

**COUNCIL LETTER
CITY OF GALESBURG
MAY 01, 2017**

AGENDA ITEM: Bid recommendation, pick-up truck for Water Division.

SUMMARY RECOMMENDATION: The City Manager, Director of Planning & Public Works, Water Superintendent, Fleet Superintendent, and Purchasing Agent recommend that the City Council approve the bid submitted by Yemm Ford in the amount of \$21,572.64 for the purchase of a 2017 Ford F150XL pick-up.

BACKGROUND: The Water Division has requested the purchase of a standard pick-up to replace a van in their fleet. For historical purposes, prior to purchasing the van in 2005, the Water Division utilized a pick-up for this unit. The van was purchased in lieu of a truck in preparation for the meter upgrade project. The thought process was that meters could be stored in the unit more securely than in the back of a pick-up. Now that this project is complete, it makes more sense to go back to utilizing a pickup truck in this role as a normal part of Water operations.

In addition to being advertised in the local paper, bid documents were made available on the City website as well as being provided to dealers known to carry these type units. The City received six bids from three different vendors. Yemm Ford submitted the low and best bid meeting specifications. They submitted a bid in the amount of \$21,572.64 for the purchase of a new 2017 Ford F150XL pick-up. A full detail of bids received is attached to this letter.

The intent is for the existing van to be utilized by Information Systems (I.T.) as a fiber truck. This will replace the existing 2006 Ford Crown Victoria that is being utilized by I.T. and will be sold at auction.

BUDGET IMPACT: There are sufficient funds in the Water Division budget for this planned purchase.

SUPPORTING DOCUMENTS:

1. Bid tabulation – pick-up truck for Water

CITY OF GALESBURG
Finance Department

Bid Tab -Pick Up Truck for Water
 Date: 4/19/2017

Company	Yemm Ford	Yemm Ford	Yemm Chevrolet	Wight Chevrolet	Barker Motors	Barker Motors
City State	Galesburg, IL	Galesburg, IL	Galesburg, IL	Williamsfiled, IL	Bloomington, IL	Bloomington, IL
	Low and Best Bid					
Cost of Truck	\$21,572.64	\$22,421.64	\$22,479.00	\$22,191.00	\$21,747.23	\$21,607.13
Make & Model	2017 Ford F150XL	2017 Ford F150XL	2017 Chevy Silverado	2017 Chevy Silverado	2017 GMC Sierra	2017 Chevy Silverado
Warranty - Bumper to Bumper	3yr/36000	3yr/36000	3yr/36000	3yr/36000	3yr/36000	3yr/36000
Warranty - Power Train	5yr/60,000	5yr/60,000	5yr/60,000	5yr/60,000	5yr/100,000	5yr/100,000