

ADDENDUM 1

ITB#1809-08

DATED: October 10, 2017



FOR THE

Herman C. Michael Brannen Building Floor Coverings Project

ON BEHALF OF

THE OCONEE COUNTY BOARD OF COMMISSIONERS
OPERATION AND FACILITIES DEPARTMENT
OCONEE COUNTY, GEORGIA

THIS ADDENDUM FORM IS PART OF THE ITB DOCUMENTS ISSUED SEPTEMBER 28, 2017

The following questions were submitted to Oconee County in reference to ITB#1809-08 Herman C. Michael Brannen Building Floor Coverings Project at a pre-bid meeting held on October 5, 2017 at 10:00 a.m. Attached is the sign in roster from the mandatory meeting and only these contractors may submit a bid for this solicitation.

Karen Barnett, Purchasing Officer, opened the meeting by going over procurement procedure.

1. ITB opening is October 19, 2017 at 2:00 PM local time. Questions deadline is October 12, 2017 at 10:00 AM local time. Acceptance place is at the Oconee County Finance Department, 23 N. Main St. Suite 203, Watkinsville, GA 30677.
2. This was a mandatory meeting -any changes and/or amendments shall be communicated by email to each potential bidder on the sign in roster and posted on the County's website.
3. All interested bidders are encouraged to check the Oconee County Website before the opening to make sure they have all the updates.
4. Nothing discussed that materially affects the ITB documents can be relied upon unless contained in an addendum.
5. Requesting one (1) unbound original, two (2) copies, and (1) electronic format submittal of the bid. Please put your bid documents in a sealed envelope prior to coming to the bid opening.
6. All questions shall be directed to Procurement and will be answered via Email to all participants of the pre-bid meeting in the form of an addendum to the website. Karen Barnett will be your contact throughout the bidding process. Her email is kbarnett@oconee.ga.us.
7. A bid bond is NOT required for this project; NO performance or payment bond is required.
8. This is an Invitation to Bid and the names of the bidders and amounts will be announced at the opening.
9. Notification of award *could* be anywhere from 30-60 days from the date of opening. Selected bids may go before the BOC for award approval.

10. Standard Required Information: Please be sure to include all required forms with your bid. Having a complete submittal is important to the review committee. The E-Verify form (Contractor's Affidavit) must be complete, notarized and submitted with your bid or it will be deemed non-responsive.
11. Please be aware of our local business initiative (in the ITB documents).

Marvin Poe, Operations Director, spoke about the scope of work and the floor was opened questions and answers:

Q. The metal plate around the gym floor is not held down with silicone?

A. No; it is held down with wood screws. Some will probably need to be replaced.

Q. Will there be a standard on the front end on the specifications to make sure that everyone is bidding "apples to apples"? Do you want an alternate?

A. We would expect all bidders submit a bid on the same product as specified or a product proven to be of equal quality per Section I B "Brand or Manufacturer's Reference" of the Bid Documents. The Bidder may also submit an alternate bid of their choice, with supporting documentation.

Q. Is the goal to replace squares as they become worn/damaged?

A. Yes

Q. Do you want extra boxes of carpet squares?

A. Yes; add two (2) extra boxes into the cost of your bid (based on 14 carpet squares per box).

Q. What sort of schedule is the park open to for this project?

A. December 18th through January 1st is the biggest opening for consecutive days in a row. Thanksgiving Holidays are open. Most weekends are open – including evenings.

Q. How will the 2'x2' squares work on the side strip closest to the main exit?

A. the area is 3' wide, so use a 1 full and ½ pieces.

Comment 1: The two (2) permanent wooden structures identified while touring the gym do not have to be removed in order to carpet the floor.

Meeting adjourned at 11:00 AM

END OF ADDENDUM 1

Please note addendum 1 on the addenda acknowledgement form located in the ITB package.

MANDATORY PRE-BID SIGN IN ROSTER

Requesting Department: Operations

ITB# FY1809-08

Date/Time: October 5, 2017; 10:00 AM

Description: HCM Brannen Bldg Floor Coverings Project

COMPANY REPRESENTATIVE	COMPANY NAME & ADDRESS	PHONE/EMAIL
Karen Barnett	Oconee County Finance Dept.- Purchasing Officer	706-769- 2944/kbarnett@oconee.ga.us
Tony Smith	Smith & Co. Inc	tony@smithrestores.com
Tony Dudish	Smith & Co. Inc	tonydudish@smithrestores.com
Jeremy Friedman	Dalton Carpet One	epeterson@dcocf.com
Pete Coleman	HDMS For Continental Flooring Company	pcolemen@continentalflooring.com
Marvin Poe	OCBOC	mpoe@oconee.ga.us
Lisa Davol	OCBOC	ldavol@oconee.ga.us
Tom Popp	OCBOC	tpopps@oconee.ga.us