



ADDENDUM NO. 1

Date: June 11th, 2024

To: All Interested Parties

From: Alessia Bencomo, Procurement Specialist
Village of Palmetto Bay
9705 E. Hibiscus Street
Palmetto Bay, Florida 33157

Re: Invitation to Bid No. 2024-11-017
Shading Palmetto Bay - Tree Planting

This Addendum forms part of the Invitation to Bid (ITB) Package advertised on May 28th, 2024, and with a bid opening date of June 13th, 2024, with any amendments and/or additions noted below.

Question No. 1: What is the budget for this project?

Response: *The budget for the project is Fifty Thousand Dollars and Zero Cents (\$50,000.00).*

Question No. 2: Have all proposed tree planting locations been inspected by the Village to ensure adequate space? If not, we request the Village perform site evaluations to mitigate location changes.

Response: *All trees and sights have been chosen by the Village and have adequate spacing for tree installation and growth.*

Question No. 3: Are there stumps, existing trees, or vegetation where new trees will be planted? If so, who will be responsible for the removal of any material that impedes tree installation?

Response: *Please reference "4.02 Tree Planting" on page 16 of the solicitation.*

Question No. 4: How many trees per work order will the City request? Or, how many work orders will the City request?

Response: *Only one (1) work order will be produced by the Village and is subject to change.*

Question No. 5: The bid package specifies a one (1) year warranty from the date of final acceptance. When can the Contractor expect payment? Can payments be billed throughout the project, upon inspections of completed planting to-date rather than a lump sum payment at final completion?

Response: *Yes, the Company can bill the Village on a monthly basis for completed and approved tree installations.*

Question No. 6: What is the timeline or required completion date for this tree planting?

Response: *Please reference "Term/Construction Schedule" on page 67 of the solicitation.*

Question No. 7: Plant material specifications. Page 17 Section 4.03 Trees states Type 1 and Type 2 Matrix with minimum of 2" caliper. Please confirm we are to price these trees based on the minimum requirement of 2" and not the height.

Response: *Both the height and diameter of plant produce are to be met for pricing.*

Question No. 8: How many existing tree stumps, and at what size, must be removed for tree installation?

Response: *Across from 9060 SW 156th Street are two (2) Live Oak stumps six-inch (6") dia. 15105 SW 89th Court is one (1) Satin Leaf stump two-inch (2") dia.*

Thank you,



Alessia Bencomo
Procurement Specialist

ACKNOWLEDGEMENT OF ADDENDUM SOLICITATION



Amendment/Modification No: 1

Amendment of ITB No: 2024-11-017

Title: Shading Palmetto Bay - Tree Planting

Name of Company _____

Date Addendum Received _____

Total Pages of Addendum including Acknowledgement 3

Print Name _____

Signature _____

All other terms and conditions stipulated in the original Village of Palmetto Bay Invitation to Bid shall remain in force. All addenda created will be incorporated into the final contract and must be acknowledged in all bids. This acknowledgement form must be included in the response and failure to sign and submit this form may result in rejection of your bid.