

	<h1>City of Wilson, NC.</h1> <p>Economic Development Initiative – Community Project Funding Park Improvements</p> <h2>Addendum 1</h2>
<p>Please send inquiries and questions about this RFQ to: Ricky Wilson Purchasing Manager rvwilson@wilsonnc.org</p>	<p>RFQ: 2023-10</p> <p>RFQ Due Date: 4/5/2023</p> <p>Contract Type: RFQ - Design Services</p>

Failure to acknowledge and return this addendum may subject your proposal/bid to be rejected based on the below information.

Firm: _____

Question 1: Could you please clarify how many hard copies firms should submit to the City? **We would prefer 1 hardcopy with 1 electronic copy be submitted on a thumb drive.**

Question 2: Please confirm if the scope for #5 Freeman Roundhouse Museum includes a building addition, parking lot expansion, and associated site improvements. **Inclusive of the items in the RFQ on 5. A.; there is also a 2,000 square foot building addition/expansion at the Freeman Roundhouse Museum this was not included in the RFQ - for design, please plan your submittal qualifications accordingly. The parking lot will be addressed for ADA requirements but no actual parking lot expansion is planned.**

Question 3: What is the overall budget for this project? **The overall budget is 4 million for the project.**

Question 4: From the scope of services for each park, it appears that there will be a need for architectural services and obviously a need for landscape architect services. I'm reaching out to inquire if you prefer who leads the proposal and the project: architect or LA? **We do not have a preference who leads the project as long as the project can be designed by a qualified firm.**

Question 5: Does the City of Wilson have a standard signage package or should we include signage design in our scope of services? **The City has a sign standard used that will be used for each park and will be provided to the selected firm.**

Question 6: Is there a page limit for this proposal? No

Question 7: Does the City have a deadline for construction or design for these projects based on the federal funding? If not, is there a perceived goal/date for having this work completed? The goal is to have the project completed in the Summer of 2025.

Question 8: What was the amount of the award from the Economic Development Initiative? \$4,000,000.00

Question 9: Is the Town contributing additional funds to the awarded amount? Not for the funds mentioned/allocated for this project.

Question 10: What is the total project budget for construction/implementation? 4 million dollars.

Question 11: Will the Town be handling all of the necessary requirements for federal reporting, or will the Consultant and Contractor be responsible? The responsibility of the reporting will be the City's unless in the federal provisions it specifies or is the responsibility of the firm/contractor to provide reporting.

Question 12: Are there criteria from the EDI as to when the funds need to be spent or the project completed? The goal is to have completed in summer 2025.

Question 13: Language in the Scope of Work, pages 2-9, seems to indicate that the Town will be executing part of the work for different parks. For the Freeman Roundhouse Museum example: "We would add a shelter with picnic tables and a landmark sign" Please verify. (We) was implied incorrectly, the submittals for this project would need to have this included in the design and eventually the construction, which will be bid separately.

Question 14: Is it the intent of the Town to bid this work as 14 separate projects or will the Consultant prepare one set of construction documents? Firms are requested to prepare one set of qualifications for the design and eventually for the construction, which will be bid separately.

Question 15: Is there a requirement for HUB Certified/Minority Business Participation for this contract? If so, what is the target percentage of work to be awarded to HUB/WMBE firms? There is no requirement.

Question 16: Is an architect required for the project? No.