considered. Proposals must be signed in ink (not typed) in the appropriate space(s) by an authorized officer or employee of the offeror.**

The words “Bidder”, “Offeror”, “Proposer”, “Vendor”, “Operator”, “Contractor”, and “Company” are used interchangeably throughout this RFP, and are used in place of the person, vendor, or corporation submitting a bid.

**REQUEST FOR PROPOSAL  
CITY OF BEAUFORT  
RFP 2020 – 117 FABRIC STORM PANELS**

**I. INTRODUCTION**

The City of Beaufort (City), South Carolina, is requesting bids from qualified licensed manufactures and suppliers for the purchase of **seventy-two (72) removable Storm Panels** for two historic buildings which are contributing structures in the Beaufort Historic District/Beaufort National Landmark Historic District.

**II. SCOPE OF EQUIPMENT**

The City of Beaufort will purchase **seventy-two (72) removable fabric storm panels** specifically designed to prevent damage to the interior and contents from high winds, debris and water infiltration and fit the **twenty-nine (29) windows and two (2) doors of the Carnegie Building**, located at 701 Craven Street **and thirty-nine (39) windows and two (2) doors of the Beaufort Arsenal**, located adjacent to the Carnegie Building at 713 Craven Street. Both buildings are contributing structures in the Beaufort Historic District/Beaufort Landmark Historic District and are all construction projects on the buildings are subject to approval from the South Carolina Department of Archives and History .

**Specifications of Panels and Installation:**

1. Refer to addendum A (Carnegie Building) and addendum B (Arsenal Building) for number of windows and measurements or each building.
2. Company shall provide detailed specifications and installation instructions.
3. Must be appropriate for historic structures and hardware/receivers should not have a visual impact to the building.
4. Installation at the **Beaufort Arsenal**, constructed in 1852, is a tabby/non-structural masonry structure faced with stucco and having many gothic arched windows. The fabric panels must be installed within window jambs to minimize visual impact of the permeant fastening hardware and receivers needed for the panels. A series of stainless-steel receivers will be installed into the jamb with a series of metal angles bolted to the receivers. In order to lessen the effects of adding the hardware to the building, bolts will be added sensitively by pre-drilling holes and using hand screws to install the bolts, which will then be capped and sealed to prevent moisture intrusion. The fabric shutters will be attached to the angles as needed by trained staff using a man-lift for access.
5. Installation at the **Carnegie Building**, constructed in 1917, is a structural brick building with orthogonal windows. Permanent stainless-steel receivers will be installed into the face of the building to avoid cracking the sensitive brick around the windows while protecting the integrity of the original windows. The building façade is painted brick and the addition of the hardware must not result and significant visual impact. In order to lessen the effects of adding the hardware to the building, bolts will be added sensitively by pre-drilling holes and using hand screws to install the bolts, which will then be capped and sealed to prevent moisture intrusion. The fabric panels will be attached to the angles as needed by trained staff using a man-lift for access.
6. Must comply with all current City, State and Federal code requirements.
7. Must be removable with minimal storage requirements.
8. Installation by the City upon approaching storm must be easily installed while using a manlift.
9. Company shall install the panels for testing and approval of them and remove the panels for storage.
10. Company shall provide proper training and documentation for installation, removal, and maintenance to City Staff.

### III. SUBMISSION REQUIREMENTS

I. **Required content of proposal:** The detailed requirements set forth in the Proposal Format are recommended. Failure by any Proposer to respond to a specific requirement may result in disqualification. Proposers are reminded that proposals will be considered exactly as submitted. Points of clarification will be solicited from proposers at the discretion of the City. Those proposals determined not to be in compliance with provisions of this RFP and the applicable law and/or regulations will not be processed. In addition to the information required as described below, a Respondent may submit supplemental information that it feels may be useful in evaluating its proposal. This information may include documents such as a firm profile or brochure.

All costs incurred by the Proposer associated with RFP preparations and subsequent interviews and/or negotiations, which may or may not lead to execution of a contract, shall be the responsibility entirely and exclusively by the proposer.

II. **Proposal Format:** The proposal format requirements were developed to aid Proposers in their proposal development. They also provide a structured format so reviewers can systematically evaluate several proposals. These directions apply to all proposals submitted.

IV. The purpose of the Proposal is to present the technical specifications of the product and cost in the following order:

a. **Transmittal Letter:** A transmittal letter must be submitted with a Proposer's proposal which shall include:

- i. Name of the firm responding, including mailing address, e-mail address, telephone number, and names of contact person.
- ii. The name of the person or persons authorized to make representations on behalf of the Proposer, binding the firm to a contract.
- iii. Prepare an executive summary stating the respondent's understanding of the project and opinion why the respondent's firm should be chosen. Include any general information the proposer wishes the City to consider about the proposal.
- iv. An affirmative statement that the proposer has read and agrees to the General Terms and Conditions and will adhere to them as a component of the contract documents.

b. **Proposer's Work History and References:**

- i. Provide client references (name, address, e-mail, and phone number) for a minimum of three products of a similar size and nature. References from South Carolina and the southeast United States are preferred.
- ii. Identify any additional or unique resources, options, capabilities, or assets which the Proposer would bring to this project.

c. **Cost Proposal**

- i. Cost proposals are requested and shall be submitted with your proposal providing detail by line item and cost including the manufacture name. Proposals lacking details will be considered incomplete and not be considered. Any exceptions to the specifications should be noted.

d. **Required Forms:**

- i. Proposals must include the required forms.
  - 1. Certificates of Insurance showing present coverage as described in the “Insurance” section of the General Terms and Conditions.
  - 2. Ethics in Public Contracting Certification
  - 3. Non-Collusion Affidavit
  - 4. Small / Woman-Owned / Minority Business Enterprise Form
  - 5. Non-Resident Taxpayer Affidavit (S.S. Department of Revenue I-312)
  - 6. RFP Signature page (must be signed in ink)

e. **Other Information to Provide:**

- i. List any lawsuits or arbitration proceedings that have been initiated by or against your company in the past five years. Briefly describe the nature of the action and the outcome.

**V. PROPOSAL EVALUATION**

**Lowest responsible bidder.** Contracts shall be awarded to the lowest responsible bidder. In determining “lowest responsible bidder”, in addition to price, the City shall consider:

- (a) The ability, capacity, and skill of the bidder to perform the contract or provide the service required;
- (b) Whether the bidder can perform the contract or provide the products and service promptly, or within the time specified, without delay or interference;
- (c) The character, integrity, reputation, judgment, experience, and efficiency of the bidder;
- (d) The quality of performance of previous contracts or services;
- (e) The previous and existing compliance by the bidder with laws and ordinances relating to the contract or services;
- (f) The sufficiency of the financial resources and ability of the bidder to perform the contract or provide the service;
- (g) The quality, availability and adaptability of the supplies or contractual services to the particular use required;
- (h) The ability of the bidder to provide future maintenance and service for the use of the subject: of the contract;
- (i) The number and scope of conditions attached to the bid.

It is the City’s intent to contract with one proposer to provide the services as detailed herein. Award of any proposal may be made without discussion with Proposers after responses are



received. The Proposers submitting sealed proposals will be evaluated by an evaluation committee. The committee will evaluate each component separately. After careful evaluation, the committee will rank the Proposers and make a recommendation to the City Manager of the lowest responsible bidder. The City reserves the right to accept or reject any and all bids that is in the best interest of the City.

The City may choose to interview one or more contractor(s) responding to this RFP. The City reserves the right to request and obtain, from one or more contractor(s), supplementary information as may be necessary for the City to analyze the proposal pursuant to the evaluation criteria. The City reserves the right to accept or reject any and all proposals that is in the best interest of the City.

**CITY OF BEAUFORT  
SOUTH CAROLINA  
RFP SIGNATURE PAGE  
RFP NO. 2020 - 117**

PROPOSER'S NAME: \_\_\_\_\_

The undersigned, having become familiar with the existing conditions and the Proposal Scope of Services hereby proposed, agrees to complete the work as described in accordance with the Request for Proposal and Contract Documents.

**Proposer** warrants that no gratuities, in the form of gifts, entertainment, or otherwise, were offered or given by the **Proposer**, to any officer or employee of the City with a view toward securing the contract or securing favorable treatment with respect to any determination concerning the performance of the contract.

This offer is genuine and not made in interest of or on behalf of any undisclosed person, vendor or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; **Proposer** has not directly induced or solicited any other **Proposer** to submit false or sham bid; **Proposer** has not solicited or sought by collusion to obtain for itself any advantage over any other **Proposer** or other **Owner**.

**The words "Bidder", "Offeror", "Proposer", "Vendor", and "Company" are used interchangeably throughout this solicitation, and are used in place of the person, vendor, or corporation submitting a solicitation.**

Proposer has examined copies of all documents and of the following addenda (if applicable):

| Addendum No. | Date  |
|--------------|-------|
| _____        | _____ |
| _____        | _____ |
| _____        | _____ |

Address: Post Office Box: \_\_\_\_\_ Zip: \_\_\_\_\_  
Street: \_\_\_\_\_ Zip: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email: \_\_\_\_\_

\*Signature: \_\_\_\_\_ Title: \_\_\_\_\_

**Proposal will not be accepted unless signed in ink (not typed) in the appropriate space by an authorized officer or employee of the bidder.**

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

**ETHICS IN PUBLIC CONTRACTING AFFIDAVIT**

STATE OF \_\_\_\_\_ )

COUNTY OF \_\_\_\_\_ )

\_\_\_\_\_, being first duly sworn, deposes and says that:

1. He/She is \_\_\_\_\_ (title) for/of \_\_\_\_\_ (company/business), the Proposer that has submitted the attached Statement of Proposals;
2. He/She is legally qualified and capable of signing this affidavit and is authorized to do so by Proposer;
3. He/She is fully informed regarding the preparation and contents of the attached Statement of Proposal and of all pertinent circumstances respecting such Proposal;
4. Such Proposal is genuine and is made without fraud;
5. Neither the said Proposer, nor any of its officers, partners, owners, agents, representatives, employees, or parties in interest has offered or received any kickbacks or inducements from any offeror, suppliers, manufacturer, or subCompany in connection with the offer, and they have not conferred on any public employee, public member, or public official having official responsibility for this procurement or transaction, any payment, loan, subscription, advance, deposit of money, services, or anything of value as defined in Section 8-13-100 of the South Carolina Code of Laws; and
6. Furthermore, neither the Proposer, nor any of its officers, partners, owners, agents, representatives, employees or parties in interest has any relationship with the City, another person, or organization that interferes with fair competition or that constitutes a conflict of interest with respect to a contract with the City.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
COMPANY/BUSINESS

BY: \_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
PRINTED NAME

SWORN to before me this \_\_\_\_\_  
day of \_\_\_\_\_, 20\_\_\_\_

ITS: \_\_\_\_\_  
TITLE

Notary Public for \_\_\_\_\_(state)  
My commission expires: \_\_\_\_\_  
By: \_\_\_\_\_  
(signature)

**NONCOLLUSION AFFIDAVIT OF PRIME PROPOSER**

STATE OF \_\_\_\_\_ )

COUNTY OF \_\_\_\_\_ )

\_\_\_\_\_, being first duly sworn, deposes and says that:

1. He/She is \_\_\_\_\_ of \_\_\_\_\_, the Proposer that has submitted the attached proposal;
2. He/She is fully informed respecting the preparation and contents of the attached proposal and of all pertinent circumstances respecting such proposal;
3. Such Proposal is genuine and is not a collusive or sham proposal;
4. Neither the said Proposer nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived, or agreed, directly or indirectly with any other Proposer, company or person to submit a collusive or sham Proposal in connection with the Contract for which the attached Proposal has been submitted or to refrain from proposing in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other proposer, company or person to fix the price or prices in the attached Proposal or of any other proposer, or to secure through any other proposal, or to fix any overhead, profit or cost element of the bid price or the bid price of any other proposer, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of Beaufort, SC or any person interested in the proposed contract.

\_\_\_\_\_  
(signed)

\_\_\_\_\_  
(title)

SWORN to before me this \_\_\_\_\_  
day of \_\_\_\_\_, 20\_\_\_\_\_

Notary Public for \_\_\_\_\_(state)

My commission expires: \_\_\_\_\_

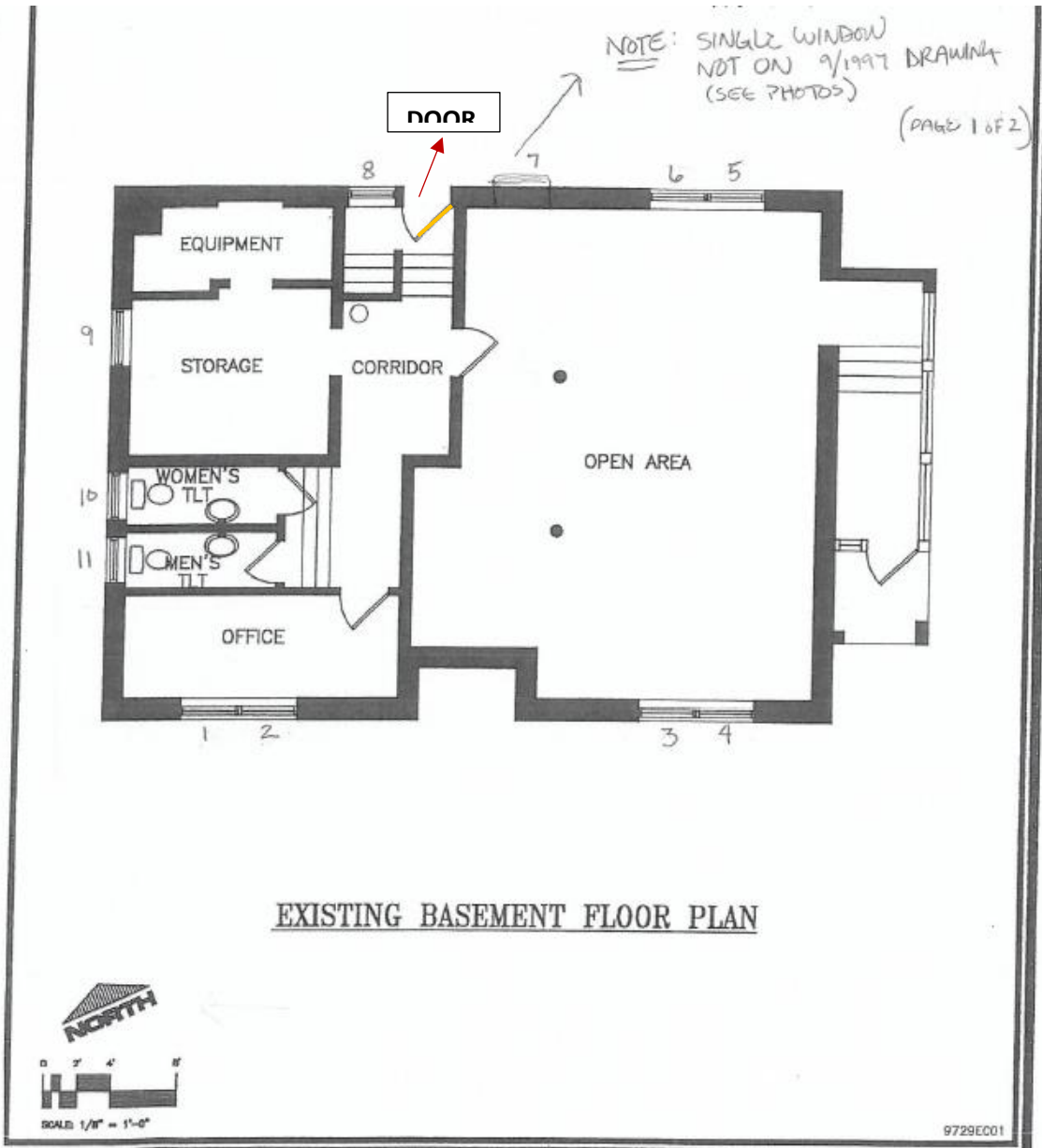
By: \_\_\_\_\_

(signature)

## SMALL/WOMAN-OWNED/MINORITY BUSINESS ENTERPRISE FORM

| YOUR COMPANY'S CURRENT STATUS   | SUPPLIER BUSINESS CLASSIFICATIONS   |
|---|---|
| <p>Is this a small business?</p> <p>Yes      No</p>   | <p>A small business is a business which is independently owned and operated, not dominant in its field of operation, and can qualify under criteria concerning number of employees, average annual receipts, or other criteria as outlined by the Small Business Administration. (See CFR Title 13, Part 121, as amended)</p>         |
| <p>Is this a woman-owned business?</p> <p>Yes    No</p>   | <p>A woman-owned business is a business which is at least 51% owned by a woman or women who also control and operate the business.</p>  |
| <p>Is this a minority-owned business?</p> <p>Yes      No</p> <p>If Yes, please indicate minority group:<br/> <input type="checkbox"/> Asian American    <input type="checkbox"/> Black American<br/> <input type="checkbox"/> Hispanic American    <input type="checkbox"/> Native American</p> | <p>A minority-owned business is a business which is at least 51% owned, controlled, and operated by socially and economically disadvantaged individuals. The following groups are among those presumed to be socially and economically disadvantaged: Asian Americans, Black Americans, Hispanic Americans, and Native Americans.</p> |
| <p>Is this a disabled-owned business?</p> <p>Yes      No</p>  | <p>A disabled-owned business is a business which is at least 51% owned, controlled, and operated by an individual or individuals who are disabled.</p>  |
| <p>Is this a veteran-owned business?</p> <p>Yes      No</p>   | <p>A veteran-owned business a business which is at least 51% owned, controlled, and operated by an individual or individuals who are U.S. veterans.</p>   |
| <p>Is this a disabled veteran-owned business?</p> <p>Yes      No</p>  | <p>A disabled veteran-owned business is a business which is at least 51% owned, controlled, and operated by an individual or individuals who are U.S. veterans and disabled.</p>  |
| <p>Are the individuals who own, control, and operate this business U.S. citizens?</p>   | <p>Yes    No</p>  |
| <p>Is this business a non-profit organization?</p>  | <p>Yes    No</p>  |
| <p>Is this business incorporated?</p>   | <p>Yes    No</p>  |

**Addendum A.1  
Carnegie Building Basement Floor Plan and Windows Schedule**



**LOTT DARMER ARCHITECTS**  
 Savannah, Georgia 91254.5295

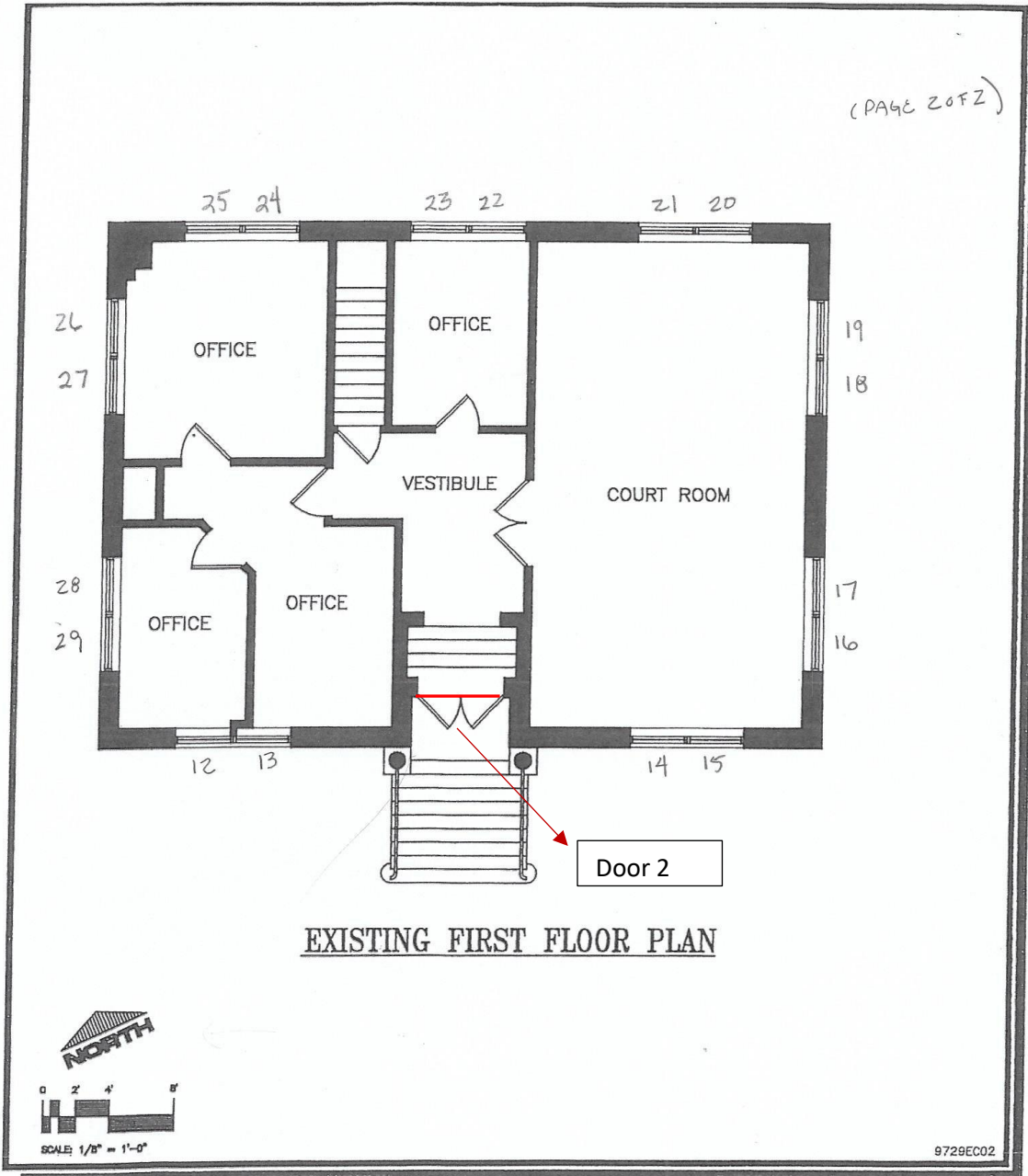
RENOVATIONS TO:  
**OLD CARNEGIE LIBRARY**  
 BRAUFORT, SOUTH CAROLINA

JOB NO.: 9729  
 DATE:  
 DRAWN: ACA  
 CHECKED: MAD  
 PLOTTED: 9/16/97

**EC01**

**Addendum A.2**  
**Carnegie Building Floor Plan and Window Measurements**

(PAGE 2 OF 2)



**LOTT**  
**DARMER**  
 ARCHITECTS  
 Savannah, Georgia 912/254-5200

RENOVATIONS TO:  
**OLD CARNEGIE**  
**LIBRARY**  
 BEAUFORT, SOUTH CAROLINA

JOB NO.: 9729  
 DATE:  
 DRAWN: AGA  
 CHECKED: NAD  
 PLOTTED: 8/16/07

**EC02**

**Addendum A.3**  
**Carnegie Building Window Schedule**

**South Elevation:**

- (4) 36" x 56", 9 over 1, double windows installed in pairs (first floor) (#12, 13, 14, 15)
- (4) 36" x 42", 6 over 6, double windows installed in pairs (basement, located at ground level) (#1, 2, 3, 4)
- (1) 5' x 10' double door located on first floor (Door 2)

**North Elevation:**

- (6) 36" x 56", 9 over 1, double windows installed in pairs (first floor) (#20, 21, 22, 23, 24, 25)
- (3) 36" x 42", 6 over 6, double windows installed in 1 pair + 1 alone (basement, located at ground level) (#5, 6, 7)
- (1) 24" x 24", 4 over 4 double windows (basement, located at ground level) (#8)
- (1) 3' x 5.5' Single Door (basement, located at ground level) (Door 1)

**East Elevation:**

- (4) 36" x 56", 9 over 1, double windows, installed in pairs (first floor) (#16, 17, 18, 19)

**West Elevation:**

- (4) 36" x 36", single 9 panes, double windows, installed in pairs (first floor) (#26, 27, 28, 29)
- (2) 24" x 42", 4 over 4, double windows (basement, located at ground level) (#10, 11)
- (1) 36" x 42", 6 over 6 double windows (basement, located at ground level) (#9)

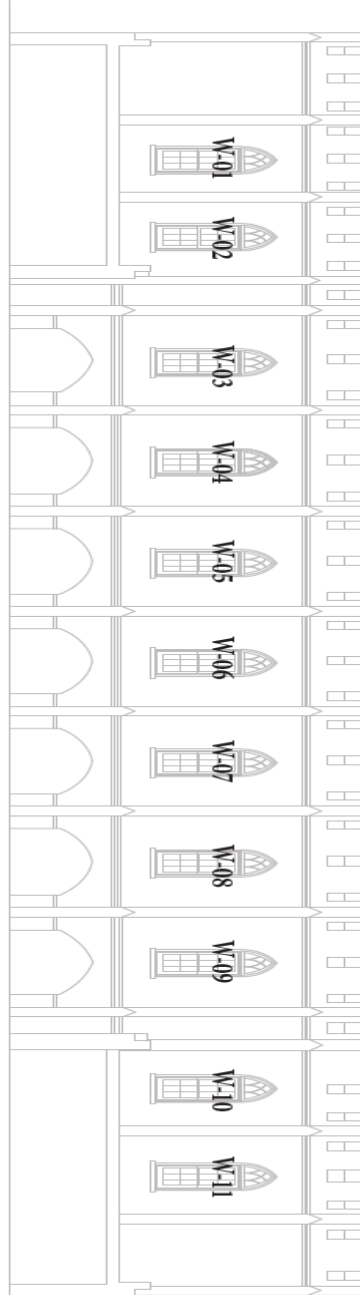


**Addendum B.1**  
**Arsenal Elevation Plan and Windows Quantity and Measurements**

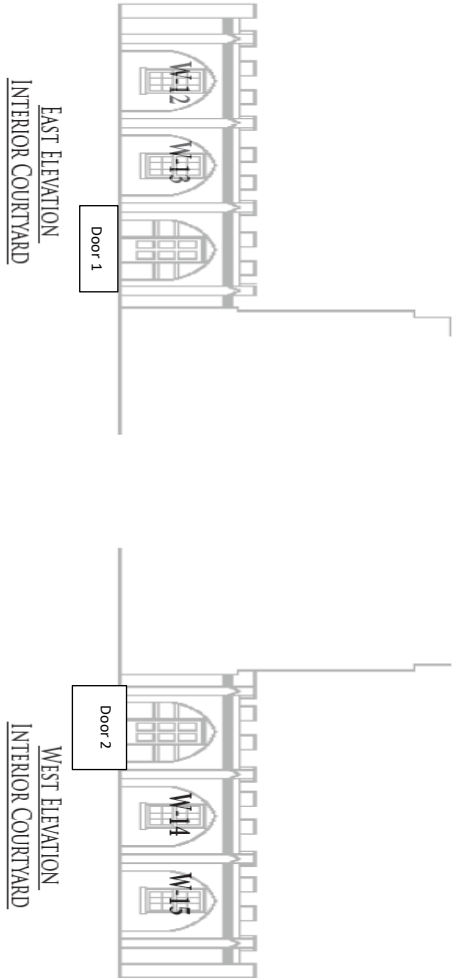
Manders, Inc.  
Project: Bendon Arsenal - Window Assessment

Date: November 29, 2017

REFERENCE DRAWINGS: WINDOW DIAGRAM



SOUTH ELEVATION

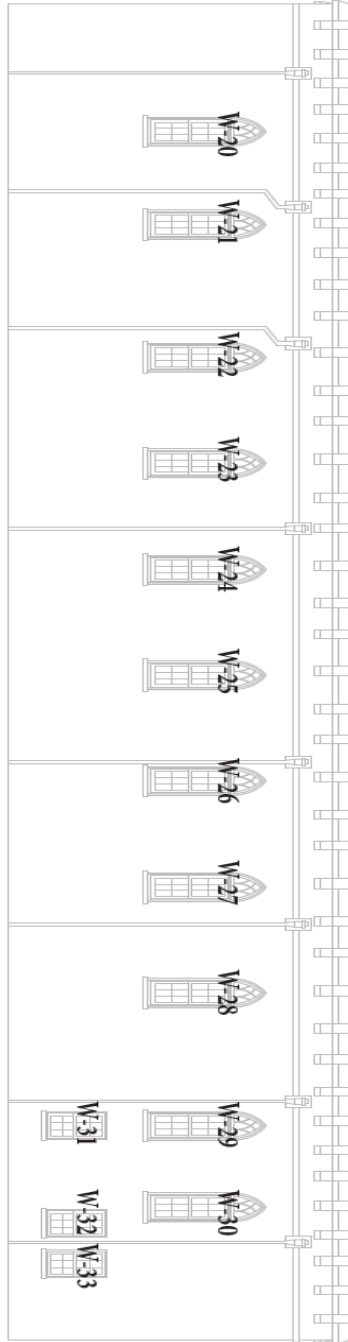


**Addendum B.2**  
**Arsenal Elevation Plan Windows Quantity and Measurements**

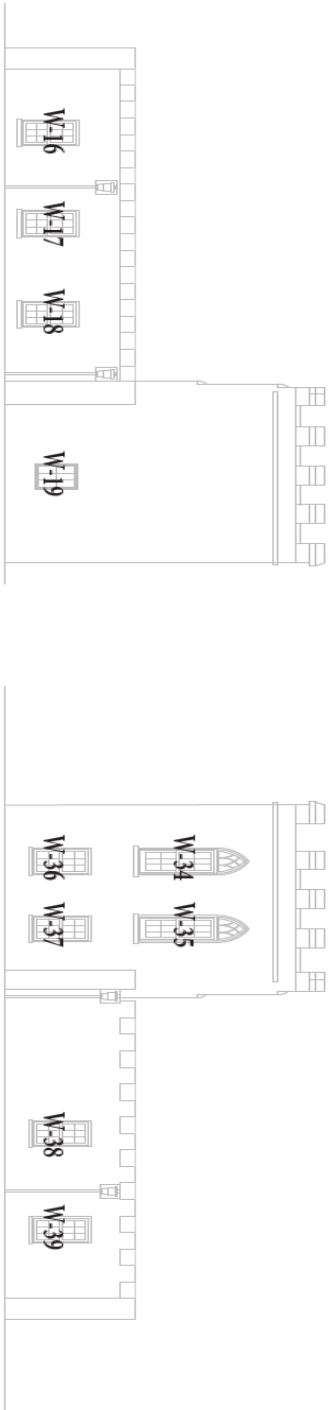
Mendors, Inc.  
Project: Bendon Arsenal - Window Assessment

Date: November 29, 2017

**REFERENCE DRAWINGS: WINDOW DIAGRAM**



**NORTH ELEVATION**



**Addendum B.3  
Arsenal Windows Schedule**

| WINDOW SCHEDULE |  |              |         |
|-----------------|--|--------------|---------|
| Mark            | Window Type                                | Width        | Height  |
| 01              | W1- Double Hung Window With Arched Transom | 2' - 10 3/4" | 6' - 6" |
| 02              | W1- Double Hung Window With Arched Transom | 2' - 10 3/4" | 6' - 6" |
| 03              | W1- Double Hung Window With Arched Transom | 2' - 10 3/4" | 6' - 6" |
| 04              | W1- Double Hung Window With Arched Transom | 2' - 10 3/4" | 6' - 6" |
| 05              | W1- Double Hung Window With Arched Transom | 2' - 10 3/4" | 6' - 6" |
| 06              | W1- Double Hung Window With Arched Transom | 2' - 10 3/4" | 6' - 6" |
| 07              | W1- Double Hung Window With Arched Transom | 2' - 10 3/4" | 6' - 6" |
| 08              | W1- Double Hung Window With Arched Transom | 2' - 10 3/4" | 6' - 6" |
| 09              | W1- Double Hung Window With Arched Transom | 2' - 10 3/4" | 6' - 6" |
| 10              | W1- Double Hung Window With Arched Transom | 2' - 10 3/4" | 6' - 6" |
| 11              | W1- Double Hung Window With Arched Transom | 2' - 10 3/4" | 6' - 6" |
| 12              | W2- Double Hung Window                     | 2' - 6"      | 4' - 0" |
| 13              | W2- Double Hung Window                     | 2' - 6"      | 4' - 0" |
| 14              | W2- Double Hung Window                     | 2' - 6"      | 4' - 0" |
| 15              | W2- Double Hung Window                     | 2' - 6"      | 4' - 0" |
| 16              | W2- Double Hung Window                     | 2' - 6"      | 4' - 0" |
| 17              | W2- Double Hung Window                     | 2' - 6"      | 4' - 0" |
| 18              | W2- Double Hung Window                     | 2' - 6"      | 4' - 0" |
| 19              | W2- Double Hung Window                     | 2' - 6"      | 2' - 6" |
| 20              | W1- Double Hung Window With Arched Transom | 2' - 10 3/4" | 6' - 6" |
| 21              | W1- Double Hung Window With Arched Transom | 2' - 10 3/4" | 6' - 6" |
| 22              | W1- Double Hung Window With Arched Transom | 2' - 10 3/4" | 6' - 6" |
| 23              | W1- Double Hung Window With Arched Transom | 2' - 10 3/4" | 6' - 6" |
| 24              | W1- Double Hung Window With Arched Transom | 2' - 10 3/4" | 6' - 6" |
| 25              | W1- Double Hung Window With Arched Transom | 2' - 10 3/4" | 6' - 6" |
| 26              | W1- Double Hung Window With Arched Transom | 2' - 10 3/4" | 6' - 6" |
| 27              | W1- Double Hung Window With Arched Transom | 2' - 10 3/4" | 6' - 6" |
| 28              | W1- Double Hung Window With Arched Transom | 2' - 10 3/4" | 6' - 6" |
| 29              | W1- Double Hung Window With Arched Transom | 2' - 10 3/4" | 6' - 6" |
| 30              | W1- Double Hung Window With Arched Transom | 2' - 10 3/4" | 6' - 6" |
| 31              | W2- Double Hung Window                     | 2' - 6"      | 4' - 0" |
| 32              | W2- Double Hung Window                     | 2' - 6"      | 4' - 0" |
| 33              | W2- Double Hung Window                     | 2' - 6"      | 4' - 0" |
| 34              | W1- Double Hung Window With Arched Transom | 2' - 10 3/4" | 6' - 6" |
| 35              | W1- Double Hung Window With Arched Transom | 2' - 10 3/4" | 6' - 6" |
| 36              | W2- Double Hung Window                     | 2' - 6"      | 4' - 0" |
| 37              | W2- Double Hung Window                     | 2' - 6"      | 4' - 0" |
| 38              | W2- Double Hung Window                     | 2' - 6"      | 4' - 0" |
| 39              | W2- Double Hung Window                     | 2' - 6"      | 4' - 0" |

| <b>Door Schedule</b> |                    |                |                |
|----------------------|--------------------|----------------|----------------|
| <b>Door 1</b>        | <b>Single Door</b> | <b>3' - 0"</b> | <b>7' - 0"</b> |
| <b>Door 2</b>        | <b>Single Door</b> | <b>3' - 0"</b> | <b>7' - 0"</b> |