



## ATTENDANCE and MINUTES

- |                                       |   |  |
|---------------------------------------|---|--|
| <input type="checkbox"/> BID OPENING  | <input checked="" type="checkbox"/> PRE-BID/PROPOSAL CONFERENCE | <input type="checkbox"/> SITE VISIT    |
| <input type="checkbox"/> PRESENTATION | <input type="checkbox"/> MANDATORY                              | <input type="checkbox"/> MANDATORY     |
|                                       | <input checked="" type="checkbox"/> NON-MANDATORY               | <input type="checkbox"/> NON-MANDATORY |

BID/RFP NUMBER: 24-DES-RFP-528                      DATE: MAY 21, 2024

**BID/RFP TITLE: STAR TRANSPORTATION**

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Name	Email	Firm
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**Minutes**

1. Introductions:
2. Disclosure: Oral representations made at the pre-proposal conference are not binding upon the County.
3. SCC Registration required for award.
4. Any questions asked today, please submit to Vendor Registry by the question deadline for a formal response from the County.
5. All Communications during the process must go through the Purchasing Office
6. Important Dates:

**RFP No. 24-DES-RFP-528 – TENTATIVE SCHEDULE**

RFP ISSUANCE	May 15, 2024
OPTIONAL PRE-PROPOSAL CONFERENCE	May 21, 2024 at 3:00 p.m.
QUESTION DEADLINE	June 3, 2024 at 5:00 p.m.
ADDENDUM ISSUANCE (if applicable)	June 5, 2024
<b>PROPOSALS DUE</b>	<b>June 14, 2024 at 3:00 p.m.</b>
CONTRACT AWARD	TBD

COUNTY CONTACT: Sy Gezachew

EMAIL: [sgezachew@arlingtonva.us](mailto:sgezachew@arlingtonva.us)

7. Summary:

Arlington County is seeking proposals from Offerors for the provision of transportation services within the County’s paratransit operation for the Specialized Transit for Arlington Residents (STAR) program. The work will include the provision of transportation services for persons with disabilities using the Contractor’s vehicles. One Contractor will be selected under this procurement.