



St. Johns River

Water Management District

Ann B. Shortelle, Ph.D., Executive Director

4049 Reid Street • P.O. Box 1429 • Palatka, FL 32178-1429 • 386-329-4500
On the internet at www.sjrwmd.com.

DATE: June 11, 2019

TO: Interested Firms

FROM: Wendy Cox, Procurement Director
Office of Financial Services

SUBJECT: Invitation to Submit Proposal 34518 – Appraisers and Reviewers for Fiscal Years
2019-2020, 2020-2021 and 2021-2022

The District received an inquiry regarding the above referenced solicitation pertaining to how to identify if a firm is responding as an Appraiser or Reviewer or both. Please refer to the attached revised Checklist under the section “FORMS” (page 9), that now lists a form “Appraiser, Reviewer or Both Respondent Form”. Also, refer to the attached “Appraiser, Reviewer or Both Respondent Form. Be sure this completed form is included in your response under the tab “FORMS”.

The time and date for responses to this solicitation remains the same: 2:00 p.m., June 28, 2019.

NOTE: Please acknowledge receipt of this Addendum in your submittal. If you have any questions regarding this addendum, contact Wendy Cox at (386) 329-4118 or via email at wcox@sjrwmd.com.

FORMS (REVISED)

Checklist

(Note: As a reminder, these should be included in Respondent's proposal in a separate tab named FORMS:

- Appraiser, Reviewer or Both Respondent Form
- Appraiser Proposal Respondent Form*
- Appraiser Questionnaire*
- Certificate as to Corporation
- Affidavit as to Non-collusion and Certification of Material Conformance with Specifications
- Drug-Free Workplace Form (not utilized unless there is a tie)

* These forms will be used by the District's Evaluation Committee to evaluate responses in accordance with the section identified as "Evaluation of Proposals".

APPRAISER, REVIEWER OR BOTH RESPONDENT FORM
(this form must be submitted with Respondent's proposal under FORMS tab)

RESPONDENT NAME: _____

Respondent is providing a response for:

- _____ **Appraiser Only**
- _____ **Reviewer Only**
- _____ **Both (Appraiser & Reviewer)**