

THE CITY OF DAYTONA BEACH  
OFFICE OF THE PURCHASING AGENT

Post Office Box 2451  
Daytona Beach, Florida 32115-2451

Phone (386) 671-8080  
Fax (386) 671-8085

January 9, 2020

SENT CERTIFIED MAIL  
RECEIPT No. 7019-2970-0002-2410-7388

Industrial Maintenance Services, Inc.  
1920 20<sup>th</sup> Avenue North  
North Escanaba, MI 49829

**RE: NOTICE OF AWARD  
Main Street Pier Repairs  
ITB 20073**

Dear Ms. Soper:

Congratulations. On January 8, 2020, the Daytona Beach City Commission awarded the subject contact to Industrial Maintenance Services, Inc. through Resolution 2020-08. The Notice of Intent to Award, dated 11/27/2019 provided a contract for review and execution. The Contract has been received and the Insurance Certificates have been approved by the Risk Manager.

Enclosed please find form Performance and Payment Bonds, each equal to 100% of the contract award amount. The surety qualifications are outlined in the Contract Documents in Section SI 1 of the Special Instructions.

Bonds must be fully executed, undated, and an original of each returned to this office within 15 days of receipt of this Notice. Provide a letter from the Attorney in Fact authorizing the City to date the Bonds concurrently with the contract. The City will date the performance and payment bonds after the contract is fully executed.

Both bonds must be recorded and certified copies of the recorded bonds provided to the undersigned as required by the General Conditions Section 15.1.1.

Failure to submit the required documents may result in forfeiture of Bid Security as liquidated damages as provided in Section 8 of the Bid Proposal Form.

A copy of the fully executed Contract will be forwarded to you for your records.

The Project Manager, Mark Veenstra, will issue the Notice to Proceed and will contact you to schedule a preconstruction conference.

If you have any questions, please contact Kirk Zimmerman, Purchasing Agent at 386-671-8080.

Sincerely,

Kirk Zimmerman CPPB  
Buyer

C. Andrew Holmes, Public Works Director  
Frank Van Pelt, Technical Services Director  
James Nelson, City Engineer

David Waller, Deputy Public Works Director  
Mark Veenstra, Project Manager