



**SOLICITATION 19-001
ADDENDUM #1**

PROJECT / SOLICITATION NUMBER: 19-001

PROJECT NAME: Body Worn Cameras

ISSUE DATE: 8/2/18

ADDENDUM NO: 1

OPEN DATE: 8/15/18

TO ALL SUPPLIERS: This addendum is being issued for the purposes of modifying the original Solicitation, through addition, deletion, clarification or correction as outlined herein. The information provided in this addendum supersedes any information previously provided in the referenced document(s). This addendum and the information contained herein shall be used in the preparation of any response submitted by the Supplier and shall become an integral part of the contract documents for any contract awarded for the project specified. Please inform all concerned that the Solicitation is modified by this Addendum.

QUESTIONS:

- Q1.** Would the City clarify how many units/copies of the hardcopy proposal it wishes vendors to submit?
A1. Proposal – one (1) original and five (5) copies for a total of six plus.... Cost – one (1) original and two (2) copies (under separate sealed cover) for a total of three. The electronic may contain both the technical and cost responses.
- Q2.** Would the City clarify whether vendors must submit a Tax Compliance form? If so, please provide the form.
A2. Tax Compliance forms are not required unless the purchase is \$100,000 or over. We anticipate this to be under \$100,000. However, should the total exceed \$100,000, we will ask the successful supplier to complete the Tax Compliance for prior to award.
- Q3.** Would the City provide the proposed budget for the body worn camera program?
A3. While all of the financial options have not been finalized at this point, we anticipate this initial project will be under \$75,000.
- Q4.** Would the City clarify the make and model of any current body worn camera system?
A4. Digital Ally - First View HD.
- Q5.** Would the City provide the number of sworn officers in the Department?
A5. 80.
- Q6.** In how many locations does the City anticipate for the uploading of body worn camera video?
A6. 1.
- Q7.** Would the City provide the number of marked patrol cars in the Department?
A7. 67.
- Q8.** Would the City provide the make and model of any current in-car video camera system?
A8. Digital Ally 700 and 800 models.
- Q9.** Will the City clarify if there exists any preferred project start date and/or completion date, and any other important milestone dates for the implementation?
A9. The City prefers to implement this project as soon as possible.
- Q10.** Related to pricing, would the City be interested in a financing option?

A10. No.

Q11. Related to pricing, would the City be interested in an interview room camera option?

A11. Not at this time.

Q12. On p. 5 of 38, in Packaging Submission Requirements, the RFP instructions mandate the inclusion of a 'Information/ Cover Page (supplied)'. Will the City clarify if this is meant to be the label that is 'Page 2 of 38' – the 'Response Submittal' form? If not, please provide the form, or indicate where it exists.

A12. The information cover page should be the first page of the response and is located on page 19. It is standard boilerplate and primarily designed to identify the submitter, which is not always obvious. In a RFP such as this one, identification (and the inclusion of the 'cover page') is not an issue as long as the submitting company is clearly identified on the front cover of all copies.

Q13. On p. 27 of 38, in General Requirements "Misc – Manuals, Training", it appears that item 1.69.1 is the same as 1.73. Will the City clarify if this is a duplicate? If so, which should be eliminated in our responses?

A13. You are correct; I failed to delete one. Delete 8.69.1 and answer 8.73.

Q14. Where is the 12TB of existing data being stored?

A14. Our current data is stored on a server in-house.

Q15. Can the City please provide a physical address for FedEx deliveries of submissions?

A15. As noted on page 2 and page 9, the delivery address is Attn: Procurement – 3rd Floor, 100 South Hill St, Griffin, GA 30223. If a delivery is to be made via USPS (Post Office), please notify our office so we can make sure it is picked up.

Q16. Must the original of the Technical and Cost proposal both be unbound?

A16. Typically we do ask that the originals be unbound. Since we are asking for electronic copies, the originals can be bound or unbound. They must however, be clearly marked as ORIGINAL.

Q17. Can the copies of the responses be bound in binders?

A17. Yes.

Q18. Can the City please clarify requirement 8.30.2 – "Describe how your system allows for the advancement of technology."?

A18. Technology advances on a regular basis and features that are only ideas today may be commonplace next quarter. A good example of this would be automatic triggers that would initiate camera recording, such as turning on the siren, etc. What features does your company provide that others do not? What features are on your build plan for the future? Note the 'planned enhancements' as such.

Q19. Does the City have an anticipated deployment timeframe?

A19. As soon as possible.

Q20. How many system admin licenses (non-camera users) would you like quoted?

A20. 4.

ADD/CHANGE/DELETE:

DELETE - item 8.69.1 on page 27. It is a duplicate of 8.73.

NOTE: Please check our website prior to your submittal to ensure there is no additional addenda. The direct link to that webpage is <https://vrapp.vendorregistry.com/Bids/View/Bid/1a436be7-e450-4db1-a11f-82ede5a5e926>. Should an addendum need to be issued within 72 hours of the deadline, the deadline will be extended.

END