


**INDIAN RIVER COUNTY
UTILITIES OPERATIONS DEPARTMENT
INTEROFFICE MEMORANDUM**

DATE: March 23, 2022

TO: Jennifer Hyde, Purchasing Manager

THRU: Sean Lieske, Director of Utility Services 

FROM: Terry Southard, Operations Manager

SUBJECT: Bid No. : 2022036
Project : Annual Air Conditioning Maintenance, Repairs and Installation

Background:

At the request of the Department of Utility Services, the Purchasing Division opened bids on March 9, 2022 for Bid # 2022036 Annual Air Conditioning Maintenance, Repairs and Installation.

Funding

Funds for Annual Air Conditioning Maintenance, Repairs and Installation are budgeted in the Maintenance Air Conditioning accounts in the operating funds. Operating funds are derived from water and sewer sales.

Account	FY 20-21 Used	FY 21-22 Funds
47121836-034620	\$0	\$4,967.00
47121836-034620	\$8335.00	\$6,204.00
47125736-034620	\$694.00	\$735.00
47126836-034620	\$5,916.50	\$2,463.00
47126936-034620	\$916.50	\$1,309.00
47128236-034620	\$0	\$1,000.00

Lowest most responsive bidder:

Anchor Mechanical, Inc \$7,430.00

Recommendation:

Staff recommends the bidder, Anchor Mechanical, Inc, be awarded the #2022036 Annual Air Conditioning Maintenance, Repair and Installation for \$7,430.00.

If you require any additional information regarding this award, please do not hesitate to contact me at 772-226-3404.