

PURCHASING AND MATERIALS MANAGEMENT (843) 918-2170 FAX: (843) 918-2182 www.cityofmyrtlebeach.com

Addendum 01 November 15, 2021 RFP 22-R0012 Pest Control Services

The purpose of this Addendum 01 to RFP 22-R0012 for Pest Control Services, dated November 5, 2021, is to list the key points of discussion from the mandatory pre-proposal conference.

- Offerors must submit their proposal in three (3) parts: the solicitation packet with all signatures and information; the statement of work with all specifications and pricing; and qualifications/past performance/technical approach. Pre-printed brochures <u>alone</u> are insufficient to address qualifications/past performance/technical approach, although they may be included as part of the proposal.
- Pesticide applicator license **must** be included for the <u>company</u> and for <u>each employee</u> who will be working on City property. Failure to include licenses will be cause to declare a proposal as non-responsive.
- While the City understands that supply chain disruptions do cause price fluctuations, it is unrealistic to revise the contract on a frequent basis due to these fluctuations. Please take this into consideration when developing your prices.
- Offerors are welcome to visit each location to do an inspection. Offerors are asked to check-in at the front desk when they arrive, and to be mindful of programs and activities that may be occurring at the time of visit. In addition, some buildings are secure facilities and will require law enforcement access/escort. Please call ahead to make an appointment for these secure locations.
- Pricing for termite treatment may be expressed in both linear feet and lump sum.
- The use of liquid v. bait stations should be outlined in the Offeror's technical approach.
- Additional questions are due no later than 12:00 noon (local time) on Wednesday, November 24, 2021. Questions may be submitted via e-mail to <u>asowers@cityofmyrtlebeach.com</u> All questions received by the deadline will be answered via addendum. Addendum will be issued on or about Monday, November 29, 2021.
- Sealed proposals are due in the Purchasing Office no later than 2:00PM (local time) on Wednesday, December 8, 2021. No electronic submissions will be accepted. The City of Myrtle Beach is not responsible for late or misdirected mail.
- The mandatory conference sign-in sheet is attached and is hereby made part of this addendum.

Please send in your proposal in a sealed envelope to the address below: City of Myrtle Beach 3231 Mr. Joe White Avenue Myrtle Beach, SC 29577 Attn: Purchasing Division/Ann Sowers



Mandatory Pre-Bid: November 15, 2021 at 10:00 AM (local time) BID: 22-ROOIZ Pest Control Services

BID Opening: December 8, 2021 at 2:00 PM (local time)

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