



## ADDENDUM NO. 2

Issue Date: February 23, 2022

Project Name: North County Library Expansion

Bid Number: 2022021

Bid Opening Date: **March 8, 2022 at 2:00 PM**

This addendum is being released to give response to the questions received and to provide the Minutes and Sign-In sheet from the Pre-Bid meeting.

The information and documents contained in this addendum are hereby incorporated in the invitation to bid. **This addendum must be acknowledged where indicated on the Bid Form, or the proposal may be declared non-responsive.**

### Attachments

Pre-Bid Minutes  
Pre-Bid Sign In

### Questions and Answers

1. The concrete ramps from the parking to the entry on the Architectural plans stat to refer to Civil drawings. Civils don't detail the walks. Will there be a need for a railing to be installed on the ramp? If so, please provide details as to type and color. **See Civil Drawing Sheet C8 for walkway details and grades. Grades have been designed to not require any handrails along the ramp.**



# ***Board of County Commissioners***

***1801 27th Street  
Vero Beach, Florida 32960-3365  
Telephone: (772) 567-8000  
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**PRE-BID MEETING MINUTES  
FEBRUARY 21, 2022 AT 2:00 P.M.  
INDIAN RIVER COUNTY ADMINISTRATION BUILDING  
Room A1-303 Building A  
NORTH COUNTY LIBRARY EXPANSION  
PROJECT NO. IRC-2009**

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*The following meeting notes set forth our understanding of the discussions and decisions made at the subject meeting. If no objections, questions, additions, or comments are received within five (5) working days from issuance of the meeting notes, we will assume that our understandings are correct. The project will move forward according to the bid plans and specifications and the understandings herein.*

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Project Number: IRC-2009  
Bid Number: 2022021

**INTRODUCTIONS / SIGN IN SHEET:**

This was a PRE-BID MEETING; This meeting was recorded as part of the project records.

**PROJECT DESCRIPTION:**

The proposed improvements will consist of constructing a single story 2,800 square foot library addition and two small conference rooms, with split block walls, wood trussed shingle roof, relocating utilities including sanitary sewer, storm sewer, and expanding the existing parking lot.

**CONTRACT DETAILS**

Bid opening: Tuesday, March 8, 2022 at 2:00 PM  
Contract time: 240 days to substantial completion  
270 days to final completion  
Estimate: \$1,073,143.00 (includes a \$165,000.00 force account)  
Liquidated Damages: \$1,694.00 per day

**CONTACTS BIDDING PROCESS**

All communications concerning this bid shall be directed to Indian River County Purchasing Division at [purchasing@ircgov.com](mailto:purchasing@ircgov.com).

**PROJECT CONSULTANTS:**

Anthony Donadio, Spiegle Architectural Group, Inc. (FKA Donadio & Associates, Architects, P.A.)

**UTILITIES**

AT&T  
 Florida Power and Light, Co. – Distribution  
 Florida Power and Light, Co. – Transmission  
 Indian River County Traffic Operations  
 Indian River County Utilities

**PROJECT REQUIREMENTS:**

- Bidder must be registered with and use, at their sole expense, the Department of Homeland Security's E-Verify system ([www.e-verify.gov](http://www.e-verify.gov)) to confirm the employment eligibility of all newly hired employees, as required by Section 448.095, F.S.. Owner, Contractor, and Subcontractors may not enter into a contract unless each party to the contract registers with and uses the E-Verify system. Contractor is responsible for obtaining proof of E-Verify registration for all Subcontractors. This requirement applies to any provider of services or goods.
- Submittals and RFI's will be submitted by email to the County Project Manager.
- Invoicing shall be submitted on monthly basis and must include Consent of Surety, all applicable release of liens, and all other documents as noted in the Contract Documents.
- Any change orders, revisions, time extensions and weather days need to be submitted to Indian River County. Weather letters will be issued on a monthly basis.
- Summary of required Contractors bid forms can be found on the submittal's checklist (Section 00200, Instructions to Bidders, Article 15 – Submittal of Bid).
- Contractor will obtain all required City of Sebastian Permit(s) and inspections.
- Subcontractors – per Contract Documents Section 00458, list all applicable subcontractors for the project. All subcontractors must be licensed with Indian River County.

**OTHER ISSUES**

- Bidders to review plan documents and provide comments to Indian River Purchasing Department ([purchasing@ircgov.com](mailto:purchasing@ircgov.com)) as soon as possible. No further comments or questions will be addressed from end of business, **February 27, 2022**.
- NTP will be given when long lead item (such as windows, mechanical equipment) have been secured and an estimated delivery can be worked into the schedule.
- Governing Standards and Specification for this project will be FDOT FY 2020-21, FDOT Standard Specifications for Road and Bridge Construction dated January 2020 and the Indian River County Traffic Signal Specifications.
- All testing will be performed per FDOT specifications, this will include asphalt, concrete.
- Contractor shall submit material and storage staging area for approval.
- All areas disturbed by the Contractor will need to be restored to original conditions or better.
- Contractor shall submit a "Hurricane Preparedness" plan prior to Notice to Proceed.
- IRC work hours are Monday to Friday from 7:00 AM to 5:00 PM.
- Contractor shall maintain access for citizens using the library in addition to sanitation, US Postal Service, and emergency vehicles at all times.

- There will be an Addendum (that will include the Meeting Minutes) – Bidders to review plan documents and provide comments to Purchasing by end of business **February 27, 2022**.

### **DISCUSSION**

- Clarification was given that under **PROJECT REQUIREMENTS**, submittals and RFI's can be submitted by email to the County Project Manager **ONLY** after the project has been awarded to the Contractor.
- Tony Donadio (Spiezle Architectural Group, Inc.) stated the permits have been acquired and are currently available at the City of Sebastian. The Contractor will need to pay for the permits so they can be transferred and released.
- James Ennis (Indian River County Engineering) clarified the FDOT governing standards and specifications apply to the drainage work, compaction, and site work.
- James Ennis clarified the Hurricane Preparedness plan shall be specific to time frames as to how actions will be taken by the Contractor to secure his work.
- Rob Skok stated there has already been one addendum issued and one subsequent question about the project that will be answered in the second addendum after this meeting.
- Confirmation was given as to the deadline (The end of business **February 27, 2022**) for questions that are submitted and they must be submitted to the Indian River County Purchasing Division at [purchasing@ircgov.com](mailto:purchasing@ircgov.com).
- A prospective bidder asked about the bid form and if every line item was to have a unit cost. It was stated that a prospective sub-contractor would likely prefer to submit a lump sum cost where the bid form has unit items listed otherwise. Clarification was given that every line item in the bid form shall have a unit cost. **No blanks are to be left open at the time of submittal or the bid will be rejected.** Rob Skok stated that he would provide a confirmation after the meeting as to whether anything on the bid form will change. ***After the meeting was over it was determined that the bid form will remain as it is and no items may be bid as lump sum unless it is already specified on the bid form.***
- It is anticipated that a pre-construction meeting can take place in the beginning of May. If there are any anticipated delays with products or materials the time frame can be adjusted accordingly.
- Kevin Hansen (Indian River County) asked James Ennis, in the context of a previous but different project meeting where discussion took place regarding delays in products or materials, if written documentation was necessary for verification and support. James Ennis stated if there are substantial delays, proper documentation will be required. Shop drawings and associated submittals should be submitted as soon as possible to the County. If there are any expected delays the County needs to know and if needed, adjustments to the Notice to Proceed and/or contract time can be made at that time.
- Tony Donadio asked how price increases are handled. James Ennis stated that must be figured into the bids as there is nothing contractual to accommodate that risk.
- The Force Account is strictly for items that are unanticipated and additional to the work. It is not for the purpose of price increases in materials. It is a fixed line item in the bid schedule. It is not paid out unless there is additional work issued and approved by the County.
- Meeting adjourned.

**PRE-BID MEETING  
SIGN-IN SHEET  
INDIAN RIVER COUNTY ENGINEERING / ROADWAY PRODUCTION  
Building A, Room A1-303  
NORTH COUNTY LIBRARY EXPANSION  
PROJECT No. IRC-2002  
February 21, 2022 at 2:00 P.M.**

[illegible]



**PRE-BID MEETING  
SIGN-IN SHEET  
INDIAN RIVER COUNTY ENGINEERING / ROADWAY PRODUCTION  
Building A, Room A1-303  
NORTH COUNTY LIBRARY EXPANSION  
PROJECT No. IRC-2002  
February 21, 2022 at 2:00 P.M.**

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