



ADDENDUM NO. 6

Issue Date: January 17, 2024

Project Name: Solid Waste and Recyclables Collection Services

RFP Number: 2024020

RFP Opening Date: **January 31, 2024**

This addendum is being released to respond to questions received to date and provide the updated Bid Form.

The information and documents contained in this addendum are hereby incorporated in the request for proposal. **This addendum must be acknowledged where indicated on the Proposer Information Form, or the proposal may be declared non-responsive.**

Attachments

Price Form – Addendum 6

Questions and Answers

1.	Section 6.5.4 Residential Supplemental Collection Services – Can the County please provide the number of residents/instances that have requested each of the supplemental services a-g in 2022 and 2023?
	A: No. Data is not readily available. Many services being offered at this time are new.
2.	Can the County please provide the current RFID software that is utilized for residential and commercial collection?
	A: The current Franchisee utilized Rehrig Vision software.
3.	Section 7.4.1 Commercial Supplemental Collection Services – Can the County please provide the number of customers/instances that have requested each of the supplemental services a-e in 2022 and 2023?
	A: Same answer as #1.
4.	Can the County please clarify how many Holidays are observed under this agreement?

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	A: There are 5 holidays in which the Main County Landfill and 5 Customer Convenience Centers are closed. See definition of “Holidays” on page 8 of Sample Agreement for specific days.
5.	Section 9.2.1 – Can the County provide additional detail as to what is required for the 4 community cleanups? (FEL/ROL containers, residential vehicles, etc.)
	A: All known details and requests from Franchisee have been identified in Section 9.2.1. Additional details will vary depending on type of clean up. As stated in 9.2.1 cleanups may include use of FEL/ROL containers and fleet operators.
6.	Section 9.2.3 – Can the County please provide further detail as to what is required for the 20 illegal dumping events per year? Is this the drop off and hauling of roll off containers or use of claw trucks to actively clean sides of the roads?
	A: Details will vary depending on type and location of illegal dumping. Proposers should note cleanup events will be limited to dumping and will not include general roadside cleanups.
7.	Section 13.1.10 – Can the County please clarify as to who would be responsible for installing an antennae and computer device for the AMR technology?
	A: Franchisee shall install equipment in coordination with County. The County will be responsible for the purchase and installation costs, as applicable.
8.	Section 15.3 Collection Supervisor – Can the County please confirm that the preference is to have 1 Supervisor for EACH line of business (residential solid waste, residential yard waste, residential recycling, and commercial/roll off) for a total of 4 Supervisors?
	A: While not a requirement, the County will be evaluating the number of personnel proposed to complete all requested services. It is recommended that Proposers include an adequate number of Supervisors and descriptive language for the lines of business each Supervisor will be responsible for managing.
9.	Article 16 Office and Facility – Can the County confirm that the Contractor would only need 1 Office and Facility in total within the County and not 1 Customer Service Office and 1 Operations/Vehicle Maintenance Facility separately?
	A: The responsibilities are the same. There must be one Customer Service Office in the county and one Maintenance Facility in the county, however it is up to franchisee if they are in the same location.
10.	To confirm, the 6% franchise fee is not applicable to the residential recyclable collection services under this agreement?
	A: Confirmed.
11.	Can the County confirm that the 6% franchise fee must be applied to all services for the Town of Indian River Shores?
	A: The Franchise Fee shall be applicable to all services except residential recyclable collection services in the Town of Indian River Shores. Article 21 shall be amended to state the following: “Franchisee shall remit a Franchise Fee in the amount of six percent (6%) of gross revenues

	collected in the immediately preceding month for Residential Collection Service and Commercial Collection Service minus Residential Recyclables Collection Service provided within the municipal boundaries of the Town of Indian River Shores, by check, on or before the fifteenth (15 th) Day of each month.”
12.	Section 28.2 Partnership Opportunities – Can the County please confirm if there is currently an option in place for the Franchisee to utilize a County Landfill Gas to Renewable Natural Gas (RNG) Public-Private fueling facility? If so, can the County please share what the payment from Franchisee to County is for this? (\$/DGE, % reduction of unitary rates, etc.)
	A: No, there is not currently RNG facility. However, ground breaking is scheduled for March 2024 with commissioning by Feb 2025.
13.	Can the County please provide the collection schedule for the Roll Off described within the excel “Indian River County Service Listing 10.2023” similar to how FEL states the weekly service in column I – Service Description?
	A: Frequency not known to SWDD. Data not readily available.
14.	Excel “Indian River County Service Listing 10.2023” - Can the County please clarify tab MF-Com-RO List? Are these MF units/properties in addition to the MF units described within the RFP document or are these included within those totals?
	A: The MF properties identified on “Indian River County Service Listing 10.2023” are those being serviced by the current Franchisee as of October 2023. MF units described within the RFP (Table 2 Page 5) are based on residential property appraiser data. While there may be overlap, the County makes no guarantees as to the accurate counts or discrepancies in units between the two sources of information. Data is provided to help Proposers with their proposals.
15.	Excel “Indian River County Service Listing 10.2023” - Can the County please clarify what the data supplied on tab “Resi List” pertains to? Are these residents in addition to the subscription totals described within the RFP document or are these include within those totals?
	A: The residential data supplied on tab “Resi List” is not in addition to the Solid Waste subscription totals described within the RFP. However, numbers are derived from two different sources of information. Those identified on “Indian River County Service Listing 10.2023” are subscribed units receiving services as of October 2023.
16.	Excel “Indian River County Service Listing 10.2023” - Can the County please clarify what the data supplied on tab “HOA Resi List” pertains to? Are these HOAs in addition to the subscription totals described within the RFP document or are these include within those totals?
	A: HOAs identified on “HOA Resi List” are not in addition to those described within the RFP document. They are included. However, numbers are derived from two different sources of information. Those identified on “Indian River County Service Listing 10.2023” tab “HOA Resi List” are units subscribed to by HOAs (rather than individual residences) as of October 2023. It should be noted these HOAs represent individual residential units.

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17.	Excel "Indian River County Service Listing 10.2023" - Can the County please clarify what the data supplied on tab "MF Resi List" pertains to? Are these MF units in addition to the subscription totals described within the RFP document or are these include within those totals?
	A: MF Resi List are MF units receiving carted rather than commercial containerized service. MF units described within the RFP (Table 2 Page 5) are based on residential property appraiser data. While there may be overlap, the County makes no guarantees as to the accurate counts or discrepancies in units between the two sources of information. Data is provided to help Proposers with their proposals.
18.	Will the County allow for a Proposer to use an Operation/Vehicle Maintenance Facility in an adjacent County with a customer service office within the County?
	A: No. The Maintenance Facility must be located with in Indian River County.
19.	On Addendum #3, there was an excel file for Equipment & Staff. Should we complete one for each service option as some of the equipment/staff may change based on the service option?
	A: Yes.
20.	On the Tab 3 of the Updated Pricing Sheet, does the container & frequency include Indian RiverShores commercial.
	A: Yes.
21.	Can the County please confirm that if either option 1 or 3 are selected, will MF customers be invoiced the same amount as commercial customers? In addition, where within "IRC RFP2024020 PRICE FORM - Addenda 1" do we have to fill out the pricing for commercial carts?
	A: Confirmed. See the definition for Multi-Family Unit in the Sample Agreement Article 1 page 8. Any building containing five or more permanent residential living units shall receive Multi-Family Subscription Service as defined on page 8 and be invoiced at the Solid Waste collection commercial rates invoiced directly between Franchisee and Customer. Recycling services for Multi-Family Units are considered under the Residential Recyclables Collection Service and are paid under a non ad valorem assessment. Multi-Family dwelling complexes select the number of recycling carts or containers to meet their specific need directly with Franchisee. Franchisee receives payment from SWDD for each residential unit within the County for recycling. This may be one justification for why total recycling units in the RFP do not match those provided in the "Indian River County Service Listing 10.2023."
22.	According to the RFP, if either option 2 or 4 are selected, will MF customers be invoiced on a per unit basis instead of being invoiced the same amount as commercial customers. Can the County please confirm that for these options, it will be the County who will pay the Contractor directly and where these rates should be populated?
	A: Confirmed. See definition of Multi-Family Universal Service on page 8 of the Sample Agreement.
23.	On tab 2 of "IRC RFP2024020 PRICE FORM - Addenda 1" the Contractor has to provide pricing for MF recycling and supplemental collection on tab 2. However, once the cells of column D are populated,

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	they only apply to row 12, columns E, F and G of tab 5. We believe it should also affect to column D for option 1. Could the County please confirm this?
	A: Confirmed. Proposers shall utilize the updated “IRC RFP2024020 PRICE FORM – Addenda 6.” Tab 5 row 12, column D has been updated to correlate to the proper reference.
24.	After populating rates on tab 2, column H, it affects column D, row 12 and 13 in tab 5, while only affecting columns E, F, and G on row 13. Could the County please confirm if this should populate in the same \$ amount for all columns on both rows 12 and 13?
	A: Not confirmed. Proposers shall utilize the updated “IRC RFP2024020 PRICE FORM – Addenda 6.” Tab 5 row 12, column D has been updated to correlate to the proper reference.
25.	Page 13 of 51. Tab 1 item 2. Could the County please remove personnel resumes from the maximum of 25 pages so that they would be additional pages?
	A: Page 13 Tab 1 item 2 of RFP shall be modified to include the following addition in red “...Please limit resumes to one page each. Resumes shall not count toward the total page limit of 25 pages for Tab 1.”
26.	Could the County please confirm that items 30 and 31 of tab 2 of the pricing form applies to both solid waste and recycling?
	A: Confirmed.
27.	Could the County please clarify if commercial dumpsters and MF family dumpsters can be collected with the same truck?
	A: Yes
28.	Article 24 of the RFP. In order to provide a more competitive rate, is the County willing to change the performance bond requirement from “within thirty (30) Days of the Effective Date” to “thirty (30) Days prior to the Commencement Date”
	A: No. Propose as scoped.
29.	Exhibit 4. In order to provide a more competitive rate, is the County willing to change the percentage of the change in the CPI from 75% to 100%?
	A: No. Propose as scoped.
30.	Can the County confirm that bulk trash collection services are only provided to the residents that subscribe for service and not every single unit within the franchise area?
	A: Yes, under Option 1 and 3. However, they will be for every residential unit under Option 2 and 4.
31.	Can the County clarify if the Contractor will need to roll out new carts for every resident for Solid Waste, Yard Waste (option 3 and 4), and recycle? Or is a Contractor allowed to use the existing carts within the County? Can the County please clarify in which options which waste material are new carts required for deployment?

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	A: For the purposes of the RFP, and due to insufficient cart database data, the County requests Proposers to price all new carts.
32.	Due to the fact that a Contractor will need to provide 4 approaches for each service option, can the County please extend the page limit to 40 pages?
	A: Yes. Page 15 of the RFP shall be amended to the following in red: "...The section of the proposal should be no more than twenty (20) forty (40) pages, and at a minimum, should include the following information:"
33.	Can the County confirm that all prices populated in the pricing form should include the Franchise Fee?
	A: See Sample Agreement Article 21 on Page 37. Pricing submitted on Price Form shall include a Franchise Fee on all services except Residential Recyclables Collection Service.
34.	Can the County please clarify how the bid security should be submitted? Is there a form that the County can provide for Contractors to fill out?
	A: Bid Security must be in the form of an AIA Document A310 Bid Bond, properly executed by the Proposer and by a qualified surety, or, a certified check or a cashier's check, drawn on any bank authorized to do business in the State of Florida. Bid Security must be made payable to "Indian River County Board of County Commissioners." Electronically signed bid bonds will be acceptable.
35.	Tab 5 Required Forms and Submittals requires the Financial Proposal Form. However, Tab 4 also requires the Contractors Financial Proposal. Can the County please clarify?
	A: Tab 4 requires the printed version of the Financial Proposal Form for both hard copies and PDF versions. Tab 5 identifies the submission of the actual completed Excel document.
36.	Are the 21,000 units for recycling within the municipalities guaranteed through the life of the contract? It takes extra trucks, labor, and equipment to service those units without a guarantee.
	A: Yes. The County has universal recycling collection service throughout the County under ILAs.
37.	Who currently shreds for your bi-annual shredding events?
	A: Southeast Secure Shredding.
38.	In Addendum 2 #36. Please clarify: Is the current or newly awarded franchisee responsible for collecting and recycling all the residential carts?
	A: Newly awarded franchisee and/or their vendor will be responsible.
39.	Sample Agreement Page 10 Yard Waste -Please clarify. If options #3 and #4 are chosen, yard waste is cart content only, and all other materials must go to the customer convenience centers. Can the residents place more extensive vegetation outside the cart? If so, how much?
	A: Yes. All materials that fit within a 96 gallon roll cart. Additional materials will either be subject to a Residential Supplemental Collection Service or transported by the resident to a CCC.
40.	Sample agreement Page 34 Section 18.4d. What is meant by Type of bulk waste?

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	A: The word “type” shall be removed from Section 18.4.d of the Sample Agreement. Reporting shall not require a breakdown of Bulk Waste materials.
41.	Will the county provide the last five years of administrative fines or liquidated damages imposed on the current hauler?
	A: See Addendum 5 question 7.
42.	Sample Agreement Page 14 Section 5.2.5. Will the county require all haulers, including the existing hauler, to purchase new commercial and multi-family containers? Not requiring it will give the existing hauler the substantial advantage of not having to purchase 1721 containers.
	A: For the purposes of the RFP, all proposals shall include the cost for purchasing commercial and multi-family containers.
43.	Regarding Customer Cart list – the data shows that there are 75,000 residential recycling units while the RFP states 85,000 units. Can the County please clarify if Multifamily units have been included on the Customer Cart list and if the total is in fact closer to the 75,000?
	A: As defined in RFP Table 3 on Page 5, the County estimates 85,240 residential recycling units in the Recycling Franchise Area. Any discrepancy may be a result the explanation/response provided in Addendum 6 question 21.
44.	Can the County please provide the list of multifamily units receiving solid waste and recycling separately from the Customer Cart list?
	A: See “Indian River County Service Listing 10.2023” for all multifamily data readily available as of October 2023.
45.	Can the County please confirm the number of recycle carts for the service of commercial collections?
	A: See “Indian River County Service Listing 10.2023” for all multifamily data readily available as of October 2023.
46.	Could the County please provide the Customer Cart list in excel format?
	A: No.
47.	Could the County please clarify the Specimen Insurance Certificate? It appears as though this form is missing. Could the County please provide?
	A: There is no County form. The specimen insurance certificate shall be provided by your insurance company, stating your firm has proper insurance/coverages as required under this RFP.
48.	There seems to be a contradiction between the RFP and Addendum 2, Question 14. Should disposal be assumed in the cost of the haul or will the total disposal cost for each haul be passed through to the customer?
	A: The answer varies depending upon the Customer. Disposal tip fee charges are covered for all residential services under the County’s non ad valorem assessment and should not be included in any proposed pricing. Commercial services proposed pricing shall include the disposal tip fee.

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	Proposers are advised to review the current rate schedule provided in the Addenda that became effective October 2023 when developing their pricing.