



ADDENDUM NO. 2

Date: April 6, 2021

To: All Interested Parties

From: Litsy C. Pittser, Procurement Specialist
Village of Palmetto Bay
9705 E Hibiscus Street
Palmetto Bay, Florida 33157

Re: Request for Qualifications No. 2021-11-008

This Addendum forms part of the Request for Qualifications (RFQ) Package advertised on March 17th, 2020 and with a bid opening date of April 20th, 2021, with any amendments and/or additions noted below.

Statement from Procurement Office

Several Consultants have reached out to our office to extend the bid opening date. The Village has decided to grant the extension of the bid opening to **April 20th, 2021 at 3:00pm**. So please be aware of the date change. The date for questions shall remain the same as the deadline of April 7th, 2021.

Question: KCI Technologies – Can the tabs be included & do they count towards the 20-page max.?

Response: The tabs can be included, and they do not count towards the 20-page max.

Question: Now that resumes are excluded from the 20-page count, can those 4 pages be allotted to other sections? Or are the other page requirements still intact?

Response: The exemption was solely towards the resumes, the other sections remain the same.

Question: Tab 9 allows for 3 pages for press articles, profilers, commendations, awards. Is this for the firm licenses only, not staff? And can a link be provided for articles and awards outside of a list?

Response: This is for the firm/prime Consultant agency and yes, you can provide a link.

Question: Lochner – Can the front/back covers and tabs be longer than 8.5 X 11?

Response: Yes, if they house 8.5 X 11 sheets and not larger sizes.

Question: Chen Moore & Associates – Please confirm the categories for Landscape and Architecture will be split into two separate categories as mentioned in the pre-proposal meeting?

Response: Yes, my apologies for not correcting the bid form, please see the new bid form with that correction. It will be included with this Addendum as a .pdf file.

Question: Connect Engineering – Are Sub-Consultants required to have 5 years of experience with the firm?

Response: The Village will be associating itself with the Prime, it is the Prime's responsibility that the Sub has the necessary credentials to execute the job assignment.

Question: Langan – Should our team be selected to provide services under this contract, would we be precluded from performing private development work within the City's limits?

Response: As long as it is not entangled with the Village by serving as Consultant for the Village and Consultant for the private sector on a project that affects the Village directly, this is a matter that can be discussed if chosen and presented to our Village Attorney for recommendations.

Question: Ty-Lin International – It is required that every firm on the team be pre-qualified by FDOT or is the Prime sufficient?

Response: The Prime needs to be pre-qualified and it is the sole responsibility of the Prime to make sure that the Consultants follow FDOT standards and practices and be able to understand the record keeping and paperwork needed to produce if the Village receives a grant from this Agency or any Federal and State Agencies.

Question: Tab 9 requests licenses, awards & press articles with a page limit of 3 pages. Do we need to show licenses for every person on the organizational chart and every firm? This will take up more than 3 pages.

Response: The licenses, recognitions etc... is for the Prime Consultant, if you believe that you may exceed the number of pages, my suggestion is to give us a link, this was brought up by KCI Technologies and we accepted it.

Thank you,



Litsy C. Pittser
Procurement Specialist

ACKNOWLEDGEMENT OF ADDENDUM SOLICITATION



Amendment/Modification No: 2

Amendment of RFQ No: 2021-11-008

Title: Professional Consulting Services on Continuing Agreement Basis for Landscape, Architecture Design, General Civil Engineering, Roadway Traffic & Transportation Planning and Engineering Services, General Urban Planning Services, Electrical Engineering, Structural Engineering, Environmental Engineering, Fire Protection and Plumbing

Name of Contractor _____

Date Addendum Received _____

Total Pages of Addendum including Acknowledgement 3

Print Name _____

Signature _____

All other terms and conditions stipulated in the original Village of Palmetto Bay Request for Qualifications shall remain in force. All addenda created will be incorporated into the final contract and must be acknowledged in all proposals. This acknowledgement form must be included in the response and failure to sign and submit this form may result in rejection of your proposal.