

COUNTY OF GRANT



REQUEST FOR PROPOSAL ADDENDUM

Addendum No: 2
RFP No: RFP 23-05
RFP Title: Professional Services

The following are a list of questions and responses that were submitted regarding the above-referenced RFP.

Question No. 1: Does the 20-page limit apply to responses submitted for multiple services?

Answer No. 1: Should the offeror want to include multiple services into one (1) proposal, the twenty (20) page limit will apply for the entire proposal. Should the offeror want to submit an individual proposal for each service, the twenty (20) page limit will apply per proposal.

Question No. 2: Page 14, Section 2C numbers 2 and 4 request proposer experience and methods related to marketing services. Are marketing services included in the scope of work for this solicitation?

Answer No. 2: Marketing Services are not included in the scope of work for this solicitation. The statement should read as follows "Provide information about the experience with requested services that demonstrates competence to complete specific projects. Demonstrate the successful aspects of past project and how it corresponds to the County's Scope of Services."

Question No. 3: Is it the County's intention that each professional service category be treated as a standalone, separate response?

Example: 20 pages for Engineering
20 pages for Environmental
20 pages for Archeological
20 pages for Surveying

Or does the County wish to see all professional service categories combined into one 20-page document?

Answer No. 3: This will be up to the preference of the offeror. Please reference the answer to Question No. 1.

Question No. 4:

If we are to submit each professional service category separately:

- Will the Evaluation Criteria be applied to each professional service category response independently?
- Can all professional service category responses be bound into one document with tabs for each service category?
- Must the following items be repeated for each professional service category response?
 - o Cover letter
 - o Response Sections 1-7 of the RFP
 - o Required Forms

Answer No. 4:

- Should the offeror choose to submit a separate proposal for each category, the Evaluation Criteria will be applied independently. Should the offer choose to submit a combined proposal, the Evaluation Criteria will be applied as a whole.
- Yes, all professional service category responses can be bound into one (1) document as long as the twenty (20) page limit is met.
- The Cover Letter, Response Sections 1-7, and Required Forms are required for each proposal. Should an offeror choose to combine all services into one (1) proposal, the forms would not need to be repeated for each service. Should the offeror choose to separate the services into different proposals, the forms would be required for each proposal.

Question No. 5: Addendum #1 has created a new scoring criterion which awards 100 points to firms with current Grant County work. It is unclear how this will be scored. Will firms be “docked” points for having current work or will only incumbent firms be awarded points under this criterion? If possible, please provide a points breakdown for this scoring criterion.

Answer No. 5: Firms who currently have open projects with Grant County that are less than 75% complete will receive a lower score than firms who either have no open projects with Grant County or current open projects with Grant County that are more than 75% complete.

-End of Addendum-

Notice: All other items of the RFP Packet remain the same. Acknowledgement of this addendum on the appropriate RFP Response Form of the solicitation documents is required.

By: /s/ Veronica Rodriguez,
Chief Procurement Officer

Date: January 11, 2023