



THE SCHOOL BOARD OF MARTIN COUNTY, FLORIDA

2845 SE Dixie Highway • Stuart, Florida 34997-5037 • Telephone (772) 219-1255 Ext: 36204 • Email: bids@martinschools.org

Via Email Transmission: barry@athletictrainerinc.com

April 4, 2023

Athletic Trainer, Inc.
Attn: Mr. Barry O'Rourke, President
P O Box 7807
Port Saint Lucie, FL 34985

RE: Notice of Intent to Award/Preparation of Contract Documents/Insurance Requirements
ITB No. 1005-LD-2023, Athletic Trainer/Sports Physical Therapy Services

Dear Mr. O'Rourke,

This is to advise you that the Martin County School District, Stuart, Florida has accepted your offer to furnish the services established in ITB# 1005-LD-2023, Athletic Trainer/Sports Physical Therapy Services for the total annual not to exceed amount of \$220,000.00 to include all categories. This acceptance is contingent upon receipt of signed offer (contract documents), and final approval by the Board, slated for April 18, 2023. Once approved, the final executed contract, notice to proceed, and purchase order will be presented at the pre-initiation of services meeting.

Please sign the attached contract (original signatures and required witness) and return no later than 10 days from the date of this letter (April 14, 2023) to bids@martinschools.org. In preparation of award, make arrangements for insurance documentation to the Martin County School Board named as Additional Insured, 1939 SE Federal Highway, Stuart, FL 34994, as per the insurance limits / coverage as outlined in the ITB document.

Thank you for your cooperation. We look forward to a prosperous working relationship with your organization.

Sincerely,

Lenora S. Darden, MCPP, CPPB, CPSM

Purchasing Supervisor

c: Michael Maine, Deputy Superintendent
Edmund Geiger, Assistant Director of Athletics
Renee Hayes, Director of Purchasing
ITB File

Dr. John D. Millay, Superintendent

School Board Members: Michael DiTerlizzi • Marsha Powers • Amy B. Pritchett • Jennifer Russell • Christia Li Roberts

"To Educate All Students for Success"