

ADDENDUM NO: 1

REQ NO: 185152

FINAL SUBMITTAL: June 25, 2019 at 2:00 PM EST

FINAL QUESTIONS: June 21, 2019 at 2:00 PM EST

Department: Parks Division, Public Works

Changes to Bid# 305553:

Items talked about at pre-bid on June 18, 2019:

- 1. Sharps – Chapter 1200-1-7.04 of the Rules of Tennessee Department of Environment and Conservation Division of Solid Waste Management states “Sharps must be securely packaged in puncture-proof containers prior to land-filling.” The Tennessee Bureau of Environmental Health Sciences Department of Environmental Conservation has issued the following guidelines for household-generated sharps: Needles and sharps should ber placed inside a sturdy plastic container with a screw on lid (such as a laundry detergent or fabric softner bottle) and disposed of in your regular garbage. Bend the tip of the needle to prevent puncture.
<https://safeneedledisposal.org/state-search/?state=TN>**

- 2. Trash**

- 2.1.5 Restrooms – Empty and damp wipe all trash containers and remove waste.**

- 2.2 Picnic Shelters – Service all waste containers inside picnic shelter space.**

- 2.3 Public Space Buildings – Trash cans shall be emptied, cleaned and disinfected.**

Dumpsters are located at all YFD Centers, Greenway Farm Park, Chattown Skate Park, Parks Office (1503 Middle Street), Ross’s Landing & Coolidge Park

- 3. Attached is an updated Frequency of Service Work Tasks. This is removing the Vinyl Tile and Concrete Floors**

Questions & Answers:

1. Scope of Work, 2, Spec 1.6 Basis for Bidding

Is there an ETA for additional restrooms and facilities?

Dates subject to change but upcoming projects – Sculpture Fields July 2019

2. Scope of Work, 2, Spec 2.1.1 These cleanings will occur between the hours of 7am – 10am

Please confirm that these are the correct hours for cleaning

Correct

3. Scope of Work, 4, Items Provided by City/Contractor

Please provide a Monthly Material Usage Report

N/A

4. Appendix B, 1 of 2, Frequency and schedule state, “Daily after 8:00 pm”

What are the hours for cleaning?

Between 7am – 10am

5. Is recycling required?

No

6. What is the current monthly contract price?

This is a new contract. No contract pricing available.

7. What is the name of the current (or previous) contractor?

This is a new contract. No contractor available.

8. How can current janitorial services be improved?

Maintain same level of service or better

Req No: 185152 Custodial Services for Citywide Parks Facilities

PLEASE SIGN ONE (1) COPY OF ADDENDUM AND RETURN TO THE PURCHASING DEPARTMENT. RETAIN THE OTHER COPY FOR YOUR FILES.

Name: _____

Company: _____

**CITY OF CHATTANOOGA
PURCHASING DEPARTMENT
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APPENDIX B CUSTODIAL SERVICES FREQUENCY AND SCHEDULE CITYWIDE PARKS

WORK TASKS	FREQUENCY OF SERVICE			
	DAY	WEEK	AS NEEDED	MONTH
Restrooms (each task as applicable) Daily between 7:00 and 10:00 am				Annual
Empty trash receptacles and replace liners	1			
Clean trash receptacles using germicidal disinfectant		3		
Empty feminine waste receptacles and replace liners	1			
Clean and sanitize sinks, urinals, commodes, showers, and fixtures	1			
Polish bright work and sink, urinal, commode, and shower fixtures	1			
Clean mirrors	1			
Spot clean partitions	1			
Clean partitions using germicidal disinfectant		3		
Dust air vents and returns and sink light fixtures		1		
Clean air vents and returns and sink light fixtures			1	
Dust window sills, openings, and ledges		3		
Clean window sills, openings, and ledges			1	
Sweep floors	1			
Damp mop floors using germicidal disinfectant	1			
Machine scrub restroom floors				1
Spot clean walls	1			
Clean walls		3		
Spot clean doors, kick plates, glass, and hardware	1			
Clean doors, kick plates, glass, and hardware		3		
Fill dispensers with paper products and hand soap	1			
Clean and sanitize drinking fountains	1			
Remove all insects, nests, and webs from interior and exterior				
Picnic Shelters				
Empty trash receptacles and replace liners	1			
Clean trash receptacles using germicidal disinfectant		3		
Reset park tables and chairs/clean	1			
Remove all vegetation, living and dead, from inside picnic area	1			
Remove litter from all adjacent grounds and facilities	1			

APPENDIX B CUSTODIAL SERVICES FREQUENCY AND SCHEDULE CITYWIDE PARKS

WORK TASKS	FREQUENCY OF SERVICE					
	DAY	WEEK	AS NEEDED	MONTH	3-MONTH	Annual
Public Space Buildings						
Empty trash receptacles and replace liners	1					
Clean trash receptacles using germicidal disinfectant		3				
Clean all hard surfaces, inside and out			1			
Dust furniture and machines		3				
Sweep, mop, or vacuum floors, including patio and entrance areas		3				
Remove all insects, nests, and webs from interior and exterior	1					
Clean and sanitize all drinking fountains	1					
Sweep and dust offices		1				
Clean windows and blinds				1		
Clean light fixtures and replace inoperable bulbs			1			