



THE CITY OF DAYTONA BEACH
OFFICE OF THE PURCHASING AGENT

Post Office Box 2451
Daytona Beach, Florida 32115-2451

Phone (386) 671-8080
Fax (386) 671-8085

TO: James V. Chisholm, City Manager
FROM: Joanne Flick, Purchasing Agent
DATE: October 8, 2019
SUBJECT: **Selection Committee
Rate and Evaluation Consulting Services
RFP 19632**

COPY: Michael Stallworth, Business Enterprise Manager
Patricia Bliss, CFO
James Nelson, City Engineer
Shannon Ponitz, Utilities Director
Jo Ann Macrina, Deputy Utilities Director
Kira Honse, Assistant City Attorney

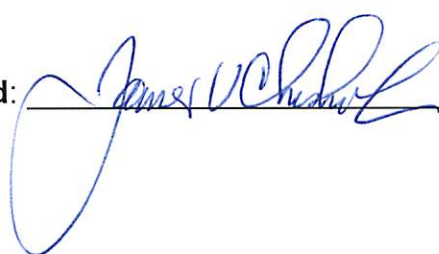
The City's Selection Committee convened on October 8, 2019, to review the Proposals received in response to the referenced Request for Proposals, and to score those proposals in accordance with the evaluation criteria published in the RFP. The Selection Committee recommends award of 1 continuing contract and that contract negotiations be conducted with the top ranked firm as indicated on the short list below:

- 1. **Raftelis Financial Consultants, Inc., Maitland, FL**
- 2. Willdan Financial Services, Orlando, FL

Please note: Willdan Financial Services is working for the City of South Daytona with whom the City will be negotiating a wholesale rate agreement.

The final negotiated contracts will be presented to the City Commission for approval.

If you agree with the Committee's recommendations, please sign below and return a copy of this memo to my attention. If you wish to discuss the matter further, please call me at extension 8082. Thank you.

Approved:  _____ Date: 10/14/19