

NOTICE OF MEETING

Highlands County Purchasing Department

will hold a:
Public meeting on:

February 9, 2023, at 9:00 AM
or as soon thereafter as possible,

Location: Beginning at Highlands County Annex Building, Engineering Training Room, 2nd Floor, 505 S. Commerce Ave., Sebring, FL 33870 and then proceeding to each elevator site listed in ITB 23-006-LLK.

or such other location and/or with the assistance of Communications Media Technology as may be deemed necessary based on COVID-19 pandemic concerns:

**the Non-Mandatory Pre-Bid Meeting will be to discuss
ITB 23-006-LLK Elevator Maintenance, Inspection and Repair
Potential bidders and their sub-contractors, that would like to review the elevator sites
should be at the Annex Building, Engineering Training Room (listed above), no later than
9:00 AM on the designated meeting date and be ready to tour the elevator sites as a group.
This is the only current access opportunity scheduled.**

ALL INTERESTED PERSONS ARE INVITED TO ATTEND

**ONE OR MORE COUNTY COMMISSIONERS MAY BE PRESENT AT THE
MEETING**

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION MADE BY THIS COMMITTEE/GROUP, IN PUBLIC HEARING OR MEETING IS HEREBY ADVISED THAT HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT, FOR SUCH PURPOSE, HE OR SHE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD WILL INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH SUCH APPEAL IS TO BE BASED.

THE BOARD OF COUNTY COMMISSIONERS OF HIGHLANDS COUNTY, FLORIDA, DOES NOT DISCRIMINATE UPON THE BASIS OF ANY INDIVIDUAL'S DISABILITY STATUS. THIS NON-DISCRIMINATION POLICY INVOLVES EVERY ASPECT OF THE BOARD'S FUNCTIONS, INCLUDING ONE'S ACCESS TO, PARTICIPATION, EMPLOYMENT OR TREATMENT IN ITS PROGRAMS OR ACTIVITIES. "ANYONE REQUIRING REASONABLE ACCOMMODATION AS PROVIDED FOR IN THE AMERICANS WITH DISABILITIES ACT OR SECTION 286.26 FLORIDA STATUTES SHOULD CONTACT HUMAN RESOURCES, ADA COORDINATOR AT: 863-402-6509 (VOICE), OR VIA FLORIDA RELY SERVICE 711, OR BY E-MAIL: HRMANAGER@HIGHLANDSFL.GOV." REQUESTS FOR CART OR INTERPRETER SERVICES SHOULD BE MADE AS SOON AS POSSIBLE BUT NO LATER THAN 48 HOURS IN ADVANCE TO PERMIT COORDINATION OF THE SERVICE.