



**Cherokee County Board of Commissioners
Procurement Department
1130 Bluffs Pkwy, Canton, GA 30114
Phone: 678-493-6000 ** Fax: 678-493-6035**

**Cherokee County Request for Bid
*ADDENDUM TWO***

Solicitation: 2018 – 021 RFQ for Architectural Design of the Cherokee County Adult Detention Center Expansion

Release Date: February 21, 2018

Answers to Questions:

1. The Non-Collusion Affidavit (Appendix B – RFQ page 19 under “Required Forms for the Request for Qualifications – Phase I”) references “the price(s) shown in this Bid/Proposal” and “approximate budgets.” Given that preparation of a fee/budget is not included in the instructions for preparing the statement of qualifications, this language seems irrelevant to the SOQ and appears to be identical to the Phase II Appendix B required for the Statement of Proposal. Is the language on Appendix B for the SOQ correct, or was this a mistake?
 - a. **The fee/budget language is in reference to the fee proposal.**
2. Is the required blue signature (RFQ bottom of page 8) in reference to the signatures on Appendices A-J, or is it a separate signature?
 - a. **The blue signature requirement applies to all required documents, including but not limited to, the project deliverables in Section 7 and the required forms in the Appendices.**
3. Who were the previous Structural, MEP, and Civil engineers on the Adult Detention Center?
 - a. **Facilities Program Management**
4. Do the required forms count toward the 50 page limit?
 - a. **No**
5. Submittals are to be uploaded electronically only, could you provide the link? We have not found anything on the County’s Procurement web page.
 - a. **The proposals should be submitted through Vendor Registry. There should be a link on the webpage where the solicitation documents can be found to submit the proposal. If you are having difficulty submitting the proposal, contact the procurement representative.**

6. Do we need to include Appendix H (Professional Services Agreement) with our response?
 - a. **The Professional Service Agreement is not required. Consultant's should submit Appendix E (Page 28) noting any exceptions to the PSA.**

7. There were two questions related to providing solutions and support to the Architect once they were selected.
 - a. **The County strongly suggests that interested suppliers monitor this RFQ/RFP number for updates and look for the notice of award documentation announcing the selected Architect. This information will also be available by monitoring the Cherokee County Board of Commissioners agenda (see Cherokeeega.com) for each meeting. Once the award is made to the Architect it would then be appropriate to contact them directly. The County cannot and does not assume any responsibility for collecting and forwarding any information provided to the selected Architect.**