



## ADDENDUM NUMBER FIVE

**DATE:** January 17, 2017

**TO:** ALL PROPOSERS OF RECORD

**FROM:** LYN MAJESKI, ACCOUNTING DIVISION MANAGER

**PROPOSAL:** FINANCIAL MANAGEMENT AND UTILITY BILLING SOFTWARE AND IMPLEMENTATION SERVICES

This addendum forms a part of and modifies the proposal specifications for the above item currently due by January 19, 2017 at 2:00 P.M. (local time, EST) at the City of Oak Ridge, Central Services Complex, 100 Woodbury Lane, Oak Ridge, Tennessee.

### ITEM 1 – Questions/Requests received from Potential Proposers

1. We want to clarify if we need to provide pricing at this time?  
Question 29 states to: Describe your primary pricing model (**this is not a request for bid price**)

Under the proposal format it states: Cost summary: an overview of all expenses, **providing one price quote** for the entire system and a separate quote for each individual module\*

Do we provide pricing at this time or an estimate for the contingent on an onsite system analysis?

“Question 29 relates to the structure of how your pricing is calculated. Is it per installation? Per customer? Per user? Or some combination of the above. What are the structures used in calculating cost? It is intended to help the Evaluation committee understand how the pricing is arrived at.

The cost summary required is understood to be based on available information. The information used in determining the cost summary can- and should- be supplied to the degree practical. The cost summary will not necessarily lead to the final contract amount, depending on a variety of factors, but should contain information needed to approximate that amount. After a successful proposal is chosen, the cost summary will be used as a starting point for negotiation of the project cost overall.”

\*\*\*\*\* Acknowledge receipt of this addendum with your Proposal. If Proposal has already been sent you may email your receipt confirmation to [lmajeksi@oakridgetn.gov](mailto:lmajeksi@oakridgetn.gov)\*\*\*\*\*