

**ACKNOWLEDGEMENT
RECEIPT OF ADDENDUM #1
RFP 18-PD01**

Upon receipt of documents, please email, fax or mail this page to:

City of Milton
Attn: Honor Motes, Purchasing Office
2006 Heritage Walk
Milton, GA 30004
Phone: 678-242-2507
Fax: 678-242-2499
Email: honor.motes@cityofmiltonga.us

I hereby acknowledge receipt of documents pertaining to the above referenced RFP.

COMPANY NAME: _____

CONTACT PERSON: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: _____ FAX: _____

EMAIL ADDRESS: _____

Signature
ADDENDUM #1

Date

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Questions and Answers

1. On page 20 at the bottom, it states “This list would also include embroidery services and alteration services” Can you clarify what items would be getting embroidery other than what is listed per line item? – Polo shirts would need embroidery services as well as the hats and caps. Badges/patches placement could be required on any shirt.
2. Is the embroidery text (MPD) for the Cornerstone Polos on page 20 and turtlenecks on page 19 to be a specific font/size? All Caps or upper/lower case? Or is it a design? - MPD is a specific font and size. Not a design. All upper case.
3. Can you send the image and the dimensions of the agency embroidery logo for the TruSpec and Cornerstone items? – The logo is currently under minor editing, but will be provided to the selected vendor. It is a landscape/horizontal logo that is .84” x 3” long.
4. On page 19, do the reversible jacket and reversible coat need to include a hood or any other customization? - The five in one jacket does not include a hood, but will require a patch placement. No hood needed on the short jacket either, but the word POLICE must be on the back of both sides. The reversible coat will need a hood, and the word POLICE on the back of both sides.
5. On page 19, do the first 4 line items (shirts) require any patch applications or customizations? Yes, the shirts will need patch and possibly service stripe placements.
6. On page 19, the 5 in 1 jacket line item states “EMB B/S” Please advise what the embroidery is and what the B/S means? – EMB B/S refers to embroidery, badge or symbol. At this point an embroidered badge is affixed to the jacket.