



NOTICE OF AWARD

DATE: May 13, 2020

BID: ITB 19-008

PROJECT NAME: Professional Engineering for
the West Lake Jackson
Infrastructure Upgrades –
Funding Identification and
Related Services

CONTRACTOR: CivilSurv

This award was approved by the City Council on March 17, 2020 (see attached).

If not already provided, please 1) submit your certificate of insurance with coverage amounts described in the ITB documents, endorsement listing the City of Sebring as additional insured for all coverages except worker's compensation, 2) complete the vendor application online at vendorregistry.com within the next (10) ten days or prior to beginning work, whichever comes first, and 3) submit the signed contract and payment and performance bonds within the next twenty (20) days.

Bid bonds and bid guarantees received, if any, are released for all vendors other than the vendor being recommended for award.

Lisa Osha
City of Sebring, Purchasing Agent
368 South Commerce Avenue; Sebring, Florida 33870
Phone: 863-471-5110

CITY OF SEBRING

AGENDA ITEM SUMMARY

MEETING DATE: March 17, 2020

PRESENTER: Jack Breed, Mark Brewer,
Craig Fuller

AGENDA ITEM#: 10 B – West Lake Jackson Infrastructure Project

BACKGROUND: Council at your August 20, 2019 meeting appointed a Committee to review the qualifications for Professional Engineering Services for the West Lake Jackson Infrastructure upgrades. The committee consisted of Mayor Shoop, Councilmember Carlisle, City Administrator Noethlich, Utility Director Boggus and Public Works Director Fields.

At Council's October 15, 2019 meeting Council accepted the committee's recommendation to negotiate a contract with CivilSurv Design Group. The purpose of this Agenda Item Summary is to update Council on the status of the Lakeview Drive Infrastructure Project and the State Revolving Fund (SRF) Program which will be the major source of funding.

I. Introduction of Team.....Jack Breed

- Mark Brewer/Angie Brewer & Associates
- Craig Fuller/CivilSurv Design Group

II. State Revolving Fund (SRF) Program.....Mark Brewer

- The program is essentially a low interest loan, typically less than 1% for construction. The SRF financing has multiple steps as follows:
 - Request for Inclusion (RFI) Planning
 - Request for Inclusion (RFI) submitted December 2019 (See Attachment A)
 - City approved for a Planning Loan Allocation of \$225,000 (See Attachment B)
 - Loan Application Planning
 - Facility Plan Completed
 - Facility Plan approved by FDEP
 - Loan Application or Amendment Design
 - Engineering Design Completed
 - Engineering approved by FDEP
 - Permitting and Site Certifications
 - Request for Inclusion Construction
 - Loan Application Construction
 - Bids for Construction
 - Bids approved by FDEP
 - Construction
 - Administrative Closeout

III. West Lake Jackson Drainage Issues, Roadway Issues and Sewer Issues.....Craig Fuller

- Mr. Fuller will present issues found during their preliminary review (See Attachment C)

- IV. Consultant Services Agreement for West Lake Jackson Infrastructure Upgrade.....Swaine
- Attached is a contract between the City and CivilSurv Design Group (**See Attachment D**)
 - Note there are eleven tasks in Phase I of the contract. The tasks and associated costs are shown in Attachment 3 of the contract.

REQUESTED MOTION: Award the West Lake Jackson Infrastructure Project for Professional Engineering Services including master planning, preparing SRF funding/grant applications and administration, plans, specifications and bid documents to CivilSurv and approve the Consultant Services Agreement as presented.

COUNCIL ACTION:

____ APPROVED Moved by: _____; Seconded by: _____
____ DENIED Carlisle ____ Ivy ____ Lowrance ____ Stewart ____ Dettman ____
____ TABLED TO: _____ OTHER