



Oconee County Board of Commissioners

Addendum 1

DATE: April 17, 2023
TO: All Prospective Bidders
FROM: Procurement Officer
RE: Addendum 1, RFP# 23-03-016 Athletic Turf Field Maintenance & Weed Control

The following changes are to be incorporated into the solicitation documents dated **March 28, 2023**. All those receiving this addendum should modify their documents to show the below described changes.

- 1. Pre-Proposal Meeting Minutes/Questions & Answers**
- 2. Pre-Proposal Meeting Sign-in Roster**
- 3. Answers to questions submitted prior to the deadline of 5:00 pm on April 12, 2023.**

All questions shall be directed to Ms. Jessica Ellis, Procurement Officer via email at ocbids@oconee.ga.us

1. Pre-Proposal Meeting Minutes/Questions & Answers

- Jessica Ellis opening the meeting. Listed below are notes from the meeting and additional procurement procedures.
- The meeting was held on April 6, 2023 at the Oconee County Community Center located at 3500 Hog Mountain Road Watkinsville, Georgia 30677. The meeting began at approximately 2:00 pm and ended approximately at 2:24 pm. The bid number, description and timeline were announced.
- County Representatives included Lisa Davol Parks & Recreation Director, Andy Dunston Facilities Supervisor, Pat Sebring Parks Manager and Jessica Ellis Procurement Officer.
- The meeting was mandatory and attendance was required to qualify as a respondent.
- Any additional questions must be submitted in writing and can be emailed to ocbids@oconee.ga.us. The deadline for these questions is 5:00 pm on April 12, 2023.
- Any questions received will be answered vis an addendum posted to the County's website by 5:00 pm on April 18, 2023.
- The deadline for bid submissions is 10:00 am on April 25, 2023. Submissions received after this time will not be accepted. Following that deadline, the bid opening will be held in the

Commissioner Chambers where all submissions received will be opened publicly and announced out loud.

- Please make sure you review the proposal requirements listed in Section III of the bid documents.
- The contract was reviewed and the meeting was opened up for questions:
 - The bulk of the contract includes fertilization, weed control, aerification, and top dressing of athletic fields.
 - Some re-sod in bare areas such as soccer platforms on an as-needed basis.
 - We did add soil testing and an irrigation audit to the new contract.
 - Oconee Veterans Park (OVP)
 - 4 soccer fields
 - 4 baseball/softball fields
 - 3 multi-use fields
 - Memorial area at park entrance
 - Herman C. Michael Park (HCM)
 - 4 baseball/softball fields
 - Bogart Sports Complex (BSC)
 - 6 baseball/softball fields
 - A key component of the contract is that we deal with certain weeds at different times of the year. Contractor will be expected to monitor and treat as required.
 - Treatment applications with chemicals that require sitting undisturbed for 24 hours have to be applied on Wednesdays. Specifically, applications in the Fall and Spring. These applications should be scheduled very far in advance for Park's personnel to plan accordingly.
 - Heavy top dressing should be applied in June. Very short window of time between the end of sports programs and the end of the fiscal year. A lot of work to be done in a small amount of time.
 - Infields, painting, and edging inside the fence are handled inhouse.
 - We encourage you to drive around and get a feel for all the fields. They are all different ages and different conditions. Little bit of everything.

Q1: Does the scope of work include fire ant control?

A1: Yes, that is correct.

Q2: Will the Contractor be required to maintain any of the dirt areas of the baseball/softball fields?

A2: Dirt infields are not included. Just the turf areas. Some laser grading might be needed but everything else is completed inhouse.

Q3: Will the laser grading include tilling and dragging or just in certain areas as needed?

A3: Laser grading will be as needed. Every field is different. Some have more drainage issues than others and will require more attention.

Q4: Does the Wednesday application day rule apply to all year or just during the Fall and Spring?

A4: Wednesday is application day for chemicals that require a 24 hour absorption period. Other chemical applications that do not require the closing of fields can be applied any day of the week.

Q5: Can you confirm the number of chemical applications expected annually?

A5: There should be eight (8) applications total. Please refer to page 27 of the RFP documents for a more detailed description.

Q6: Will the crews report to a specific person? Will they need to start at a certain park?

A6: Points of contact for each park will be confirmed with awarded bidder. The Contractor's crews can start where they wish but will need to always coordinate, in advance, their schedule with the Parks & Rec maintenance crew's schedule.

Specific to top-dressing, some fields will open up sooner than others which will most likely determine your schedule. Typically, the soccer fields shut down before the baseball/softball fields.

We prefer for the soccer fields to be treated first so the sand can sit the longest. Aerification might occur while sports programs are still going on.

Q7: Are you planning on any renovation projects?

A7: We do not currently have anything planned but if the awarded Contractor makes any recommendations, we look to see if and when they need to be addressed.

Q8: If the Contractor has to verticut, is there a place to dispose of the debris?

A8: Yes, we have areas in the back of each park where debris can be disposed of.

Q9: Where can the top dressing go when it is delivered?

A9: Top dressing can go in the parking lot. Parks will need to know in advance of delivery to make sure the area is blocked off if an event is going on at the same time.

3. Answers to questions submitted prior to the deadline of 5:00 pm on April 12, 2023.

Q1: For laser topdressing, the bid calls for 18 tons per acre. In our experiences, we have needed to be around 40 tons per acre for proper coverage for laser topdressing. We just wanted to clarify whether it was 18 tons or if it was closer to 40 tons per acre.

A1: Top dressing shall be calculated at 40 tons per acre.