
 <p>CLAYTON COUNTY Water AUTHORITY</p> <p>1600 Battle Creek Road, Morrow, GA 30260</p>	Advanced Metering Infrastructure (AMI) System Implementation	
	ADDENDUM # 1	
	DATE	Tuesday, March 28, 2023
	PROPOSAL ID NUMBER	2023-CA-10
PROPOSAL OPENING DATE	Thursday, April 27, 2023 at 2:00 p.m. local time	
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REVISIONS:

1. The Proposal Schedule on page 1-2.11 of the Front-End documents has been revised. Presentations by the short-listed proposers will be from June 15 through June 16, 2022. Replace above-referenced page with the revised page 1-2.11R provided with this Addendum.
2. Replace the Table of Contents provided with the Front-End documents with the Revised Table of Contents provided with this Addendum. Revision includes an added item, titled “Minimum Evaluation Requirements for Proposer and Subcontractors” under Division 1 Section 2: General Overview.
3. Include pages 1-2.14 through 1-2-19 provided with this Addendum to include an additional item, titled: “Minimum Evaluation Requirements for Proposer and Subcontractors” as part of the Front-End documents under Division 1 Section 2: General Overview. This must be completed accordingly and provided with the Proposal response.

CLARIFICATION:

1. Pricing was intentionally left off the evaluation criteria; however; CCWA will be using the value for money calculation, factoring combined technical score and pricing to make a final selection.

 <p>CLAYTON COUNTY Water AUTHORITY</p> <p>1600 Battle Creek Road, Morrow, GA 30260</p>	Advanced Metering Infrastructure (AMI) System Implementation	
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QUESTIONS:


- Under Section 6 “METER BOX OR VAULT LIDS” pages 31-33, are there drawings of the meter boxes and lids as well as the vault lids? Or do you have the manufacturer and part number of meter box and lid?**

Answer: Please see information in the table below.

Item Number	Item Master Description	Item Master Description Line 2	Language Description Line 2
029200	METER BOX LID,CI STANDARD	SIGMA LC223 P4	https://www.fortiline.com/Product/FTLLC223
029250	METER BOX LID-CI REG ROME	SINGLE	https://central-pipe-supply.oro-cloud.com/municipal-construction-castings/meter-boxes-lids/item/product/view/10557
029355	METER BOX LID,PLASTIC,JUMBO	D1500 DROP IN - W/CI READER	https://www.ndspro.com/jumbo-box-meter-reader-cover.html
029201	METER BOX LID,CI W/ TR HOLE	VESTAL AF-1 w/TR/SIGMA LC-223T	https://www.fortiline.com/Product/FTL290CLTR
029210	METER BOX LID,CARSON BOX	GREEN FLUSH P/N 1324	https://ewingirrigation.com/38001610-1324-carson-12-inch-green-box-and-lid

- Will the Utility provide a data file for mapping the proposed services to be performed, prior to bidding? Including:**
 - All service addresses**
 - Route Numbers**
 - Read Sequence Number**
 - Meter size**
 - Old meter number**
 - Old radio ID**
 - Old GPS Coordinates (if applicable)**
 - Existing location notes or comments describing difficult to locate meters**

Answer: “TECHNICAL Proposal Attachment 1 - Meter Data Export2” provides a, d, e, f, and g. Route numbers, sequence numbers, and any additional comment fields may be included as part of the work order file during implementation.

 <p>CLAYTON COUNTY Water AUTHORITY</p> <p>1600 Battle Creek Road, Morrow, GA 30260</p>	Advanced Metering Infrastructure (AMI) System Implementation	
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3. Are the services in contiguous complete routes?

Answer: Services are organized by routes which are geographically grouped together.

4. What brand and model of meter and endpoint is being removed?

Answer: Details can be found in “TECHNICAL Proposal Attachment 1 - Meter Data Export2”. Most residential 5/8” meters are Badger meters with Record all Transmitter Registers.

5. What languages do you require for the call center?

Answer: English and Spanish are required. However, more languages are considered beneficial.

6. Will the Utility assist in locating difficult to locate meters?

Answer: CCWA will assist the Contractor in locating difficult to locate meters.

7. Will services requiring retrofit only predetermined?

Answer: Retrofits and full replacements are designated in column O of “TECHNICAL Proposal Attachment 1 - Meter Data Export2”.


8. What percentage of services are Residential, Irrigation, Commercial, and Industrial?

Answer: Residential (92%); Commercial (5%); Industrial (1%); Other (2%)

9. Number or percentage of meters in the following locations?

- a) Curb and gutter
- b) Front yards
- c) Backyards
- d) Alleyways
- e) Driveways
- f) Roadways
- g) Rural Areas
- h) Hazardous areas, please describe the potentially hazardous conditions, quantities, and locations.

Answer: Please see “CCWA – AMI – Front Ends 022223”, Section 2.3 Project Background

 <p>CLAYTON COUNTY Water AUTHORITY</p> <p>1600 Battle Creek Road, Morrow, GA 30260</p>	Advanced Metering Infrastructure (AMI) System Implementation	
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10. Will any portion of the project require traffic control? Please describe potential traffic control conditions and permit requirements.

Answer: Installation of fixed network devices (if applicable) may require traffic control if not utilizing CCWA Properties included in PRICING Proposal Attachment 2. There will be a need for safety cones and area protection when working in ROWs that are close to the street. CCWA does not anticipate full road closures will be required.

11. How many services are in hardscapes (concrete, asphalt, etc.,)?

Answer: Please see “CCWA – AMI – Front Ends 022223”, Section 2.3 Project Background.

12. It is expected that a small amount of dirt/debris will be removed with typical meter replacement, is it anticipated that meter boxes will require substantially cleaning (dirt higher than bottom of register)? What percentage?

Answer: Please see RFP Section 18.33 regarding requirements for dirt/debris removal. The degree to which this effort will be required is unknown.

13. What is the typical depth (in inches) to the top of the meter register?

Answer: The typical depth is 18 to 24 inches to the top of the meter register.

14. What type of shut off valve is used, angle-stops or curb-stops?

Answer: Curb-stops.

15. Are existing meters on setter, risers, or straight pipe?


Answer: Most existing meters are installed on a straight pipe. CCWA estimates less than 1% of existing meters are on risers.

16. What do you consider as survey grade GPS?

Answer: Within 3-meter accuracy.

a) In lieu of survey grade GPS coordinates, will sub foot be acceptable?

Answer: Sub-foot accuracy far exceeds the requirement for GPS coordinate capture.

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17. 18.34 mentions lids being replaced:

a) Are specific lid sizes known for each service location?

Answer: Lid size by service location is not documented in available data.

b) Please list all current lid materials by percentages

Answer: Cast Iron 70%; Plastic/Polymer 20%; Fiberglass 5%; Concrete 5%.

c) Do lids have pre-drilled holes?

Answer: Yes, 16"x11" lids have pre-drilled holes.

d) What is the size of the pre-drilled hole?

Answer: Pre-drilled holes are 2" in diameter.

18. 18.34 mentions holes are to be drilled in existing lids, please answer the following:

a) Amount of seed-stock provided Utility or Vendor?

Answer: We currently have 200 lids with another 200 on order. All of the lids we have are pre-drilled from the manufacturer with 2 inch diameter holes

b) What is the lid material for lids that will be drilled?

Answer: Drilling may be proposed as an alternative to the replacement of any or all meter box lids.

c) What size of hole is to be drilled in lid?


Answer: A 2-inch diameter hole is sufficient to support our current AMI endpoints.

19. Is it anticipated that meter boxes will have to be removed and reset to access the meter connections?

Answer: Meter box re-setting/leveling is not anticipated unless the top of the existing meter box is +/- more than 2" from grade. If the meter box is already slated for replacement, re-setting/leveling shall be included in the labor for the box replacement.

20. Is it anticipated that meter boxes will have to be replaced?

Answer: It is anticipated that approximately 4,457-meter boxes will need to be replaced. Optional pricing for labor and materials was requested to complete these meter box replacements.

 <p>CLAYTON COUNTY Water AUTHORITY</p> <p>1600 Battle Creek Road, Morrow, GA 30260</p>	Advanced Metering Infrastructure (AMI) System Implementation	
	ADDENDUM # 1	
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If so:

a) What is the determining factor for a replacement?

Answer: Any damaged boxes or boxes where lids are not properly fitting the box. Some old-style oval boxes or any boxes where lids are not manufactured anymore or cannot be replaced due to the condition of the box.

b) Is the decision for replacement based on a pre-installation audit?

Answer: CCWA expects the on-site installer to make the determination on replacements needed based on the agreed criteria for meter box replacements.

c) Will the replacement boxes be the same size as the old boxes?

Answer: Yes

d) What is the quantity of each size?

Answer:

- 16" x 11" (3,477)
- 15" x 20" (267)
- 61.5" x 23.5" (312)
- 20.5" x 12" (178)
- 26.5" x 61.5" (134)
- 23.5" x 33.5" (89)

21. What is the material of the existing meter boxes?


Answer: Plastic (Polyolefin)

22. Are the existing meter boxes straight sided or tapered?

Answer: Most meter boxes are tapered, but there are some straight sided meter boxes. Approximate quantities are unknown.

23. What will the process be if a service is too high, and the new endpoint radio will not fit under the lid?

Answer: CCWA's process may include resetting the meter box as one way to solve this issue, however CCWA is interested in hearing the Proposer's experience and recommended solution.

 <p>CLAYTON COUNTY Water AUTHORITY</p> <p>1600 Battle Creek Road, Morrow, GA 30260</p>	Advanced Metering Infrastructure (AMI) System Implementation	
	ADDENDUM # 1	
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24. Provide percentages of piping materials are found on the service side, within the service system:

- a) **Copper: %** Answer: Estimated 70%
- b) **Galvanized: %** Answer: Estimated 30%
- c) **Poly: %** Answer: Estimated 0%
- d) **CTS: %** Answer: Estimated 0%
- e) **PVC: %** Answer: Estimated 0%

25. Provide percentages of piping materials are found on the customer side, within the service system:

- a) **Copper: %** Answer: Estimated 5%
- b) **Galvanized: %** Answer: Estimated 25%
- c) **Poly: %** Answer: Estimated 50%
- d) **CTS: %** Answer: Estimated 5%
- e) **PVC: %** Answer: Estimated 15%

26. Was there a system audit performed during the development of the RFP (meter type, meter size, meter manufacturer, quantity, box condition, lid condition, dirt/debris condition, etc.)?

Answer: A system audit was not performed during RFP development, data provided is exported from CCWA’s billing system of record for Utility assets.

a) What was the audit outline, and will the results be shared?


Answer: N/A

b) What entity performed the system audit?

Answer: N/A

27. During installation services, will there be a third-party auditor performing QA/QC for the project owner? If yes, what entity will be performing the QA/QC services?

Answer: CCWA will be performing post-installation QA/QC during installation services.

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28. Service Line Material Identification

- a) **Can all service and customer lines be accessed within the meter box?**

Answer: All service and customer lines can be accessed within the meter box.

- b) **If the lines cannot be accessed within the meter box does the Board anticipate the installation contractor to remove the meter box or dig outside of the box?**

Answer: All lines should be accessible within the meter box, and CCWA does not anticipate the installation contractor to remove the meter box or dig outside of the box. If, in the event the meter box needs to be removed to reach all components needed to complete the meter installation, CCWA expects the box be replaced by the Contractor at the time of installation.

- c) **If boxes need to be pulled, a pricing line item should be added for pulling the box?**

Answer: N/A

- d) **What are the makes, models, and sizes of the boxes to be pulled?**

Answer:


- 16" x 11" (3,477)
- 15" x 20" (267)
- 61.5" x 23.5" (312)
- 20.5" x 12" (178)
- 26.5" x 61.5" (134)
- 23.5" x 33.5" (89)

- e) **What are the expectations for meter boxes in located hardscape?**

Answer: Approximately 802 meter boxes located in hardscape are expected to be replaced.

29. Regarding large meters, will Utility staff shut down service line lateral in street?

Answer: Service is typically shutoff using the shut-off valve inside the meter vault. However, if the existing shut-off valve is inoperable, the service line lateral in the street is the next option to shutting off water.

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	ADDENDUM # 1	
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	PROPOSAL ID NUMBER	2023-CA-10
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30. Are all service line laterals restrained?

Answer: No.

31. Is Clayton County Water Authority considering best of breed solutions for their Meter-to-cash and AMI technology stack, or are you looking for a single turnkey solution provider?

Answer: CCWA is looking for an AMI system that meets Minimum System Requirements detailed in section 2.4 of AMI – Front Ends.

32. In the RFP there is clearly a desire for an MDM solution, but there is no separate pricing breakout for us to provide you for our purpose-built MDM Water solution?

Answer: Please include the required O&M Costs in section 3a of the Pricing Tables. If submitting pricing for optional additional features, please include any additional rows desired in OPTIONAL BID #4 of the Pricing Tables.

33. Are there any meters located in the rear of the properties?

Answer: Approximately 99% of residential meters are outdoors and accessible, and less than 1% have restricted access which may be located in the rear of properties or behind locked gates.

34. Will the work orders be assigned in sequential order?

Answer: Work orders will be assigned by routes which will be geographically grouped together.


35. Will installation photos be required? If so, please clarify.

Answer: Yes, installation photographs are required per section 18.29 Digital Photographs.

36. Can the County provide the coordinates of the premises and/or a map?

Answer: "TECHNICAL Proposal Attachment 1 - Meter Data Export2" includes latitude and longitude coordinates for nearly all premises.

37. It states on page 11 - proposer to submit 1 original, 7 copies, 1 USB electronic of technical, and 1 USB electronic of pricing. Since there's 4 separate bound parts of the proposal, can the Authority clarify which specific parts they want (1) originals and (7) copies of?

 <p>CLAYTON COUNTY Water AUTHORITY</p> <p>1600 Battle Creek Road, Morrow, GA 30260</p>	Advanced Metering Infrastructure (AMI) System Implementation	
	ADDENDUM # 1	
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Answer: CCWA requires **one (1)** original set of **all** completed, signed and sealed documents prepared in response to all four (4) parts of the RFP documents. Each of the four parts must be separately bound, labeled, sealed, and properly marked as “**Original.**” Additionally, **two (2) USB drives** must be included to provide the Technical and Pricing Proposal responses separately.

Also, CCWA requires **seven (7)** copies of the Technical Proposal and the Contract Provisions only. These two parts may be bound together, labeled, sealed and properly marked as “**Copy.**”

In case of discrepancy between the original proposal documents and any copies, including electronic copies, the original proposal documents will prevail.

- 38. Can the licensed subcontractor that will partner with the proposer and perform the installation be used as the sole license holder in GA?**

Answer: If this is according to CCWA’s requirement for Utility Contractor’s or Plumber’s License requested in Technical Requirements Section 18.2, yes.


- 39. There does not appear to be a bidder’s requirement for a contractor’s license. If needed, can the bidder utilize the sub-contractor’s license?**

Answer: In the event the Proposer does not carry the Utility Contractor’s and/or the Plumber’s Licenses, the Proposer can utilize the subcontractors’ license(s) to perform the job.

- 40. In the Technical Proposal document, for questions that ask for a Y/N within the assigned box, can proposers add a partial Y/comply? If so, would our explanation be included in the “any proposed alternative specification or language?”**

Answer: If the Proposer does not completely comply with any requirement, please propose alternative language in bottom row of the table which the requirement is in. All exceptions to requirements shall be compiled into Appendix C: Exceptions to Technical & Performance Requirements. If there is a Y/N question separate from a requirement, a simply Yes or No is preferred, however if explanation is needed, please include it directly following the Yes or No answer.

- 41. In the Technical Proposal document, can proposers include additional information under “any proposed alternative specification or language” since**

 <p>CLAYTON COUNTY Water AUTHORITY</p> <p>1600 Battle Creek Road, Morrow, GA 30260</p>	Advanced Metering Infrastructure (AMI) System Implementation	
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the Y/N box is limited to the compliance only? The additional information (if needed) would be labeled according to the question number.

Answer: The “any proposed alternative specification or language” box is exclusively for exceptions to requirements and allows Proposers to propose alternative language that explains the exception to the requirement.

- 42. On Page 9 of the RFP document under Part 2 – Technical Proposal, it states that this section should include B. Table of Contents and C. Terms and Abbreviations. There is a section for Proposers to Input their own Table of Contents that coincides with the Technical, however, there is not a section on C. Terms and Abbreviations. Can CCWA clarify if proposers are to create the C. Terms and Abbreviations that are specific to our offering and common terms?**

Answer: Terms and Abbreviations should include those specific to the proposer’s offering and common terms.

- 43. In the Technical Proposal and RFP there is reference to “Appendix B – Attestation Regarding Disputes.” It states that Proposers must include information from Section 1.6, 1.7, and 21.8 however, those sections are not found in the Technical or RFP. Can we be provided those sections in order to complete Appendix B?**


Answer: Please refer to RFP Technical Proposal section 20.8; and to the newly added section 2.18 of the Front-End documents (included in this addendum).

- 44. On Part 2 Technical Proposal, can Proposers include additional Appendices to include the propagation study analysis, product specification sheets, brochures, manufacturer’s warranties, references, and other additional information, if needed?**

Answer: Yes, please include this information in additional appendices and/or where it is specifically requested in the Technical Proposal.

- 45. Will CCWA supply a secured warehouse site for inventory, contactor access, and disposal of replaced meters?**

Answer: Please refer to section 18.13 of the Technical Proposal. CCWA will not supply a warehouse as part of this project.

 <p>CLAYTON COUNTY Water AUTHORITY</p> <p>1600 Battle Creek Road, Morrow, GA 30260</p>	Advanced Metering Infrastructure (AMI) System Implementation	
	ADDENDUM # 1	
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	PROPOSAL ID NUMBER	2023-CA-10
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- 46. Pg. 19 of the CCWA – AMI – FRONT ENDS document states: “The person signing the Pricing Proposal Form must initial any changes or corrections.” What changes or corrections is this describing? Does this mean at the initial proposal stage?**

Answer: This paragraph refers to any changes or corrections made to the original Pricing Proposal Form for which verification of such changes must be provided by the person signing the Form.

- 47. Pg. 19 of the CCWA – AMI – FRONT ENDS document states: “The name of the person, firm, or corporation making the proposal must be printed in ink, along with the Proposer’s signature, on all separate sheets of the Proposal Form.” Which Proposal Form is described here? B. Proposer Qualification Information or L. Vendor Form?**

Answer: This requirement applies to the signed paper versions of the Pricing Proposal Form.


- 48. In the CCWA – AMI – FRONT ENDS document, section 2.7 requests 1 original and 7 copies of the proposal. Section 2.8 then requests that each of the 4 proposal sections be separately bound.**

Answer: See answer to question No. 37 above.

- 49. On pg. 19, it is stated that: “The person, firm, or corporation making the proposal shall submit it in a sealed envelope on or before the date and time specified in the proposal package. The envelope shall be marked “Sealed Proposal” and carry the proposal title, and date and time of opening as set forth in the proposal package. The envelope shall also bear the name of the party making the proposal and the party’s address.” Does this indicate that the original and each of the 7 copies should be sealed in a separate envelope (containing 4 bound booklets)? Or is a box containing all 32 separately bound booklets acceptable, as long as the box is marked “Sealed Proposal”?**

Answer: See answer to question No. 37 above.

- 50. 4) In the TECHNICAL Proposal Template document, does the section C. Terms & Abbreviations indicate a request for a table of the *proposer’s* commonly used terms and abbreviations? No table is provided; should it be inserted after the TOC and prior to the compliance tables?**

 <p>CLAYTON COUNTY Water AUTHORITY</p> <p>1600 Battle Creek Road, Morrow, GA 30260</p>	Advanced Metering Infrastructure (AMI) System Implementation	
	ADDENDUM # 1	
	DATE	Tuesday, March 28, 2023
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Answer: Proposers shall include a Terms and Abbreviations section in their technical proposal. The Terms and Abbreviations section should include those specific to the proposer’s offering *and* common terms. Please insert this section immediately following the TOC.

- 51. In the TECHNICAL Proposal Template document, Appendix B: Attestation Regarding Disputes states: “This should include information from Section 1.6, 1.7, and Section 21.8.” However, section 1.6 is “Meter Reading Interval,” section 1.7 is “Read on Demand,” and there is no section 21.8 in this document. Please advise.**

Answer: Please refer to RFP Technical Proposal section 20.8; and to the newly added section 2.18 of the Front-End documents (included in this addendum).

- 52. In the TECHNICAL Proposal Template document, Appendix D: Financial Data states: “This should include any applicable information from Section 1.6.” Section 1.6 is “Meter Reading Interval.” Please advise.**


Answer: Please find this information instead in the newly added section 2.18 of the Front-End documents (included in this addendum).

- 53. Pg. 10 of the CCWA – AMI – FRONT ENDS document describes sections 1-6 of the Pricing Proposal. However, in the TECHNICAL Proposal Template document, Pricing Proposal portion, there is no section 6. Should we assume that sections 2 and 3 (Cost to supply and install network components/Cost to supply SaaS) are combined in the Pricing Proposal template, but not on pg. 10? Or is a section missing from the Pricing Proposal Template?**

Answer: In the technical proposal template, SaaS costs are included in section 2.c instead of section 3. There is not a section missing in the proposal template, the original section 3 was just merged into section 2. SaaS costs (annually) shall be included in section 3a of the Required Bid Tab and Optional Bid #2 (if applicable) of the Optional Bid Items tab in Attachment 1 – Pricing Tables.

- 54. Pg. 11 of the CCWA – AMI – FRONT ENDS document describes a section C. Exceptions to the Agreement Form, which does not appear in the Pricing Proposal portion of the TECHNICAL Proposal Template document. Should the proposer supply a table of exceptions here, or a redline of this form in a separate document?**

Answer: Proposers should provide a table of exceptions.

 <p>CLAYTON COUNTY Water AUTHORITY</p> <p>1600 Battle Creek Road, Morrow, GA 30260</p>	Advanced Metering Infrastructure (AMI) System Implementation	
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55. What is the anticipated timeline and duration for the project?

Answer: Proposers shall propose a timeline and duration for the project that they believe enables them to provide the best service at the most reasonable price. CCWA anticipates the duration of the project to be no longer than 36 months after notice to proceed. Proposers that can demonstrate an ability to complete the project in less time are preferred.

56. For each of the lid sizes listed in PRICING Proposal Attachment 1 - Pricing Tables, please provide:

a. The make and model number of the existing meter box and lid.


Answer: Please see meter box lid information in the table below.

Item Number	Item Master Description	Item Master Description Line 2	Language Description Line 2
029200	METER BOX LID, CI STANDARD	SIGMA LC223 P4	https://www.fortiline.com/Product/FTLLC223
029250	METER BOX LID-CI REG ROME	SINGLE	https://central-pipe-supply.oro-cloud.com/municipal-construction-castings/meter-boxes-lids/item/product/view/10557
029355	METER BOX LID, PLASTIC, JUMBO	D1500 DROP IN - W/CI READER	https://www.ndspro.com/jumbo-box-meter-reader-cover.html
029201	METER BOX LID, CI W/ TR HOLE	VESTAL AF-1 w/TR/SIGMA LC-223T	https://www.fortiline.com/Product/FTL290CLTR
029210	METER BOX LID, CARSON BOX	GREEN FLUSH P/N 1324	https://ewingirrigation.com/38001610-1324-carson-12-inch-green-box-and-lid

b. A drawing for each size of existing meter box and lid

Answer: Detailed drawings may be available following website links in above table.

57. On page 32 of the Technical Specs, section 6.5 (a) calls for lids in a paved area subject to traffic to be “rated heavy duty” AASHTO H-20. Do you want “heavy duty” lids to be tested at a 40,000 # load for 60 seconds, as called for in attached AASHTO M-306, section 6?

 <p>CLAYTON COUNTY Water AUTHORITY</p> <p>1600 Battle Creek Road, Morrow, GA 30260</p>	Advanced Metering Infrastructure (AMI) System Implementation	
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Answer: Lids in traffic areas must be rated heavy duty per AASHTO H-20/HS-20 specifications. Any testing information that can be provided will be helpful for CCWA evaluation but is not required.

- 58. On page 32 of the Technical Specs, section 6.5 (b) calls for lids in sidewalks to be rated “at least medium duty”. Can you define a test load for medium duty, such as 20,000 #?**

Answer: The duty rating for medium duty lids shall be at least 16,000 lbs.

- 59. Do you require a test report to support whatever test load you define? If so, will you accept a test report prepared by the supplier, or will you reserve the right to require a test report performed by an independent test lab?**

Answer: A test report is not required but would be preferred if available. A test report prepared by the supplier will be acceptable, however CCWA reserves the right to perform any field tests to ensure equipment meets the requirements set forth in this RFP.

- 60. Section 6.6 refers to Bilco-style vault doors. Are any of your existing vaults accessed through cast iron manhole frames and covers? If so, would you accept radio-friendly composite manhole covers as a replacement to the existing cast iron covers?**

Answer: CCWA does not have meters in manholes. All existing meter lids can have holes drilled.

<i>Acknowledgment of receipt of this addendum must be signed and included in your proposal response.</i>	
COMPANY NAME	
SIGNATURE	
DATE	

Table of Contents – Revised

Division 1 General Overview

Section 1	Request for Proposals.....	1-1.1
Section 2	General Information	1-2.1
2.1	Project Overview	1-2.1
2.2	Project Funding	1-2.1
2.3	Project Background	1-2.1
2.4	Minimum System Requirements	1-2.3
2.5	Optional System Requirements	1-2.4
2.6	Proposal Components	1-2.4
2.7	Proposal Format.....	1-2.7
2.8	Proposal Submission.....	1-2.7
2.9	Proposal Evaluation.....	1-2.8
2.10	Evaluation Criteria	1-2.9
2.11	Confidentiality.....	1-2.10
2.12	Proposal Schedule	1-2.11R
2.13	Addenda, Questions and Interpretations.....	1-2.11R
2.14	Proposal Preparation Costs.....	1-2.11R
2.15	Multiple Proposals	1-2.11R
2.16	Special Provisions	1-2.11R
2.17	Terms and Abbreviations.....	1-2.12
2.18	Minimum Evaluation Requirements for Proposer and Subcontractors	1-2.14

Division 2 Bid Requirements

Section 1	Instructions to Proposers.....	2-1.1
Section 2	Risk Management Requirements	2-2.1
Section 3	Proposal Submittals	2-3.1
Section 5	Georgia Bid Bond.....	2-5.1
Section 6	Proposer Qualification Information	2-6.1
Section 7	Contractor Affidavit & Agreement	2-7.1

Division 3 Contract Forms

Section 1	Agreement Form	3-1.1
Section 2	Performance Bond	3-2.1
Section 3	Payment Bond	3-3.1
Section 4	Non-Collusion Certificate	3-4.1
Section 5	Certification of Absence of Conflict of Interest.....	3-5.1

Table of Contents – Revised

- Attachments**
- A) Georgia Environmental Finance Authority Supplemental General Conditions for Federally Assisted State Revolving Loan Fund Construction Contracts May 9, 2014.
 - B) Georgia Environmental Finance Authority American Iron and Steel. Special Conditions and Information for Federally Assisted State Revolving Loan Fund Construction Contracts April 11, 2014.
 - C) Waiver and Release of Lien And Payment Bond Rights Upon Interim Payment.
 - D) Waiver and Release of Lien And Payment Bond Rights Upon Final Payment.
 - E) W-9 Form.
 - F) Vendor Form.
 - G) Proposal Package Labels.

Addenda

Addendum 1

(Include any additional Addenda)

END OF REVISED TABLE OF CONTENTS

Division 1

General Overview

Section 2: General Information

2.12 Proposal Schedule – Revised

EVENT	DATE
Issue RFP	Wednesday, February 22, 2023
Pre-proposal Conference	Thursday, March 23, 2023 at 2:00 pm local time
RFP Questions to CCWA – Deadline	Monday, April 3, 2023 at 2:00 pm local time
Proposals Due	Thursday, April 27, 2023 at 2:00 pm local time
Short-listed Proposers Notified	Tuesday, June 6, 2023
Presentations by Short-listed Proposers	Thursday, June 15, 2023 Friday, June 16, 2023
Anticipated Board Award	Thursday, July 6, 2023
Execution of the Agreement(s)	Thursday, September 28, 2023
Contractor Kick Off Meeting	Friday, September 29, 2023

2.13 Addenda, Questions and Interpretations

Proposers may ask questions regarding this RFP prior to the proposal opening. To be considered, all questions must be received in writing by **2:00 p.m. local time on Monday, April 3, 2023**, via email to CCWA_Procurement@ccwa.us. All responses to proposers' questions will be issued in the form of an Addendum by email. All addenda issued shall become part of the Proposal Documents.

2.14 Proposal Preparation Costs

Costs for developing proposals are entirely the responsibility of the Proposer and shall not be chargeable to the Clayton County Water Authority.

2.15 Multiple Proposals

For alternative proposals, such as an alternate technology or an AMI system based on collaboration with other area utilities, submit the technical and pricing information under separate covers and titles, and submit these in a separate envelope or email as a stand-alone complete proposal.

2.16 Special Provisions

No work will be assigned to subcontractors without the written approval of the CCWA.

Proposers must be United States based companies, with headquarters physically located within the Continental United States. Not less than 70% of the personnel resources of

Division 1

General Overview

Section 2: General Information

2.18 Minimum Evaluation Requirements for Proposer and Subcontractors

Comply? Y/N	Requirements
	Proposer shall have a minimum of five (5) years' experience with water AMI.
	Proposer's Key Personnel shall have a minimum of three (3) years' experience with water AMI and have at least one (1) completed water AMI project.
	Proposer shall have at least one (1) water AMI project in the last 3 years using the proposed AMI Technology (network & MIUs) with at least 30,000 completed water AMI MIU installations.
	Proposer shall have at least one (1) water AMI project in the last 3 years using the proposed meter with at least 30,000 completed residential water meter exchanges.
	Proposer or its Primary Subcontractor shall have at least one (1) water AMI project in the last 3 years with at least 60,000 completed water AMI MIU installations.
	Proposer shall provide one (1) verifiable project reference for each of the following: AMI Technology, Meters, and Installation Company.

Company Information

Fill in the following as they pertain to the Proposer's company:

[Answer in some type of blue throughout this response document.](#)

Name of Company	
Number of Years in Business	
Number of Active and Completed AMI Projects	
Number of Employees	
Any local staff/offices	
Is Proposer ready, willing, and able to perform the Scope of Work and meet the Technical Requirements as described in this RFP?	
Authorized Representative's Name	
Authorized Representative's Title	
Authorized Representative's Phone Number	
Authorized Representative's Email	
Authorized Representative's Signature	

Division 1

General Overview

Section 2: General Information

Proposer Team’s Company Backgrounds

- a. Using the following tables, provide company backgrounds for Proposer and their Primary Subcontractors* regarding each company’s water AMI experience.

*(*Partner / Primary Subcontractors are those who are considered an integral part of Proposer’s team but are separate business entities from Proposer).*

- b. **PROPOSER:** Use the following table to note **ALL** water AMI projects that have commenced or have been completed in the last 5 years.

Customer Name	Total # of Meters	AMI Technology (Network & MIU)	Meter (Vendor)	Project Start Date	Percentage Complete

- c. **PRIMARY SUBCONTRACTORS:** Use the following table to note **ALL** water AMI projects that have commenced or have been completed in the last 5 years.

Customer Name	Total # of Meters	AMI Technology (Network & MIU)	Meter (Vendor)	Project Start Date	Percentage Complete

Division 1

General Overview

Section 2: General Information

Proposer’s Team: Key Personnel and Primary Subcontractors

- a. Use the following table to identify Proposer’s key personnel for this project. Use the “BACKGROUND” area to summarize their experience. Attach resumes for team members in **APPENDIX A.**

Proposer’s Key Personnel:

NAME	ROLE/TITLE	REPRESENTATIVE WATER AMI PROJECTS	# OF METERS
BACKGROUND			
BACKGROUND			
BACKGROUND			

- b. Use the following table to identify Proposer’s Primary Subcontractor partners for this project. Use the “BACKGROUND” area to summarize their experience. Attach resumes in **APPENDIX A.**

Proposer’s Primary Subcontractor’s Key Personnel:

COMPANY	NAME	ROLE/TITLE	PROJECT	SERVICE
BACKGROUND				
BACKGROUND				
BACKGROUND				

Division 1

General Overview

Section 2: General Information

Project & Contract Management

- *Proposer will designate a Project Manager who:*
 - *Shall be responsible for managing the overall project on behalf of the Proposer.*
 - *Should be onsite throughout the duration of the project.*
 - *Shall have managed at least five (5) water AMI projects.*
 - *CCWA shall approve the Project Manager or a change in the Project Manager.*
- *Proposer will designate a Contract Manager, who:*
 - *Shall have the authority to handle and resolve any disputes or contract issues with CCWA.*
 - *Disputes that cannot be resolved at this level must be resolved in accordance with the dispute section of this Contract.*
 - *Attach resumes in **APPENDIX A**.*

Proposed Candidate	Name, Title	Reference Name, Title, Company, Phone Number, Email
Project Manager		
Contract Manager		

References

- *CCWA prefers references within 250 miles of Clayton County.*
- *CCWA prefers three references each for AMI Technology, Meters and Installation Company.*

AMI Technology (Network & MIUs)

Client contact details	<u>Reference #1:</u>	<u>Reference #2:</u>	<u>Reference #3:</u>
Name			
Title			
Phone number			
Email address			
Number of meters or MIUs			
Equipment Deployed (vendor & model)			
Network			
MIU			
Meter			
Date(s) Started			
Project Status			
Key Subcontractors			

Division 1

General Overview

Section 2: General Information

Meters

Client contact details	<u>Reference #1:</u>	<u>Reference #2:</u>	<u>Reference #3:</u>
Name			
Title			
Phone number			
Email address			
Number of meters or MIUs			
Equipment Deployed (vendor & model)			
Network			
MIU			
Meter			
Date(s) Started			
Project Status			
Key Subcontractors			

Installation Company

Client contact details	<u>Reference #1:</u>	<u>Reference #2:</u>	<u>Reference #3:</u>
Name			
Title			
Phone number			
Email address			
Number of meters or MIUs			
Equipment Deployed (vendor & model)			
Network			
MIU			
Meter			
Date(s) Started			
Project Status			
Key Subcontractors			

Division 1

General Overview

Section 2: General Information

Financial Information

- a. Is the Proposer an incorporated subsidiary or joint venture? **YES / NO**
 - i. If YES, proposer shall include relevant financial information of its parent companies attached in **APPENDIX D: Financial Data**
- b. In support of the financial stability of the firm, Proposer must provide a minimum of one (1) of the following as a separate document:
 - i. **Option A)**
A statement regarding the firm's financial stability, including information as to any current or prior bankruptcy proceedings.
 - ii. **Option B)**
A Dun & Bradstreet (D&B) Supplier Evaluation Report (SER), or similar type report. All costs associated with this report shall be borne by the Proposer.
 - iii. **Option C)**
A copy of a certified financial statement for each of the last three years prepared by an independent certified public accounting firm or Federal Tax Return for previous years.
- c. Indicate which option applies to proposer: **Option A / B / C**
 - i. Submit any applicable paperwork for Options A, B or C in **APPENDIX B: Attestation Regarding Disputes.**

Loss of Agreement and/or Inability to Fulfill Requirements

- *CCWA shall evaluate the facts and at its sole discretion may reject the Proposer's response if the facts discovered indicate that completion of an agreement resulting from this RFP may be jeopardized by selection of Proposer.*
- *Submit all applicable responses/explanations regarding any pending terminations or defaults to be in **APPENDIX B: Attestation Regarding Disputes.***

- a. Does the Proposer have any pending terminations? **YES / NO**
- b. Has the Proposer experienced any such settlement or termination for default in the past five (5) years as defined below? **YES / NO**
 - i. **IF YES TO EITHER OF THE ABOVE QUESTIONS:**
Proposer shall submit full details of all terminations for default, settlements to avoid litigation, or pending terminations experienced in the past five (5) years including the other party's name, address, and telephone number.

Termination for default is defined as "*notice to stop performance due to Proposer's non-performance or poor performance,*" and the issue was either: (a) not litigated; or (b) litigated and such litigation determined Proposer to be in default.

Proposer shall also present its position on the matter.

END OF SECTION