



Georgetown County, South Carolina

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ADDENDUM #2 TO RFP #22-098

BID NUMBER: 22-098

ISSUE DATE: Thursday, December 8, 2022

OPENING DATE: Wednesday, December 14, 2022

OPENING TIME: 3:30 PM ET

Pre-Bid Conference/Site Inspection: [None]

PROCUREMENT FOR: Emergency Debris Management and Removal Services

This addendum will amend **RFP #22-098, Emergency Debris Management and Removal Services** originally issued on Wednesday, November 23, 2022. This clarification is being provided to all known and registered correspondents in response to questions received. All addenda and original bid documents are also available online at: www.gtcounty.org, select "Bid Opportunities" from the Quick Links section.

Question 1: What was the last event that impacted the County which required activation and performance by the County's disaster debris management contractor?

Response: **Hurricane Dorian.**

Question 2: How many cubic yards of debris was collected in that event?

Response: **We collected 5,000 tons.**

Question 3: Which Contractor held the previous or holds the current contract for the services requested in this solicitation?

Response: **Current Primary Vendor is D & J Enterprises, Inc. Current Secondary Vendor is CrowderGulf, LLC.**

Question 4: Does the County currently have a disaster debris monitoring firm under contract, and if so, with which company (ies)?

Response: **Yes, contracts have Neel-Schaffer, Inc. / True North Emergency Mgt.**

Question 5: Please provide the names and titles of the evaluation committee members.

Response: **Ray Funnye-Director of Public Services, Darren Rolston-Project Planner, Michelle LaRocco-Environmental Services Division Manager, Jacob Nesmith-Public Works & Construction Services Manager, James Dorsey-Landfill & Material Recycling Facility Supervisor, and Horace Williams-Transportation Specialist.**

Question 6: Please provide the date, time, and location when the evaluation committee meeting will be held to evaluate proposals.

Response: **Evaluations are done electronically on own.**

Question 7: Where will the evaluation committee meeting notice be posted?

Response: **See response to number 6.**

Question 8: When will intent to award be made and how will it be communicated to proposers?

Response: **All communications to vendors are posted on the County's e-procurement Vendor Registry webpage, where you accessed the bid document. After the bid opening, the RFP will move to the "expired" tab. Award information will be posted there.**

Question 9: Does the County own any self-loading grapple trucks, and if so, how many?

Response: **Yes, two units.**

Question 10: How many miles of public roads are within the County?

Response: **325 miles.**

Question 11: Please confirm if the scope of work for white goods removal includes the removal and disposal of any putrescent food from refrigerators or freezers.

Response: **Yes it does require processing putrescent food, freezer and refrigerator units.**

Question 12: How many miles of State roads are within the County?

Response: **680 miles.**

Question 13: Does the County have Memorandums of Understanding (MOU) or Mutual Aid agreements in place with other incorporated municipalities within the County that would allow the use of this contract to be utilized by those entities to perform disaster debris management services, and if so, which ones?

Response: **No. However, the County has used state contracts in the past.**

Question 14: Does the County intend to allow all or some of the incorporated municipalities within the county to utilize this contract, and if so, which ones?

Response: **No, this is not a cooperative agreement.**

Question 15: Will this contract be used to perform services on any state roads within the County in lieu of the SCDOT performing those services?

Response: **No, SCDOT will be responsible for their roads.**

Question 16: If the answer to the previous question is yes, does the County have a pre-existing Memorandum of Understanding (MOU) or Mutual Aid agreement with the SCDOT that authorizes the County to perform debris removal services on state roads?

Response: **Not applicable, see response to question 15.**

Question 17: Regarding the evaluation of the Pricing, does the County intend on adding up all unit price line items to get a total figure to compare against other proposer's or will there be estimated quantities assigned to calculate a total extended price?

Response: **We will use estimated quantities to calculate.**

Question 18: If quantities are going to be assigned, what will they be?

Response: **The quantities are underdetermined at this time.**

Question 19: Will the hourly line items (Section 3. Hourly Rates (First Push); Section 4. Hourly Rates; and Section 5. Hourly Equipment Rates) be included in the scoring criteria? If so, how does the County intend on weighing the hourly line items?

Response: **Yes. The evaluators score pricing individually themselves with review by procurement for fair and reasonable scoring.**

Question 20: The pricing is 30% of the scoring criteria. Please explain how each respondent’s pricing will be scored to receive the minimum up through the maximum of 30%.

Response: **The evaluators score pricing individually themselves with review by procurement for fair and reasonable scoring.**

Question 21: Can the County please clarify the content requirements for Section A: Introduction; as typically this would include the company background information listed as a requirement for Section B.?

Response: **See below for introduction requirements:**

Section A: Introduction

- Name of Firm, Contact’s Name, Contact’s Title, Physical Address, Mailing Address (if different), Contact’s Telephone Number, and Contact’s email address. The Contact provided will be used for all bid inquiries and bid/contract related correspondence.
 - Names and titles of person(s) able to bind bid and contract documents.
 - Type of business entity (e.g. corporation, partnership, etc.)
 - Years established
 - Any additional introductory information that the Proposer wishes to provide.
-

Question 22: Section D requirements (8) asks for references to be provided however this section also calls for forms A-E which includes a references form. Are we to include reference information in both places?

Response: Both is preferred but you may reference Form B if you wish in your references section as long as you are meeting the required information under both sections.

Question 23: Do Financial Statements and Bonding Commitment Letter count against the 100 page limit?

Response: Bonding will count towards the 100 page limit. However, we will change financial statements to not count against the page limitation. See response to question 32 below.

Question 24: Page 8 of the RFP (13) Required Forms A-E states that the forms do not count against the 50 page limit. Can the County please confirm that the page limit is 100 and not 50?

Response: The page limit is 100.

Question 25: Page 7, requirement (11) Litigation - is the proposer to include judgements incurred company wide, or only those pertaining to the scope of work of this RFP?

Response: Yes, please include company wide.

Question 26: Is the proposer to include a Certificate of Insurance with the proposal submittal or is this required upon award of contract?

Response: We will require a Certificate of Insurance listing Georgetown County as an additional insured from the awarded firm(s).

Question 27: For Section C - Key Team Member Qualifications, Experience and Availability, can the County provide clarification on the list of projects that should be included here as a list of projects and team member roles is also included in Section B - Qualifications and Experience of the Firm.

Response: For Section B, remove the line item that says "List only projects involving the key team members or subcontractors proposed for this Project". Section B should be a listing of key members on a per project basis. Section C should be information regarding key team members and subcontractors expected for this particular County contract.

Question 28: Section C asks the proposer to provide a list of training for each key team member. This information is also included on Form C: Key Team Member Matrix. Should it be included in both places?

Response: Both is preferred.

Question 29: Page 5 states the response is “not to exceed one hundred pages,” but page 7 Project Understanding, Methodology and Approach states that “forms and submittals for this section will not be counted toward the fifty page restriction.” Please confirm the page limit for the proposal is 100 pages.

Response: The page limit is 100.

Question 30: Form D: Unit Prices for Services has sections titled Section 3 Hourly Rates and Section 4 Hourly Rates on p44. Additionally there is a section titled Section 5 Hourly Equipment Rates starting on p.45. I do not see a Section 1 or Section 2 within Form D. Please confirm if we are missing any portions of the pricing.

Response: Sections 1 and 2 were intentional not included.

Question 31: Will all the C&D be going to the Georgetown County Subtitle D Landfill for final disposal?

Response: Yes.

Question 32: P 5-8 Proposal Format and Content shows the following format:

- a. Submittal Letter
- b. Table of Contents
- c. Section A: Introduction
- d. Section B: Qualifications and Experience of Firm
- e. Section C: Key Team Members’ Qualifications, Experience and Availability
- f. Section D: Project Understanding, Methodology and Approach
- g. Section E: Other Information
- h. Section F: References
- i. Section G: Required Forms A – E

The sections underneath then show detailed requirements for the following:

- j. Qualifications and Experience of Firm
- k. Key Team Members’ Qualifications, Experience and Availability
- l. Project Understanding, Methodology and Approach
- m. References
- n. **Bonding Capacity**
- o. **Financial Statements**

- p. **Litigation**
- q. **Other Services**
- r. Required Forms A-E
- s. Pricing Schedule (Required Form D)

Bonding Capacity, Financial Statements, Litigation, and Other Services do not have their own sections.

- t. Are we to include them in Section E Other Information?
- u. Do the following count towards the page limitation: Submittal Letter, signing Authority, Licenses, Bonding Capacity Letter, 2 Years of Financial Statements, and Litigation?
- i. Financial statements are 15 pages each, if they count towards the page limits, can we provide just the Balance Sheet and the Income Statement for the past 2 years from our Audited Financials?

Response: Please include Bonding Capacity, Litigation and Other Services in Section E-Other Information. Those items will count towards the page limitation. Please create a section H for Financial Statements and we will not count those towards the page limitation.

Question 33: Please confirm Required Form D Pricing Schedule does not count towards the page limitation.

Response: Required Forms A-E, including Form D, do not count towards the page limitation.

Question 34: Please confirm that issued addenda do not count towards the page limitation.

Response: Addendum acknowledgements like the one on the next page are considered a mandatory bid submittal form and thus do not count towards the page limitation.

Question 35: The Project understanding, Methodology, and Approach asks for is to “Provide an environmental health and safety plan for debris removal and debris management services” Does this count towards the page limit?

Response: Yes, that counts towards the page limit.



ADDENDUM ACKNOWLEDGEMENT

RFP #22-098

Emergency Debris Management and Removal Services Mandatory Submittal Form

To be returned with the final proposal submission to Georgetown County.

COMPANY NAME: _____

Addendum #1 Received Date: _____ Initialed By: _____

Addendum #2 Received Date: _____ Initialed By: _____

Addendum #3 Received Date: _____ Initialed By: _____

Addendum #4 Received Date: _____ Initialed By: _____

Addendum #5 Received Date: _____ Initialed By: _____

Addendum #6 Received Date: _____ Initialed By: _____