



Jayne Burritt, Administrator/CEO

Board of Directors

Chuck Severance, Chair

Steve Maddox, Vice Chair

Shane Jackson, Treasurer

Solicitation Number: 2024.007

Addendum Date: December 18, 2023

Addendum Number: 2

Closing Date: January 10, 2024 @ 11:00 A.M. Eastern Time

Total Pages: 2

Questions/Answers:

Question #1: May I have a copy of the previous bid award?

Answer #1: This was answered in Addendum 1.

Question #2: How many shipments were in the previous award?

Answer #2: This is the first bid for HVAC Air Filters, there wasn't a previous award.

Question #3: Number of buildings to ship to?

Answer #3: We currently have 37 properties listed, however not all locations have staff to receive deliveries. The majority of our properties do not have extra storage for PBA supplies. Some of the properties that we could accept deliveries are: Juvenile Justice Center, City County Building, Public Safety Building, Old Court House, and Main Health Department. PBA will issue 'will call' for the locations where delivery isn't an option.

Question #4: Will you order in case quantity?

Answer #4: This was answered in Addendum 1.

Question #5: Are price increases allowed after the first year?

Answer #5: If awarded, section 3.35 states that if prices increase, PBA must be given a written notice 90 days in advance of the contract renewal date to consider for the renewal.

Heather Anderson

Jon Clark

Adam Cook

Scott Davis

Brian Gard

Rob Glass

Ann Marie Tugwell

John Wright

Question #6: Will this bid be awarded to multiple vendors?

Answer #6: Section 1.4 states award protocol. PBA does reserve the right to award multiple suppliers.

Question #7: Will Wire Backed Pleated filters be required?

Answer #7: Wire-backed pleated filters are not required, but all filter types will need to perform to the manufacturer's specifications and/or meet the performance requirements of the equipment.

Question #8: Are the HF-ES Bags Metal Header or Plastic Header?

Answer #8: PBA has used both. Whether metal or plastic, the material will need to perform to the manufacturer's specifications and/or meet the performance requirements of the equipment.

Question #9: May I have a MFG Part Number for the HEPA at Main Department 140 Dameron Ave?

Answer #9: Part number is not available for this item, only the dimensions listed for item 6.1.166.

Question #10: The filter specifications state, "All air filters must be unitized (all one piece)." Could you clarify whether that refers to the assembled filter as a whole or the filter frame? Our filter media and frames are bonded together to create a unitized assembly, but the frames are two pieces bonded with specialized glue. Would this be acceptable?

Answer #10: All air filters must be unitized refers to the filter as a whole. Frames in two pieces bonded with a specialized glue would be acceptable.

End of Addendum #2.

Addendum must be acknowledged in Tab III of the submittal.



Brittany Daniels
Procurement Specialist
Public Building Authority