



Beaufort County School District

Solicitation Number: 22-018
Date Printed: March 4, 2022
Date Issued: March 4, 2022
Procurement Officer: Kaylee Yinger, CPPB
Phone: 843-322-2349
Email: Kaylee.Yinger@beaufort.k12.sc.us

Invitation for Bid

DESCRIPTION: **High Capacity Air Filters**
SUBMIT OFFER BY (Opening Date & Time): **March 25, 2022; 4:00 PM EST**
QUESTIONS MUST BE RECEIVED BY: **March 18, 2022**
NUMBER OF COPIES TO BE SUBMITTED: **One (1) Original Signed Copy**

Offers must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior.

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

MAILING ADDRESS:
Beaufort County School District
Procurement Office
P.O. Drawer 309
Beaufort, SC 29901-0309

PHYSICAL ADDRESS:
Beaufort County School District
Procurement Office
2900 Mink Point Blvd
Beaufort, SC 29902

CONFERENCE TYPE:

LOCATION:

DATE & TIME:

AWARDS & AMENDMENTS:

Award will be posted at the Physical Address stated above on or after March 25, 2022. The award, this solicitation, and any amendments will be posted at the following web address: www.beaufortschools.net

You must submit a signed copy of this form with Your Offer. By submitting a proposal or bid, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of ninety (90) calendar days after the Opening Date.

NAME OF OFFEROR:

(Full legal name of business submitting the offer)

ENTITY TYPE:

AUTHORIZED SIGNATURE (Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above)

PRINTED NAME

TITLE

Instructions regarding Offeror's name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror above. An offer may be submitted by only one legal entity. The entity named as the Offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.

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HOME OFFICE ADDRESS (Address for Offeror's home office/ Principal place of business): 	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent):
PHONE NUMBER:	
EMAIL ADDRESS:	

PAYMENT ADDRESS (Address to which payments will be sent): <input type="checkbox"/> Payment Address Same as Home Office Address <input type="checkbox"/> Payment Address Same as Home Notice Address (check one only)	ORDER ADDRESS (Address to which all purchase orders will be sent): <input type="checkbox"/> Payment Address Same as Home Office Address <input type="checkbox"/> Payment Address Same as Notice Address (check one only)
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ACKNOWLEDGEMENT OF AMENDMENTS:	<u>Amendment Number</u>	<u>Amendment Issue Date</u>
Offeror acknowledges receipt of amendments by indicating amendment number and its date of issue.		

MINORITY PARTICIPATION- Are you a Minority Business Enterprise: Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please include a copy of your certification.

Questions and Answers:

1. I have a question about what you are looking for in the Ring Panel Filter Sizes. Are you looking for the material in a roll that needs to be custom cut?
Ring panel air filters should be pre-made to correct size with rigid metal frame. Example shown below.



2. Will each order be delivered to a single location?
Yes – 2950 Mink Point Blvd.
3. Do you require orders to be palletized and kitted per location?
Palletized.
4. Approximately how many deliveries are anticipated per year?
6-8.
5. Specification: The solicitation states that **no filters** can be taped together, however, there are three sizes which would require multiple filters to be taped due to maximum size constraints from manufacturer's (10x48.5x1, 23.5x32x1, and 29.5x30x1) Will taping be acceptable on these three sizes, due to pleating and die-cut tolerance limits?
Yes, acceptable.
6. Ring Panels: Do you require the 1" panels to be a 2-ply and the 2" panels to be a 3-ply?
Yes, correct.
7. What brand of High Capacity Air Filters and Panel Filters does the school system currently utilize?
NC Filtration.