

**ADDENDUM NUMBER ONE**

**REPLACEMENT ROOFING SYSTEM FOR  
UTC SOFTBALL FIELDHOUSE**

**FOR THE CITY OF CHATTANOOGA, TENNESSEE  
Contract Number Y-19-014**

**NOTES FROM THE PRE-BID MEETING**

A Pre-Bid Meeting was held at the UTC Softball Fieldhouse, 301 N. Holtzclaw Ave., Chattanooga, TN 37404, on Tuesday, August 27, 2019 at 10:00. A sign-in sheet from the meeting is attached.

The existing conditions of the roof were observed from interior of the building, since the existing roof deck is considered to be unsafe to randomly walk on. Items that were pointed out and/or discussed are listed below, as are any decisions reached.

**Item 1. Question about decking**

**Q 1:** Is replacement decking to be of like material to existing?

**A 1:** Not necessarily. Contractor is requested to match existing decking thickness using least expensive decking material and cover possible that will qualify for required warranty from roofing manufacturer.

**Item 2. Question about cleanup**

**Q 2:** Is the contractor responsible for cleanup of roofing material that falls into the interior of the building?

**A 2:** Yes, but we will request that the softball team have as much material as possible removed from the space to facilitate the placement of plastic, etc. on the floor to facilitate cleanup. The hanging netting is expected to be removed from the space.

**Item 3: Question about tying off personnel.**

**Q 3.** Is tying off for personnel a requirement.

**A 3.** Job safety is the responsibility of the contractor. It is the contractor's responsibility to maintain and perform all tasks in a safe manner. Although the City cannot dictate the means and methods used to accomplish this, it has been highly suggested by those roofers that we've discussed the project with that tying off, or equivalent measure, be used to maintain workers safety until the actual condition of the roof and decking is determined.

**Item 4:** **It was pointed out that the roofing contractor is not responsible for leaks determined to be from the window system adjacent to the barrel section of the roof. We are aware that there are issues with the window closures on those windows, and they are being addressed through other avenues. We would request that the contractor share any knowledge he has or that he obtains**

**about the conditions of the window system with the City personnel in order to assist in planning any repairs to the windows.**

A reminder: the plans were laid out to be printed on 11"x17" paper, not 24"x36" sheets as is common in construction. This was done for ease of carrying the plans into the field.

**Let me re-emphasize:**

**Note to Bidders: Make sure that section 00201-1 is completely filled out and is placed on the outside of the bid envelope on the bid opening date. If that form is not on the outside of the bid envelope, the bid will not be opened.**

August 29, 2019

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/s/ Justin C. Holland, Administrator  
City of Chattanooga  
Department of Public Works



## City of Chattanooga, Public Works Department

### Pre-Bid Meeting Agenda

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**Subject:** Y-19-014 Roof Replacement at Warner Park/UTC Softball Fieldhouse  
**Date:** August 27, 2019  
**Time:** 10:00 AM  
**Location:** On-Site; 301 N. Holtzclaw Avenue, Chattanooga, TN 37404  
**Organizer:** City of Chattanooga

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#### Topics

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##### I. Introductions

##### II. Scope

Replacement of the existing built-up roofing system on the flat roof section of the UTC Softball Field House. Includes tearing off the existing roofing system down to the deck, deck inspection and replacement as needed, installation of roof recovery board, installation of new TPO roofing system and associated flashing details, plus additional work as specified.

##### III. Contract

Contract Duration = 45 Calendar Days

Liquidated Damages = \$500.00/day

##### IV. Addendums

As of 8/26/2019: NONE

##### V. Anticipated Schedule

-Last Date for Question Submission\*\* – Friday, September 6, 2019, 4:00 PM

\*\*Please direct all questions to the Purchasing Agent as instructed on the bid form "Request for bidder information".

-Final Addendum (if needed) – Tuesday, September 10, 2019, no later than 2:00 PM

-Bid Date – Thursday, September 12, 2019, 2:00 PM

-Notice of Award – October 10, 2019

-Notice to Proceed – October 25, 2019

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Agenda

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VI. Discussion/Q&A

VII. Site Visit

SIGN-IN SHEET

PROJECT:

	NAME	COMPANY	PHONE	EMAIL
1	Alan Ogle	City of Chattanooga	643-5898	ogle@chattanooga.gov
2	Christopher Fetty	Tri-State Roofing	362-1654	cfetty2@tstateroofing.com
3	Don Franklin	Postal Roofing	(423) 667-3741	donfranklin@postalroofing.com
4	Brian Helton	JDH COMPANY	423 991-0062	brian.helton@jdhcompany.com
5	Tommy Miller	Foam Create	423-619-2478	Tommy@foam-Create.net
6	BONNIE MURPHY BOBANN	CC	648 0081	smurphy@CHATTANOOGA.GA
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