

ADDENDUM NO. 2

DATE: March 8, 2017
TO: All Proposers 
FROM: Julie Smith Maxwell, Procurement Specialist
SUBJECT: Addendum No. 2 – RFP Social Media Archive Service
BIDS TO BE OPENED: March 28, 2017, at 11:00:00 a.m. Eastern Time

This addendum is being published to respond to questions asked by a potential proposer regarding the above-referenced Request for Proposals. This addendum becomes a part of the Contract Document and modifies the original specifications as noted.

Question 1: In terms of required materials, would a proposal along with detailed white papers suffice?

Response: The requirements for submissions are outlined on pages 14 and 15 of the RFP. Detailed white papers may be included in a firm's proposal.

Question 2: Also, you mentioned that all info is shared with all vendors. Would that mean if we send a proposal, that it would be provided to other vendors if requested?

Response: Questions are not permitted over the phone because "all information must be made available to all vendors." Questions are only accepted in writing and then answered in the form of an addendum or addenda in order to provide all potential proposers access to the same information. Additionally, submitted proposals become part of the City's public record once a contract has been awarded. After such time, any Tennessee resident may request examination of submitted proposals.

END OF ADDENDUM NO. 2