

ADDENDUM NO. 1

DATE: September 24, 2018
TO: All Proposers 
FROM: Julie Smith Maxwell, Procurement Specialist
SUBJECT: Addendum No. 1 – Security Services for Broadway-Magnolia Ave. Safe Space
PROPOSALS DUE: September 28, 2018, at 11:00:00 a.m. Eastern Time

This addendum is being published to respond to questions asked by potential proposers regarding the above-referenced Request for Proposals. This addendum becomes a part of the Contract Document and modifies the original specifications as noted.

Question 1: Does the City of Knoxville have procedures or plans in place for how the contracted company is to enforce lock-up (since we cannot physically force people to leave)?

Response: The awarded firm will be expected to contact to the Knoxville Police Department at any time when policy enforcement support is needed.

Question 2: For clarification, you are asking for pricing for one officer during the scoped hours and two officers during the scoped hours – not addition, on-call officers, etc.?

Response: Correct. The City would like pricing options for having one security personnel on property, as well as, the cost for having two members **present at all times during the (12) twelve-hour period** the space will be open for public use. The need for one or two officers present has yet to be determined. For further clarification, the City is NOT dictating that the entire (12) twelve-hour period must be covered by one staff member. The hired firm is permitted to staff the hours as multiple shifts during the day, so long as, staffing is provided at all times during the scoped hours of operation.

Question 3: Section V: Vendor's Proposal shall address each of the following outlined items: item 5; Pricing; Please define attending officers.

Response: "Officer" refers to the security personnel patrolling the area during the (12) twelve-hour period the space will be open for public use.

END OF ADDENDUM NO. 1