

**INDIAN RIVER COUNTY
OFFICE OF MANAGEMENT AND BUDGET
PURCHASING DIVISION**

DATE: September 1, 2022

TO: BOARD OF COUNTY COMMISSIONERS

THROUGH: Jason E. Brown, County Administrator
Kristin Daniels, Director, Office of Management and Budget

FROM: Jennifer Hyde, Purchasing Manager

SUBJECT: Award of RFP 2022071 – Annual Maintenance of Spoonbill Marsh Created Wetland System

BACKGROUND:

On behalf of the Indian River County Department of Utility Services (IRCDUS), Requests for Proposals (RFPs) were solicited for annual maintenance at the Spoonbill Marsh treatment facility. Work included under the solicitation includes periodic mowing, invasive species control, boardwalk maintenance and repairs, and cleaning of ditches, runnels, screens and breeches. The current agreement with Southern Management LLC was awarded by the Board on October 24, 2017, with both available extensions exercised, and a final termination of October 23, 2022.

RFP RESULTS:

Advertising Date:	July 22, 2022
RFP Opening Date:	August 16, 2022
Solicitation Broadcast to:	950 Subscribers
RFP Documents Requested by:	27 Firms
Replies:	1 Firm (Southern Management LLC)

ANALYSIS:

A selection committee comprised of Rich Meckes, Water/Wastewater Operations Manager, Mike Wyatt, Chief Operator, Jose Vega, Environmental Compliance Analyst, Eric Charest, Natural Resources Manager, and Patric Carpenter, Environmental Technician independently reviewed the received proposal in accordance with the RFP document and Purchasing Manual. The committee then met to discuss the proposal, and agreed the sole proposer met the RFP requirements, and is qualified to complete the project. Staff has been highly satisfied with the performance of Southern Management LLC, and expects that level of service to continue under this agreement.

The term of award is proposed at three years, effective October 24, 2022, with two one-year renewals available.

FUNDING:

The total estimated annual cost for work under this award is \$280,957, which represents a 4% increase from the RFP awarded in 2017. The funds are budgeted and available in the Utilities/Spoonbill Marsh/Other Professional Services account, number 47129236-033190, which is funded through water and sewer sales.

Account Name	Account Number	Amount
Utilities/Spoonbill Marsh/Other Professional Services	47129236-033190	\$280,957

RECOMMENDATION:

Staff recommends the Board award RFP 2022071 to Southern Management LLC, approve the agreement, and authorize the Chairman to sign after the County Attorney has approved it as to form and legal sufficiency.

ATTACHMENT

Agreement