

COUNTY OF GRANT



ADDENDUM NO. 1

RFP No: 24-03
RFP Title: Airport Fuel Services

The following changes have been made to the RFP

Original:

Fuel Pricing Index:

- a. Pricing for Jet-A shall be based on the **Platts Index Price** to establish a per gallon Base Fuel Cost, plus all applicable local, state and federal taxes plus freight charges from the local rack to the SVC plus a Fixed Margin, plus the remainder of the differential.
- b. The Fixed Margin shall include all costs and expenses associated with meeting the requirements of providing the services and support by Vendor, with the exception of costs of fuel trucks and co-operative advertising and training programs that would incur additional costs, which costs shall be included in the items below.
- c. The applicable Index Price used shall be **emailed weekly** to SVC. Failure to comply with this requirement will enable the SVC to use the lowest Index Price during the previous 52-week period for the billing cycle for which the Index Price was not made available. All prices shall be carried out to four (4) decimal places.

Correction:

Fuel Pricing Index:

- a. Pricing for Jet-A shall be based on the **Gulf Coast Index Price on October 3, 2023** to establish a per gallon Base Fuel Cost, plus all applicable local, state and federal taxes plus freight charges from the local rack to the SVC plus a Fixed Margin, plus the remainder of the differential.

- b. The Fixed Margin shall include all costs and expenses associated with meeting the requirements of providing the services and support by Vendor, with the exception of costs of fuel trucks and co-operative advertising and training programs that would incur additional costs, which costs shall be included in the items below.
- c. The applicable Index Price used shall be emailed every Tuesday to SVC. Failure to comply with this requirement will enable the SVC to use the lowest Index Price during the previous 52-week period for the billing cycle for which the Index Price was not made available. All prices shall be carried out to four (4) decimal places

Original:

Other Considerations:

- a. Implementation and Start-up Plan: Vendors shall provide a detailed start-up plan that assures a smooth startup/ transition for providing services at SVC. This plan shall include, but not be limited to, training, certification, fuel delivery, fuel truck delivery and installation of any branded signage.
- b. The Vendor may include “Value Added” items at no cost to SVC. Describe how they will benefit SVC customers, and SVC Tenants.

Correction:

Other Considerations:

- a. Implementation and Start-up Plan: Vendors shall provide a detailed start-up plan that assures a smooth startup/ transition for providing services at SVC. This plan shall include, but not be limited to, training, certification, fuel delivery, fuel truck delivery and installation of any branded signage.
- b. The Vendor may include “Value Added” items at no cost to SVC. Describe how they will benefit SVC customers, and SVC Tenants.
- c. The Vendor shall include an organizational chart indicating who the Point of Contact is depending on the situation at hand.

-End of Addendum-

Notice: All other items of the RFP Packet remain the same. Acknowledgement of this addendum on Appendix B of the solicitation documents is required.

By: /s/ Veronica Rodriguez,
Chief Procurement Officer

Date: 09/18/2023