



**Beaufort County School District**

Addendum 2

Solicitation Number: 23-014  
Date Printed: February 22, 2023  
Date Issued: March 22, 2023  
Procurement Officer: Kaylee Yinger, NIGP-CPP, CPPB  
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**Invitation for Bid (IFB)**

DESCRIPTION: **Barracuda Email Protection Advanced and Cloud Archiving Service**  
SUBMIT OFFER BY (Opening Date & Time): **March 28, 2023 at 4:00 PM EST**  
QUESTIONS MUST BE RECEIVED BY: **March 21, 2023**  
NUMBER OF COPIES TO BE SUBMITTED: **One (1) Original Signed**  
**One (1) Redacted Version on USB**

**Offers must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior.**

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

MAILING ADDRESS:  
Beaufort County School District  
Procurement Office  
P.O. Drawer 309  
Beaufort, SC 29901-0309

PHYSICAL ADDRESS:  
Beaufort County School District  
Procurement Office  
2900 Mink Point Blvd  
Beaufort, SC 29902

**AWARDS & AMENDMENTS:**

Award will be posted at the Physical Address stated above on or after **March 28, 2023**. The award, this solicitation, and any amendments will be posted at the following web address: <http://beaufortschools.net>.

You must submit a signed copy of this form with Your Offer. By submitting a proposal or bid, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of ninety (90) calendar days after the Opening Date.

NAME OF OFFEROR: \_\_\_\_\_ (Full legal name of business submitting the offer) ENTITY TYPE: \_\_\_\_\_

\_\_\_\_\_  
AUTHORIZED SIGNATURE (Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above)

\_\_\_\_\_  
PRINTED NAME TITLE

Instructions regarding Offeror's name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror above. An offer may be submitted by only one legal entity. The entity named as the Offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.

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**(Return Page Two with Your Offer)**

<b>HOME OFFICE ADDRESS</b> (Address for Offeror's home office/ Principal place of business):     	<b>NOTICE ADDRESS</b> (Address to which all procurement and contract related notices should be sent):     
<b>PHONE NUMBER:</b>	
<b>EMAIL ADDRESS:</b>	

<b>PAYMENT ADDRESS</b> (Address to which payments will be sent):       <input type="checkbox"/> Payment Address Same as Home Office Address <input type="checkbox"/> Payment Address Same as Home Notice Address (check one only)	<b>ORDER ADDRESS</b> (Address to which all purchase orders will be sent):       <input type="checkbox"/> Payment Address Same as Home Office Address <input type="checkbox"/> Payment Address Same as Notice Address (check one only)
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<b>ACKNOWLEDGEMENT OF AMENDMENTS:</b>	<u>Amendment Number</u>	<u>Amendment Issue Date</u>
Offeror acknowledges receipt of amendments by indicating amendment number and its date of issue.		

<b>MINORITY PARTICIPATION-</b> Are you a Minority Business Enterprise: Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please include a copy of your certification.
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## QUESTIONS AND ANSWERS

1. I understand that BCSD plans to purchase the Barracuda service annually over a period of five years. The bidding schedule, however, looks like it includes a single line for the full dollar amount for all five years in total. Barracuda has indicated that there will be nominal price increases in the later years, so can we modify the bidding schedule on our response reflect that?

BCSD cannot pay for a multiyear license up front. The license will have to be paid annually per our procurement code.

2. Response submission: Will BCSD accept electronic responses through the BCSD online bidding portal?
  - a. If so, is the physical copy with USB and does it fulfil the requirement in 2.1.4 for electronic copies?

YES