

## ADDENDUM # 1

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Broward County Housing Authority  
Solicitation Number: IFB 21-299

### Inspection Services

DATE: June 01, 2021

### TO ALL PROSPECTIVE PROPOSERS

**There is no change in the proposal's due date.**

Please note the following changes, answer to questions and clarifications:

**The Fee Schedule - Exhibit B has been revised. You must use the included revised exhibit included in this addendum when submitting your proposal.**

#### Questions/Clarifications:

The following questions shown in *italicized* text were submitted. BCHA's response is shown in **bold** text.

	Questions	Answers
1.	<i>What is BCHA's biennial inspection policy? Per the Pricing sheet, for inspection services the estimated yearly inspection total for biennial is only 500.</i>	<b>If the unit passes two annual inspection in a row and the owner has a good track record the unit can be inspected biennially. We do expect this 500 figure to increase in late 2021 and 2022.</b>
2.	<i>On the pricing sheet, under terms and instructions, item a), what does BCHA mean by interior and exterior spraying?</i>	<b>See the revised Fee Schedule – Exhibit B.</b>
3.	<i>Will the contractor be responsible for purchasing and supplying the following per the scope of work?</i>  <i>a) Missing Outlet Cover(s) (2 per unit max)</i>  <i>b) Missing Light Switch Cover(s) (2 per unit max)</i>  <i>c) Missing Smoke Alarm Battery(s) (9 volt)</i>	<b>Yes, the vendor will supply these items.</b>
4.	<i>a) Are there any RAD properties?</i>  <i>b) If so, how many?</i>	<b>No RAD properties.</b>

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5.	<i>If applicable, can the annual inspections for the RAD properties be performed at the same time every year?</i>	<b>Not applicable.</b>
6.	<i>a) Does the Housing Authority have a current backlog of inspections the contractor will be required to perform?</i> <i>b) If so, how many inspections by type are backlogged?</i>	<b>a) yes</b> <b>b) Less than 400 annual inspections less than 60 days out.</b>
7.	<i>a) Is the successful respondent required to use the Housing Authority inspection software?</i> <i>b) If yes, is respondent responsible for any hardware, software and maintenance costs?</i> <i>c) If yes, please provide estimated annual costs.</i>	<b>a) BCHA will review this question.</b> <b>b) All costs to be provided by vendor.</b> <b>c) Not available.</b>
8.	<i>a) May the successful respondent use its own inspection management software?</i> <i>b) If yes, does the Housing Authority allow for an Application Programming Interface (API)?</i>	<b>a) BCHA will review this question.</b> <b>b) Information not available.</b>
9.	<i>Which vendor(s) is currently performing inspection services for the Housing Authority?</i>	<b>McCright and Associates in addition to in-house inspectors.</b>
10.	<i>How many of each inspectors and support staff are currently assigned to perform the inspection services?</i>	<b>5 inspectors plus scheduler and supervisor.</b>
11.	<i>What is the average number of miles driven by each inspector on a monthly basis?</i>	<b>Contract inspector drives approximately 1000 per month.</b>
12.	<i>a) Are any of the staff unionized?</i> <i>b) If yes, please provide the union name and bargaining agreements.</i>	<b>a) No</b> <b>b) Not applicable.</b>
13.	<i>When does the current Vendor's contract expire?</i>	<b>Current contract is on a month to month basis.</b>
14.	<i>Please provide the inspection pricing for the current Vendor's contract by inspection type.</i>	<b>\$33.00 for annual inspections. \$22.00 for Re inspections and \$9.00 for no shows</b>
15.	<i>Please provide a report showing the unit distribution by Zip Code</i>	<b>This data is not available.</b>
16.	<i>How many inspections are scheduled each day per inspector - on average?</i>	<b>15 to 20.</b>

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This Addendum # 1 Form **must** be returned with your proposal on the established due date.

All other terms, conditions and specifications remain unchanged for IFB 21-299.

Authorized Signature:

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Name of Company:

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