



HIGHLANDS COUNTY BOARD OF COUNTY
COMMISSIONERS (HCBCC)
PURCHASING DIVISION
600 S. Commerce Ave
Sebring, FL 33870
(863) 402-6500

DATE: February 3, 2023
BID NO. 23-006 ADDENDUM No. 6
Project.: Elevator Maintenance, Inspection, and Repair

The following represents clarification, additions, deletions, and/or modifications to the above referenced solicitation. This addendum shall hereafter be regarded as part of the solicitation. Items not referenced herein remain unchanged. Words, phrases or sentences with a strikethrough represent deletions to the original solicitation. Underlined words and bolded, phrases or sentences represent additions to the original solicitation, as applicable.

This addendum is being issued to revise the deadlines for bid submittal and RFIs, announce a Public Meeting to tour elevators, and answer questions received for this solicitation.

1. The deadline for bid submittal is revised to **Monday, February 20, 2023 at 3:30 PM**
2. The deadline for RFI is revised to Monday, February 6, 2023 at 5:00 PM
3. A Public Meeting to conduct a site-visit has been scheduled for **Thursday, February 9, 2023 at 9:00 AM** to tour the elevators listed in this solicitation. Please see attached Public Meeting Notice.

Questions and Answers

Q1 Fire Service Testing: The way that the bid reads it says that the contractor is on the hook for fire service testing. The law states that fire service testing must be provided monthly (whether it's the contractor or county employee performing the tests, no exceptions). Even though you crossed out "monthly" fire service testing [[Addendum 3 attachment](#)], it still reads that the contractor is still liable to perform them monthly, per the law. Is this something that your team will perform? Or are you requiring the contractor to perform fire service testing?

A1 The County will conduct a monthly Fire Service Test and maintain an inspection log for each elevator. The contractor is also required to perform a Fire Service Test upon each visit for Preventative Maintenance and record the inspection in their service report. Please see attached file A6-1 23-006 Fire Service Testing Revision.

Q2 On page 17 the bid states that the contractor must repair all of these components at no charge to the county. (This list [[Minimum Service Requirements](#)] is almost every part on an elevator). On page 19 [[Service Calls](#)] it states that any work outside of "preventative

maintenance” is billable to the county. Can you please provide clarification if the contractor is on the hook for all repairs, or if we are able to bill the repairs to the county?

A2 **Question response is under review and a response will be issued in the subsequent addendum.**

Q3 How many floors are there at the property?

A3 **The elevators at the Annex (1 elevator), Government Center (2 elevators), and Sports Complex (2 elevators) all service two (2) floors each. Three (3) of the elevators at the Courthouse service four (4) floors. One (1) of the elevators at the Courthouse services three (3) floors.**

Q4 What is the physical address of the property that you would like the maintenance performed at?

A4 **There are multiple locations. Please refer to Addendum 2, attachment A2-1 23-006 Itemized Bid Price Form.**

Q5 How many elevators are there at the property?

A5 **Please refer to Addendum 2, attachment A2-1 23-006 Itemized Bid Price Form.**

Q6 Do you have a current service provider.

A6 **Yes, please refer to Addendum 2 A2-0 23-006**

Q7 When is your current contract ending?

A7 **March 20, 2023**

Attachments:

A6-1 23-006 Fire Service Testing Revision A6-2 23-006 Public Meeting Announcement
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