



Purchasing Department

Dr. Curtis Cain
Superintendent of Schools

"Learning Today, Leading Tomorrow"

Carol Harvey
Purchasing Director

To: Dr. Cain and Board of Education
From: Ms. Pamela Frazier and Ms. Carol Harvey
Date: April 10, 2019
Re: "Folding Products RFB"

Ten of our schools requested a variety of folding chairs and tables along with carts for the tables and chairs. The Purchasing Department bid all of the products together and held a bid opening for "Folding Products" on April 8, 2019. We advertised in the paper and placed the bid on Vendor Registry. All companies interested in the "Folding Products RFB" needed to registry with Vendor Registry in order to download the bid specifications. We received bids from seven companies.

VENDOR	Grand Total
Douglas Equipment	\$32,616.52
School Specialty	\$25,497.33
SSI Furnishings	\$24,955.51
Staples	\$24,900.93
Office Essentials	\$24,275.60
Office Depot/Office Max	\$23,884.50
Hertz Furniture Systems	\$21,839.74

The Purchasing Department would like to recommend that Hertz Furniture Systems be awarded the Folding Products Bid at \$21,839.74. Although Hertz Furniture Systems is a new vendor for the Wentzville School District, they are not a new company. They have been well established for over fifty years and are very experienced in the furniture arena. We welcome them as a new furniture vendor.