



ATTACHMENT 3
CITY OF CALLAWAY
DISASTER DEBRIS MONITORING SERVICES
RFQ NO.: PW2024-04

ADDENDUM #2

Date Issued: March 13, 2024

This addendum is being released to address the following questions.

1. Please confirm if proposals can be submitted via Vendor Registry.
No, proposals are to be submitted to the City Clerk at Callaway City Hall, 6601 E. Hwy 22, Callaway, FL 32404. No online submittals will be accepted, page (3) three indicated electronic submittals, but this was a typo and should have been left off.
2. Page 14 of the RFP states that proposals are to be bound, however, page 23 states the original is to be unbound. Please confirm if the original is to be unbound.
Correct, original should be unbound.
3. Does an electronic version have to be provided also as indicated on page 14 Proposal Requirements?
No
4. The manual process of filling out load tickets can jeopardize proper FEMA reimbursement if human error occurs. Utilizing electronic load tickets, computer tablets, and systems employing electronic contractor IDs with an Automated Debris Management System (ADMS) has become the industry standard and is critical for any successful debris operation in 2023. Because of the factors listed, we would like to confirm that any charges for the use of an ADMS will be included in the hourly rates provided and not as a separate hourly rate, other position, separate flat rate, or substitutional charge for any listed position.
Hourly rates should include any additional charges for ADMS. No additional line items for ADMS will be allowed.
5. On Page 75 of the RFP, the City provides a Price Schedule/Cost Proposal Form is shown that contains no values in the Estimated Project Hours column. In order to provide a fair and balanced evaluation for each firms submitted Price Schedule/Cost Proposal Form, we request the City to provide the Estimated Project Hours for pricing evaluation. Please note, the Debris Monitor Landfill/Final Disposal Site position was not included in the previous RFP and will need a value of Estimated Project Hours Assigned.
We have included the estimated project hours for pricing evaluation. Please see the new Price Schedule/Cost Proposal Form attached.

Audra K. Boswell

Audra K. Boswell, City Clerk

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This Addendum must be acknowledged and included with the bid packet submission.

Signature

Company Name

Date

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PRICE SCHEDULE/COST PROPOSAL FORM

Item #	Position	Estimated Project Hours	Hourly Rate	Extended Cost
1	On-Site Project Manager	112		
2	Debris Monitoring Field Supervisor	336		
3	Debris Loading Site Monitors	840		
4	Debris/Tower Site Monitors	840		
5	Debris Monitor Landfill/Final Disposal Site	840		
6	Clerical/Data Entry Supervisor	40		
7	Clerical/Data Entry Clerk	250		
	TOTAL – For Evaluation purposes Only			

List other positions proposed and hourly rate (indicated if required or as requested)

Item #	Position	Hourly Rate	Required Position	As Requested by the City
1				
2				
3				
4				
5				
6				
7				

Identify any added value benefits (pro bono) related to debris monitoring that your firm will provide.

Item/Description

Proposer (Company Name): _____

Authorized Representative (print): _____

Authorized Signature: _____

Date: _____