



Georgetown County, South Carolina

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ADDENDUM #1 TO Bid #21-013

BID NUMBER: 21-013

ISSUE DATE: Thursday, March 25, 2021

OPENING DATE: Wednesday, March 31, 2021

OPENING TIME: 2:30 PM (ET)

Pre-Bid Site Inspection: [None]

PROCUREMENT FOR: FY21 Municipal Lease/Purchase Financing For Vehicles & Heavy Equipment

This addendum will amend **Bid #21-013, FY21 Municipal Lease/Purchase Financing For Vehicles & Heavy Equipment** originally issued on Wednesday, March 10, 2021. This clarification is being provided to all known and registered correspondents in response to questions received. All addenda and original Bid documents are also available online at: www.gtcounty.org, select "Bid Opportunities" from the Quick Links section and "View Current Bid Solicitations."

Question #1: Page 4 requires a firm interest rate quote until closing but says closing will be no later than June 25, 2021 but in item 10 requires bids to be valid for a minimum of 30 days. If the bid interest rate needs to be held for 3 months it will be higher than for only 30 days. Also, page 15 Item 47 conflicts with the 30 day bid validity requirement.

Response: The County is prepared to close once bid is awarded but no later than 6/25/21 and would expect the rates to remain valid until the closing date.

Question #2: Page 4 states the County may or may not issue further debt that could impact the bank qualified status. Will this decision be made prior to funding this lease via an escrow account?

Response: Yes, we will know by the closing of the lease agreement.

Question #3: Page 6 item 18 does not allow contingent upon credit check. How can we obtain current audited and year-to-date financial statements to review?

Response: Annual budget and financial documents can be viewed on the "Finance" section of the County webpage at www.GeorgetownCountySC.org.

Question #4: Page 11 item 29 requires typewritten or ink bids only. However the IFB also says only electronic bids are accepted.

Response: Due to COVID, we have changed our process from receiving in person bids to electronic bids through our Vendor Registry page only. However, this does not affect the language in item #29 on page 11 which still holds true. You would just be uploading your bid with all forms as a single pdf file under the bid on our vendor registry page.

Question #5: Pages 11-13 have insurance requirements. As we are only providing financing out of state is this still a requirement?

Response: A certificate of insurance would only be required if you were to come and perform work or services on County property. This would include if you needed to come for any training or consultant work. If not stepping foot on County property, then no, it would not be required.

Question #6: Page 14 says invoices shall be paid within 30 days as does Page 32 section 3.1 and page 39 Exhibit B. Since this is a financing every day that passes adds accrued interest. Should our bid add 30 days of additional interest to our quote or will lease payment be made on the invoice due date?

Response: All payments will be made annually by the due date.

Question #7: Exhibit B has one item of collateral that is a boat. The bid asks for \$150,441 financing on a \$109,000 purchase. Why is this?

Response: The formula in the spreadsheet did not get updated, the correct amount to be financed is \$109,000. See revised bid submittal form and revised Exhibit B attached.



(REVISED) MANDATORY BID SUBMITTAL FORM
Bid #21-013, FY21 Municipal Lease Purchase Financing For Vehicles & Heavy Equipment

The undersigned, on behalf of the vendor, certifies that: (1) this bid is made without previous understanding, agreement or connection with any person, firm or corporation making a bid on the same project; (2) is in all respects fair and without collusion or fraud; (3) the person whose signature appears below is legally empowered to bind the firm in whose name the bid is entered (4) they have read the complete Request for Bid and understands all provisions: (5) if accepted by the County, this bid is guaranteed as written and amended and will be implemented as stated; and (6) mistakes in writing of the submitted bid will be their responsibility.

1. Name of Company submitting bid _____
2. Summary of Lease/Purchase Finance Terms by Payment Type. Offeror must provide rates under both scenarios A. Bank Qualified & B. Non-Bank Qualified below. See item #6 on page 4.

A. BANK QUALIFIED

Lease Group	Amount Financed	Terms	APR (%)	Annual \$ Payment ¹	Total \$ Payback ¹
Lease 2021-1 Financing	\$ 861,017.00	4-Yrs Arrears			
Lease 2021-2 Financing	\$1,850,779.00	6-Yrs Arrears			
Lease 2021-3 Financing	\$109,000.00	8-Yrs Arrears			
TOTAL Financing ►	\$2,820,796.00				\$

¹ Total Payback Amount, assumes full term, no late payments, penalties or interest.

B. NON-BANK QUALIFIED

Lease Group	Amount Financed	Terms	APR (%)	Annual \$ Payment ¹	Total \$ Payback ¹
Lease 2021-1 Financing	\$ 861,017.00	4-Yrs Arrears			
Lease 2021-2 Financing	\$1,850,779.00	6-Yrs Arrears			
Lease 2021-3 Financing	\$109,000.00	8-Yrs Arrears			
TOTAL Financing ►	\$2,820,796.00				\$

¹ Total Payback Amount, assumes full term, no late payments, penalties or interest.

3. Itemized list of any and all fees that are intended by the lender to be part of this offer (if none, write "none". If necessary, attach additional page(s). TOTAL Fees must be notated in space provided below.

Description	No. of Occurrences	\$/Occurrence	\$/Total
Escrow Fees:			
Legal Fees:			
Professional Fees:			

Other (List):			
Other (List):			
Other (List):			
TOTAL Fees			\$

4. Proposal terms must remain valid for a minimum of thirty (30) days from bid opening date.

5. Contact Address: _____

6. Contact Person _____

7. Telephone Number _____ Fax Number _____

8. E-Mail address _____

9. Remittance Address: _____

10. Accounting Contact _____

11. Telephone Number _____ Fax Number _____

12. E-Mail address _____

13. Number of Years in Operation: _____

14. Total Annual 2020 Sales Revenue: _____

15. Total Annual 2020 Sales Revenue in Municipal Finance: _____

16. Number of Professional Employees in your Municipal Finance Group: _____

17. To how many other Municipalities do you provide municipal financing? _____

18. List all documents required to be executed at the inception of each lease and their purpose.
Attach samples to your proposal, and additional pages if necessary.

19. List any penalty charges that would apply for early buyout of the lease, other than accrued interest, and a method of calculation for each charge:

20. List any fees to be levied and any earnings to be accorded in conjunction with the escrow account attached to this agreement:

21. Customer References: Submit no less than three (3) firms at which the bidder provides services similar in scope and nature to the Work required by this IFB:

Entity Name:	
Contact:	
Title:	
Street:	
City, State & Zip:	
Primary Telephone:	
Primary FAX:	
E-Mail Address:	
Brief Explanation of Relationship:	

Entity Name:	
Contact:	

Title:	
Street:	
City, State & Zip:	
Primary Telephone:	
Primary FAX:	
E-Mail Address:	
Brief Explanation of Relationship:	

Entity Name:	
Contact:	
Title:	
Street:	
City, State & Zip:	
Primary Telephone:	
Primary FAX:	
E-Mail Address:	
Brief Explanation of Relationship:	

22. **Suspension and Debarment**

Federal guidelines require grant recipients to obtain sufficient assurance that vendors are not suspended or debarred from participating in federal programs when contracts exceed \$25,000. By signing below you verify that no party to this agreement is excluded from receiving Federal contracts, certain subcontracts, and certain Federal financial and nonfinancial assistance and benefits, pursuant to the provisions of 31 U.S.C. 6101, note, E.O. 12549, E.O. 12689, 48 CFR 9.404, and each agency's codification of the Common Rule for Nonprocurement suspension and debarment. [See <https://www.epls.gov/> for additional information.]

23. If the bid is accepted, the required Contract must be executed within fifteen (15) days after receipt of written notice of formal award of Contract.

24. Will you honor the submitted prices for purchase by other departments within Georgetown County and by other government entities who participate in cooperative purchasing with Georgetown County, South Carolina?

Yes No

25. Acceptance of Invitation for Bid Content:

The contents of the successful IFB/IFB are included as if fully reproduced herein. Therefore, the selected contractor must be prepared to be bound by his/her proposal as submitted.

26. RENEWAL OF CONTRACT

The continuation of the terms, conditions, and provisions of any resulting contract beyond the fiscal year is subject to approval and ratification by the Georgetown County Council and appropriation by them of the necessary money to fund said contract for each succeeding year.

27. CERTIFICATION REGARDING DRUG-FREE WORKPLACE:

The undersigned certifies that the vendor listed below will provide a “drug-free workplace” as that term is defined in Section 44-107-30 of the Code of Laws of South Carolina, 1976, as amended, by the complying with the requirements set forth in title 44, Chapter 107.

Yes No

28. Any attempt by the vendor to influence the opinion of County Staff or County Council by discussion, promotion, advertising, misrepresentation of the submittal or purchasing process or any procedure to promote their offer will constitute a violation of the vendor submittal conditions and will cause the vendor’s submittal to be declared null and void.

29. The lowest or any proposal will not necessarily be accepted and the County reserves the right to award any portion thereof. I/We, the undersigned, hereby confirm that all the above noted documents for Bid/Invitation for Bid No. 21-013 were received.

30. MINORITY PARTICIPATION [INFORMATION ONLY]

(a) Is the bidder a South Carolina Certified Minority Business?

Yes No

(b) Is the bidder a Minority Business certified by another governmental entity?

Yes No

If so, please list the certifying governmental entity: _____

(c) Will any of the work under this contract be performed by a SC certified Minority Business as a subcontractor?

Yes No

If so, what percentage of the total value of the contract will be performed by a SC certified Minority Business as a subcontractor? _____%

(d) Will any of the work under this contract be performed by a minority business certified by another governmental entity as a subcontractor?

Yes No

If so, what percentage of the total value of the contract will be performed by a minority business certified by another governmental entity as a subcontractor?
_____%

(e) If a certified Minority Business is participating in this contract, please indicate all categories for which the Business is certified:

- Traditional minority
- Traditional minority, but female
- Women (Caucasian females)
- Hispanic minorities
- DOT referral (Traditional minority)
- DOT referral (Caucasian female)
- Temporary certification
- SBA 8 (a) certification referral
- Other minorities (Native American, Asian, etc.)

(If more than one minority contractor will be utilized in the performance of this contract, please provide the information above for each minority business.)

- SBA 8 (a) certification referral
- Other minorities (Native American, Asian, etc.)

(If more than one minority contractor will be utilized in the performance of this contract, please provide the information above for each minority business.)

31. **ILLEGAL IMMIGRATION: Non-Construction (NOV. 2008):** (An overview is available at www.procurement.sc.gov) By signing your offer, you certify that you will comply with the applicable requirements of Title 8, Chapter 14 of the South Carolina Code of Laws and agree to provide to the State upon request any documentation required to establish either: (a) that Title 8, Chapter 14 is inapplicable to you and your subcontractors or sub-subcontractors; or (b) that you and your subcontractors or sub-subcontractors are in compliance with Title 8, Chapter 14. Pursuant to Section 8-14-60, "A person who knowingly makes or files any false, fictitious, or fraudulent document, statement, or report pursuant to this chapter is guilty of a felony, and, upon conviction, must be fined within the discretion of the court or imprisoned for not more than five years, or both." You agree to include in any contracts with your subcontractors language requiring your subcontractors to (a) comply with the applicable requirements of Title 8, Chapter 14, and (b) include in their contracts with the sub- subcontractors language requiring the sub-subcontractors to comply with the applicable requirements of Title 8, Chapter 14. [07-7B097-1]

32.

<p><u>INFORMATION ONLY:</u></p> <p><input type="checkbox"/> Our company accepts VISA government procurement cards.</p> <p><input type="checkbox"/> Our company does not accept VISA government procurement cards.</p>
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33. Printed Name of person binding bid _____

34. Signature (X) _____

35. Date _____

36. By signing this bid submittal form you are certifying that your firm will not transfer or sell the lease to any other financial institution or entity.

NOTE: THE ENTIRE IFB PACKET NEED NOT BE RETURNED. Thank you.

EXHIBIT B - REVISED 3/25/2021

Dept #	Department	Authorized Vehicle	VIN	Year Model	Make	Model	Financing Term (Yrs)	Outlay Budgeted	Veh/Equip Purchase Price	Financing Required
Lease 2019-1										
205	Sheriff	Patrol Vehicle	NO PO				4	74,153	74,153	74,153
205	Sheriff	Patrol Vehicle	NO PO				4	74,153	74,153	74,153
205	Sheriff	Patrol Vehicle	NO PO				4	74,153	74,153	74,153
205	Sheriff	Patrol Vehicle	NO PO				4	74,153	74,153	74,153
205	Sheriff	Patrol Vehicle	NO PO				4	74,153	74,153	74,153
205	Sheriff	Patrol Vehicle	NO PO				4	74,153	74,153	74,153
205	Sheriff	Patrol Vehicle	NO PO				4	74,153	74,153	74,153
205	Sheriff	Patrol Vehicle	NO PO				4	74,153	74,153	74,153
205	Sheriff	Patrol Vehicle	NO PO				4	74,153	74,153	74,153
010	Registrar of Deeds	Software & Equipment	NO PO				4	193,640	193,640	193,640
								861,017	861,017	861,017
Lease 2019-2										
206	Sheriff	Patrol Vehicle	PO 2021-326	2021	Dodge	Van	6	26,819	26,819	26,819
301	Public Works	Dump Truck	1NPCXPEX1MD753972	2021	Peterbilt	567	6	185,000	177,579	177,579
301	Public Works	Dump Truck	1NPCXPEX3MD753973	2021	Peterbilt	567	6	185,000	177,579	177,579
301	Public Works	Tractor Truck	1XPCDP9X1MD771283	2021	Peterbilt	567 Tandem Axle Cab Tractor	6	185,000	146,091	146,091
301	Public Works	Bush Hog w attachments	PO 2021-239	2020	John Deere	6110M-C4 Tractor Mower	6	163,000	168,451	168,451
301	Public Works	Excavator	PO 2021-250	TBD	John Deere	85G Excavator	6	95,000	125,049	125,049
301	Public Works	Back Hoe	NO PO				6	117,000	117,000	117,000
411	EMS	Ambulance Remount	PO 2021-240		Frazer	Ambulance Remount	6	145,000	149,150	149,150
411	EMS	Ambulance Remount	PO 2021-240		Frazer	Ambulance Remount	6	145,000	149,150	149,150
904	Midway EMS	Ambulance Remount	PO 2021-253		TEQ	Ambulance Remount	6	145,000	149,718	149,718
904	Midway EMS	Ambulance Remount	PO 2021-253		TEQ	Ambulance Remount	6	145,000	149,718	149,718
999	County Fire	Pick up Truck	PO 2021-235		Chevy	Tahoe	6	44,000	44,000	44,000
305	Landfill	Dump Trailer	PO 2021-215		Globe	GTDD Tandem Axle Dump Trailer	6	54,000	45,747	45,747
305	Landfill	Tarp Deploy System	PO 2021-217		Tarp O Matic	Tarp Deploy System	6	84,000	78,637	78,637
305	Landfill	Road Tractor	1XPCDP9X7MD771286	2021	Peterbilt	567 Tandem Axle Cab Tractor	6	144,237	146,091	146,091
								1,863,056	1,850,779	1,850,779
Lease 2019-3										
903	Midway Fire	Boat & Motor	NO PO				8	109,000	109,000	109,000
								109,000	109,000	109,000
								2,833,073	2,820,796	2,820,796



ADDENDUM ACKNOWLEDGEMENT

Bid #21-013

**FY21 Municipal Lease/Purchase Financing For Vehicles & Heavy
Equipment**
Mandatory Submittal Form

To be returned with the final proposal submission to Georgetown County.

COMPANY NAME: _____

Addendum #1 Received Date: _____ Initialed By: _____

Addendum #2 Received Date: _____ Initialed By: _____

Addendum #3 Received Date: _____ Initialed By: _____

Addendum #4 Received Date: _____ Initialed By: _____

Addendum #5 Received Date: _____ Initialed By: _____

Addendum #6 Received Date: _____ Initialed By: _____