

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 9/27/2022

Report Date: 09/19/2022

Report No: 4.

Submitted By: Barbara Pyeatt

Subject: Consider, and act upon, the award of RFQ 2022-07 Professional Services for Development of Master Plan for Community Services to Consensus Planning, Inc. (*Veronica Ortega, Community Services Director*)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Approve the award and authorize staff to proceed with service agreement

Background: The City of Alamogordo is interested in developing a Master Plan for the city's Community Services. The Master Plan will, in conjunction with City staff, establish the purpose and goals of the plan for the implementation of services to the community. RFQ was advertised on July 31, 2022. On August 26th, 2022 the City received (2) two proposals. Both proposals were reviewed and considered compliant.

Proposals are available at the Purchasing Department for review.

CITY OF ALAMOGORDO
COMPOSITE SCORE SHEET

Professional Services for the Dvelopment of a Master Plan for the Community Services Department for the City

August 26, 2022

RFQ NO. 2022-07

Factor	Available Points per Vendor	5 Committee Members	Consensus Planning	Architect Research Consultant
1	150	Specialized Design and Technical Competence	133	128
2	100	Capacity and Capabiity	81	75
3	100	Past Record of Performance	86	90
4	75	Approach to providing Services	70	62
5	25	Proimity to or Familiarity with the Alamogordo area	24	20
6	25	Amount of Design work that will be produced by a New Mexico Business within this state	22	22
7	25	Current Volume of Work for the City of Alamogordo	25	25
8	Percentage	Preference	22.05	21.1
Total Available	500	Accumulated Score	463	443
Total Rank			1	2