



**Fort Mill School District**

**Addendum 1**

Solicitation Number	20-052
Solicitation Issue Date	6/23/2021
Procurement Specialist	Karen U Taylor
Phone	(803) 548-8430
E-Mail Address	<a href="mailto:taylorku@formillschools.org">taylorku@formillschools.org</a>

DESCRIPTION: Solicitation #20-052 HVAC Filters

*The Term "Offer" Means Your "Bid" or "Proposal".*

SUBMIT OFFER BY (Opening Date/Time): 7/8/2021 at 10:00 AM – EST

QUESTIONS MUST BE RECEIVED BY: 7/1/21 at 10:00 AM - EST

See "Deadline for Submission of Offer" provision

NUMBER OF COPIES TO BE SUBMITTED: One (1) original Via Online (see below)

See "Questions from Offerors" provision

CONFERENCE TYPE: N/A

**Please submit your sealed offer on-line**  
**ON-LINE AT:**  
<http://www.formillschools.org/departments/procurement/> under "Current Bids and RFP's"  
 Video of opening bids will be posted at [www.formillschools.org/departments/procurement](http://www.formillschools.org/departments/procurement)

<small>(As appropriate, see "Conferences - Pre-Bid/Proposal" &amp; "Site Visit" provisions)</small>	
<b>AWARD &amp; AMENDMENTS</b>	Award will be posted at the physical address stated above on or about 7/19/2021 The award will be posted at the following web address: <a href="http://www.formillschools.org">http://www.formillschools.org</a>
You must submit a signed copy of this form with your offer. By submitting a bid or proposal, you agree to be bound by the terms of the solicitation. You agree to hold your offer open for a minimum of sixty (60) calendar days after the opening date.	
<b>NAME OF OFFEROR</b> <small>(Full legal name of business submitting the offer)</small>	<b>OFFEROR'S TYPE OF ENTITY:</b> <small>(Check one)</small> <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Corporate entity (not tax-exempt) <input type="checkbox"/> Tax exempt corporate entity <input type="checkbox"/> Government entity (federal, state, or local) <input type="checkbox"/> Other
<b>AUTHORIZED SIGNATURE</b> <small>(Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above.)</small>	<small>(See "Signing your Offer" provision)</small>
<b>TITLE</b> <small>(Business title of person signing above)</small>	
<b>PRINTED NAME</b> <small>(Printed name of person signing above)</small>	<b>DATE SIGNED</b>
Instructions regarding Offeror's name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the offeror above. An offer may be submitted by only one legal entity. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.	
<b>STATE OF INCORPORATION</b> <small>(If offeror is a corporation, identify the State of Incorporation.)</small>	
<b>TAXPAYER IDENTIFICATION NO.</b> <small>(See "Taxpayer Identification Number" provision)</small>	

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**(Return Page Two with Your Offer)**

<b>HOME OFFICE ADDRESS</b> (Address for offeror's home office / principal place of business)	<b>NOTICE ADDRESS</b> (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)
	Area Code - Number - Extension                      Facsimile
	E-mail Address

<b>PAYMENT ADDRESS</b> (Address to which payments will be sent.) (See "Payment" clause)	<b>ORDER ADDRESS</b> (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)
___ Payment Address same as Home Office Address ___ Payment Address same as Notice Address <b>(check only one)</b>	___ Order Address same as Home Office Address ___ Order Address same as Notice Address <b>(check only one)</b>

<b>ACKNOWLEDGMENT OF AMENDMENTS</b>							
Offeror acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)							
Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date

<b>DISCOUNT FOR PROMPT PAYMENT</b> (See "Discount for Prompt Payment" clause)	10 Calendar Days (%)	20 Calendar Days (%)	30 Calendar Days (%)	___ Calendar Days (%)
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<b>Minority Participation:</b>  Are you a SC Certified Minority Vendor – Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, SC Certification # _____  Are you a Non SC Certified Minority Vendor - Yes <input type="checkbox"/> No <input type="checkbox"/>
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This addendum is to add additional information from questions received.

1. Requesting high Capacity on all sizes
2. One (1) inch filters are to MERV-10 Pleated
3. Two (2) and four (4) inch filters need to be quoted as MERV-13
4. Quantity totals are per filter not carton.

\*\*Make sure you acknowledged this addendum on page 2 of bid package