



## Oconee County Board of Commissioners

### Addendum 1

**DATE:** May 27, 2021  
**TO:** All Prospective Bidders/Offerors  
**FROM:** Finance Director  
**RE:** Addendum 1, RFP# 21-05-019 Waste Hauling Services

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The following changes are to be incorporated into the solicitation documents dated **May 13, 2021**. All those receiving this addendum should modify their documents to show the below described changes.

1. Mandatory Pre-Bid Meeting Minutes
2. Mandatory Pre-Bid Meeting Questions and Answers
3. Questions regarding RFP# 21-05-019 Waste Hauling Services that were received prior to the deadline of 5:00 pm on May 24, 2021.
4. Mandatory Pre-Bid Meeting Sign-in Roster
5. Waste Disposal Pricing
6. UPDATED Bid Schedule Forms

All questions shall be directed to the Owner Contact, Jessica Ellis, Procurement Officer via email to [ocbids@oconee.ga.us](mailto:ocbids@oconee.ga.us) .

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#### 1. Mandatory Pre-Proposal Meeting Minutes

- Jessica Ellis opened the meeting. Listed below are notes from the meeting and additional procurement procedures.
- The pre-bid meeting was held on May 18, 2021 in the Grand Jury room located at 23 N Main Street Suite 204 Watkinsville, Georgia 30677. The meeting began at approximately 10:05 AM and ended at approximately 10:40 AM. The bid number, description, and timeline were announced.
- County representatives included Jessica Ellis Procurement Officer and Wes Geddings Finance Director.

- This pre-bid meeting was mandatory and in person attendance was required to qualify as a respondent.
- Any additional questions should be emailed to [ocbids@oconee.ga.us](mailto:ocbids@oconee.ga.us). The deadline for these questions is May 24, 2021 at 5:00 PM.
- Any questions received will be answered via an addendum posted to the county's website by May 28, 2021 at 5:00 PM.
- The deadline for bid submissions is June 3, 2021 at 10:00 AM. Submissions received after this time will not be accepted. The bid opening will follow and the submissions will be opened and announced out loud.
- Wes Geddings reviewed the contract and opened the meeting up to questions.
  - Operation of the 4 collection sites and the landfill is currently ran in house with part time employees.
  - The FY20 Recycle data on tips and tonnage are listed in bid specifications.
  - The growth of Oconee County is not what is expected. Approximately 2% per year.
  - We currently have approximately 38,000 residents at approximately 14,000 households.
  - The current contracts for the collection and disposal of both solid waste and recyclable materials expire on 6/30/21.
  - Our goal is for new contract to start 7/1/21.

## 2. Mandatory Pre-Proposal Meeting Questions and Answers

**Q1:** Are the fidelity and performance bonds required to be included in the bid submission?

**A1:** No, bonds will be requested of the awarded bidder.

**Q2:** Just to clarify, the collection site operation will include manning the sites with our people? The County is currently seeking alternate bids for a vendor to provide this service?

**A2:** This is correct. The County is not looking to change the hours/number of days of operations. Just looking into what the cost would be for a vendor to run the sites.

**Q3:** Do we have to submit a bid for all 3 components or can we choose?

**A3:** Bidders are not required to bid on all three. There are alternate bid schedule forms available for a bidder to propose providing both the collection/disposal of solid waste and recyclables as well as one or the other. There is a separate bid schedule for the collection site operation.

- It is the County's preference to award all 3 components to the same vendor; However, the County will award the bid in the manner that is most advantageous to the County.

**Q4:** What does the operation of the landfill include? Just the drop off center or full operation?

**A4:** This will include full operation of the services at the Macon Highway site. The site includes roll off dumpsters for solid waste, metal recycling, electronics recycling, disposal of inert materials, used motor oil, and tires. The selected vendor would assume management

and compliance of the inert landfill permit. Oconee County would continue monitoring ground water and methane wells.

**Q5:** Will any of the current employees be eligible for conversion?

**A5:** All of the part time employees would be eligible.

**Q6:** How many employees currently?

**A6:** There are currently 10 part time collection site attendees.

**Q7:** How many attendees are each site?

**A7:** Typically, one attendant is present at the collection sites. The Macon Highway site has two attendants on a daily basis. During peak usage times (ex. Christmas), an additional attendant is usually present at the Macon Highway site.

**Q8:** What is the range of pay?

**A8:** The pay ranges from \$9.30/hour - \$12.24/hour. Listed below is a breakdown:

Pay Rate	# of Employees
\$9.49	5
\$9.30	1
\$10.93	1
\$11.15	2
\$12.21	1

**Q9:** Please elaborate on the PAYT bags program. Where are they sold?

**A9:** The PAYT bags are maroon colored bags the County purchases in bulk from a vendor and then are re-sold at the collection sites and various businesses around the County.

- They are available in both small and large size bags. They sell for \$3 each. All solid waste brought to the sites is required to be in a PAYT bag.
- Revenue from the PAYT bags is used to supplement the cost of the disposal fees.

**Q10:** What if a citizen shows up at a collection site with solid waste not in a PAYT bag?

**A10:** In order to dispose of their solid waste at any of the collection sites, they will have to purchase a PAYT bag on site. Currently, we only accept checks at the collection sites.

**Q11:** Are the collection sites County owned? If so, will the modular buildings currently at each site stay if a vendor takes over the daily operation?

**A11:** Yes, all of the collection sites are on County owned property. The modular buildings would stay on site. The County would also retain responsibility for payment of utility bills as well as the monthly lawncare.

**Q12:** The bid specifications list that that Contractor is responsible for picking up loose debris at all the sites. How far of a range around the site would we be expected to monitor and clear?

**A12:** Any loose debris located within the fenced areas will be the Contractor's responsibility to pick up. Also, while it doesn't happen very often, anything that is left outside the gate after hours, will be the Contractor's responsibility to dispose of in the proper container. If large items such as a couch or mattress left at the gate, our Road Department is potentially available to pick up and take to the landfill where bulk items are to be disposed of. Otherwise it would be the Contractor's responsibility to dispose of it

properly. The contractor's responsibility would be for trash left adjacent to the site fencing.

**Q13:** Do any of the sites has security cameras?

**A13:** There are no security cameras in place.

**Q14:** Is blowing debris an issue?

**A14:** Due to solid waste having to be in the PAYT bags, blowing debris is not a common occurrence at the collection sites. If solid waste is not securely dumped at the landfill, blowing debris can be somewhat of an issue. The Contractor awarded the disposal of solid waste is responsible for any debris not securely dumped.

**Q15:** Just to confirm, bulk debris is only allowed at the landfill?

**A15:** Yes, that is correct.

**Q16:** Are recyclable materials required to be in PAYT bags?

**A16:** No, they are not. But they do have to be separated. We currently have containers for glass/metal/plastic and containers for cardboard/paper products. If awarded the collection site operation, it will be the Contractor's responsibility to monitor these containers throughout the day to ensure the items are in the proper container. If items are found to be in the incorrect container, the Contractor will need to do their best to remove and place in the correct container.

**Q17:** Is used oil disposal available at any of the collection sites?

**A17:** Yes, containers for oil disposal are available at the landfill and the Butler's Crossing collection site. We currently contract with Rite-Way Environmental for the pick up of any used oil.

**Q18:** Can you provide addresses for the collection sites?

**A18:** The collection sites do not have officially assigned addresses. Listed below is a location of each collection site and the landfill.

- Highway 15 Site – Greensboro Highway (GA 15) at Green Ferry Road/Old Greensboro Hwy
- Mars Hill Area Site – Jimmy Daniell Road between Vend Drive/Highway 316
- Rankin Road – 1030 Rankin Road, Watkinsville, Ga 30677
- Macon Highway/Hwy 441 - 2721 Macon Highway (US 441) Watkinsville, Ga 30677
- Highway 53 Site - Hog Mountain Road at Carrithers School Road

**Q19:** Are the containers county owned or vendor provided?

**A19:** They are vendor provided. It is the Contractor's responsibility to replace any containers that are damaged or not in proper working condition.

**Q20:** Does the bid schedule require a proposed cost based on number of tips or a monthly service fee?

**A20:** UPDATED Bid Schedule Forms can be found with Addendum 1.

**Q21:** If the sites are operated by the same vendor who collects the solid waste and recyclables, where is the accountability in monitoring the number of tips being limited to only those that are full. Should the bid schedule be based on service intervals rather than per number of tips?

**A21:** The contractor should provide a monthly service fee for full operation of the collection sites and Macon Highway site.

**Q22:** Does the site attendee control which containers needed to be tipped?

**A22:** Yes. Full containers will be marked with an orange cone or a 'FULL' sign. The site attendant can also confirm which containers need to be tipped with the Contractor.

**Q23:** It is listed in the bid specifications that tips of full solid waste containers need to be performed prior to the opening for each business day. Please elaborate on why this is needed?

**A23:** The bins at the collection sites are currently emptied once a week. They will not need to be emptied if there is sufficient room in the other bins for service. If they are full, they will need to be emptied. The roll off containers at the Macon Highway site will need to be emptied prior to opening for business each day. The roll off containers at the Macon Highway site typically get full on busy days. If they are not emptied prior to opening for business, it is common for all of the containers to be full before closing time. Storing trash on the ground violates our EPD permit and may result in fines or a stop work order.

**Q24:** Just to clarify, the proposed per tip cost listed on the bid schedule should include labor, transportation, and disposal fee associated with each?

**A24:** Yes, this is correct.

**Q25:** Do the collection sites/landfill currently have Internet/Wi-fi available?

**A25:** Each site currently has telephone access. Wi-Fi is not available at the collection sites at this time. The Macon Highway site uses a county issued hot-spot for internet access.

**Q26:** What is the current tonnage fee at landfill?

**A26:** Please refer to the attached fee schedule. The Contractor is welcome to provide input on the fees, but ultimately the amounts are determined by the County.

### **3. Questions regarding RFP# 21-05-019 Waste Hauling Services that were received prior to the deadline of 5:00 pm on May 24, 2021.**

**Q1:** Regarding Liquidated damages section in the RFP. Can you tell me the total amount of LD's assessed by the County to current providers the last 24 months?

**A1:** Liquidated Damages are not a requirement for this contract.

**Q2:** Can you further explain the 'Bond' requirements for this RFP? Clarifying specifically, "NOT ALL BID SOLICITATIONS REQUIRE A BID BOND. IF THERE ARE ANY QUESTIONS REGARDING BID BONDS, PLEASE CONTACT THE PROCUREMENT OFFICER".

**A2:** A bid bond is not required for this solicitation. Please refer to Article III, Section 5-D of the Solid Waste Ordinance of Oconee County for bond requirements of the awarded bidder.

- Q3:** Is it the expectation that contractor personnel man the sites during ALL open hours of operation? If so, how many currently work at each site daily? What forms of payment are they required to accept?
- A3:** Yes, that is the expectation for all the collection sites. Typically, one attendant is present at the collection sites. The Macon Highway site has two attendants on a daily basis. During peak usage times (ex. Christmas), an additional attendant is usually present at the Macon Highway site.
- Q4:** Is the contractor expected to purchase, store and maintain acceptable inventories of the PAYT bags?
- A4:** The Contractor will be responsible for maintaining the inventory and the delivery of PAYT bags.
- Q5:** What is the total annual tonnage and total annual lifts for each of these sites in order to provide a quality response to your RFP.
- A5:** The solid waste collections are currently paid per tip. Tonnage is not provided to the County. On average, there are 1,680 tips annually for solid waste.
- Q6:** How many recycling containers are serviced at each location and also what are the sizes of the containers and pick up frequency of each?
- A6:** On average, there are 10 frontload recycling containers at the sites. They are serviced once a week usually. The containers are 8 CY containers.
- Q7:** Please clarify if any proof of bond ability is required with our submittal package.
- A7:** Proof of bond ability is not required to be included in proposal submissions. Bonding will be requested of the awarded bidder.
- Q8:** Will annual CPI increases be allowed each year?
- A8:** The County will consider CPI increases, but not until year 3 of the contract.
- Q9:** How many frontload lifts on average per location?
- A9:** On average, there are 10 frontload recycling containers and 6 frontload solid waste containers at each of the smaller sites.
- Q10:** How many Roll off hauls on average per location?
- A10:** The Macon Highway site is the only site with roll off containers. There are currently 7 roll off containers at the Macon Highway site.
- Q11:** How many tons of MSW hauled?
- A11:** The solid waste collections are currently paid per tip. Tonnage is not provided to the County. On average, there are 1,680 tips annually for solid waste.
- Q12:** Who will be responsible for disposal costs?
- A12:** Disposal costs should be included in the per tip rate. If the vendor is proposing on daily operations of Sanitation, the disposal costs should be included in the monthly service charge.



## Mandatory Pre-Bid Meeting Sign-In Roster

**Requesting Department:** Public Works

**RFP Number:** 21-05-019

**Date/Time:** May 18, 2021 @ 10:00 AM

**Description:** Waste Hauling Services

**PLEASE PRINT INFORMATION & ATTACH A BUSINESS CARD**

COMPANY REPRESENTATIVE	COMPANY NAME & ADDRESS	PHONE/EMAIL
<b>Will Blanchetti</b>	<b>Republic Services</b> 51 Patrick Mill Road SW Winder, Georgia 30680	(678) 963-2810 <a href="mailto:wblanchetti@republicservices.com">wblanchetti@republicservices.com</a>
<b>Mike Devaney</b>	<b>Republic Services</b> 51 Patrick Mill Road SW Winder, Georgia 30680	(678) 963-2800 <a href="mailto:miked@republicservices.com">miked@republicservices.com</a>
<b>Bob Wolk</b>	<b>Waste Pro of Georgia Inc.</b> 1405 Danielsville Road Athens, Georgia 30601	(678) 240-4250 <a href="mailto:rwolk@wasteprousa.com">rwolk@wasteprousa.com</a>
<b>Vic Knight</b>	<b>Waste Management/ADS</b> 6962 Main Street Woodstock, Georgia 30188	(470) 5423512 <a href="mailto:vknight@wm.com">vknight@wm.com</a>
<b>Mike Viers</b>	<b>Waste Pro of Georgia Inc.</b> 1405 Danielsville Road Athens, Georgia 30601	(706) 410-5385 <a href="mailto:mviders@wasteprousa.com">mviders@wasteprousa.com</a>
<b>Wes Geddings</b>	<b>Oconee County Finance Dept.</b> 23 N Main Street Watkinsville, Georgia 30677	(706) 769-2944 <a href="mailto:wgeddings@oconee.ga.us">wgeddings@oconee.ga.us</a>
<b>Jessica Ellis</b>	<b>Oconee County Finance Dept.</b> 23 N Main Street Watkinsville, Georgia 30677	(706) 769-2944 <a href="mailto:jellis@oconee.ga.us">jellis@oconee.ga.us</a>

## **Waste Disposal Pricing**

- Bulk garbage (brought in on trucks) may be disposed of at the Macon Highway collection site/recycling center. Garbage fees are \$65 per ton, with \$9.50 minimum.
- Yard waste fees are \$35 per ton with \$9.50 minimum.
- All collection sites/recycling centers, except Macon Highway, accept checks only. Macon Highway accepts checks or credit cards. As of 1/2/12, the Macon Highway site will no longer accept cash.

### **Fees for Macon Highway Center Only**

- Bulk Solid Waste Disposal - \$65/TON (\$9.50 Minimum Charge)
- Bulk Inert Waste Disposal - \$35/TON (\$9.50 Minimum Charge)

### **Waste Reduction Guidelines for Oconee County**

- Old sofas and mattresses (brown goods) must be taken to the Macon Highway collection site (old landfill) on 441 South near Farmington (\$65/ton).
- White goods (old appliances/scrap metal) can be taken to the Macon Highway collection site and placed in the scrap pile at no charge.
- Computers and most other office equipment may be taken to the Macon Highway collection site and placed in the electronics recycling section at no charge. Televisions are not accepted for electronics recycling, they must be disposed of as solid waste.
- Inert materials (tree limbs, stumps, yard trimmings), if no other solid waste material is mixed in, can be dumped at the Macon Highway collection site for \$35/ton.
- Construction and demolition debris are accepted only at the Macon Highway collection site at the same \$65/ton fee as municipal solid waste.
- For other types of waste, or trash and debris too big for the Blue Bag, a large "roll-off" container is available at the Macon Highway collection site (\$65/ton).
- The Macon Highway site will accept scrap tires for a fee (\$5.00 each without a rim, \$7.50 each with rim); passenger vehicles only.
- Oil can be recycled at the Macon Highway and Butler's Crossing collection sites.
- All materials that cannot be recycled or reused have a disposal fee based on weight. For questions call 706-769-3915.
- Batteries: Used Ni-cad rechargeable batteries can be disposed of at the following locations: Batteries Plus 706-354-8444, and at Radio Shack 706-353-7650.





**RFP# 21-05-019  
Waste Hauling Services  
Cost Schedule**

Please use this BID RESPONSE FORM to indicate the cost for this project. Your total cost must include ALL fees, travel, and any other costs needed to complete the project.

I certify that the proposed costs(s) are accurate and reflect any applicable discounts, and that the company, which I represent, will deliver the services and related items for this proposed amount.

By submission of this response, I also certify that the RESPONDENT has read and understands all of the requirements contained in this solicitation, and agrees to be bound by all the terms and conditions contained in this solicitation without exception.

We have included all required documents required per the OWNER’S Instructions and Specifications. The RESPONDENT has availed itself of every opportunity to understand the requirements of this solicitation. Therefore, the undersigned respectfully submits this response and any attachments, if required.

**DO YOU PLAN TO SUBCONTRACT ANY PORTION OF THIS PROJECT? Yes \_\_\_\_\_ No \_\_\_\_\_**

**THE UNDERSIGNED HEREBY PROPOSES THE ATTACHED TECHNICAL AND COST PROPOSAL TO RFP# 21-04-019, ISSUED BY OCONEE COUNTY ON APRIL 20, 2021. ANY EXCEPTIONS SHALL BE CLEARLY MARKED IN THE ATTACHED COPY OF THE ITB:**

**\*\*COMPLETE THE INFORMATION BELOW IF YOUR BID INCLUDES THE COLLECTION/DISPOSAL OF SOLID WASTE & RECYCLABLES AND THE OPERATION OF THE COLLECTION SITES\*\***

<b>COLLECTION SITE OPERATION</b>
Proposed Days of Operation: (check each day) <input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday <input type="checkbox"/> Saturday <input type="checkbox"/> Sunday
Proposed Hours of Operation: Open _____ Close _____
<b>MAXIMUM RESPONSE TIME FOR EMERGENCY ‘ON CALL’ PICKUP</b>
Recyclables _____
Solid Waste _____
<b>PRICING</b>
Monthly Fee \$ _____
Written Monthly Fee _____

**\*A separate sheet may be attached if RESPONDENT wishes to add more detail cost information.**

\_\_\_\_\_  
Firm/Company - Printed

\_\_\_\_\_  
Address

\_\_\_\_\_  
Contractor/Respondent, Title – Printed

\_\_\_\_\_  
City/State/Zip Code

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Date

\_\_\_\_\_  
Email



**RFP# 21-05-019  
Waste Hauling Services  
Cost Schedule : Alternate A**

Please use this BID RESPONSE FORM to indicate the cost for this project. Your total cost must include ALL fees, travel, and any other costs needed to complete the project.

I certify that the proposed costs(s) are accurate and reflect any applicable discounts, and that the company, which I represent, will deliver the services and related items for this proposed amount.

By submission of this response, I also certify that the RESPONDENT has read and understands all of the requirements contained in this solicitation, and agrees to be bound by all the terms and conditions contained in this solicitation without exception.

We have included all required documents required per the OWNER’S Instructions and Specifications. The RESPONDENT has availed itself of every opportunity to understand the requirements of this solicitation. Therefore, the undersigned respectfully submits this response and any attachments, if required.

**DO YOU PLAN TO SUBCONTRACT ANY PORTION OF THIS PROJECT? Yes \_\_\_\_\_ No \_\_\_\_\_**

**THE UNDERSIGNED HEREBY PROPOSES THE ATTACHED TECHNICAL AND COST PROPOSAL TO RFP# 21-05-019, ISSUED BY OCONEE COUNTY ON MAY 13, 2021. ANY EXCEPTIONS SHALL BE CLEARLY MARKED IN THE ATTACHED COPY OF THE ITB:**

**\*\*COMPLETE THE PRICING BELOW IF YOUR BID DOES NOT INCLUDE OPERATION OF THE COLLECTION SITES\*\***

<b>BASE CASE-DUAL STREAM RECYCLABLE WASTE WITH COMMINGLED FIBER &amp; COMMINGLED CONTAINERS</b>	
Collection, Tipping & Transportation/Disposal Fee (Per Container)	
Commingled Fiber	\$ _____ EACH
Commingled Container	\$ _____ EACH
Maximum Response time for Emergency ‘On Call’ Pickup _____	
<b>COLLECTION &amp; DISPOSAL OF SOLID WASTE</b>	
Collection, Tipping & Transportation/Disposal Fee (Per Container)	
6 Yard Dumpster	\$ _____ EACH
8 Yard Dumpster	\$ _____ EACH
Roll-Offs	\$ _____ EACH
Maximum Response time for Emergency ‘On Call’ Pickup _____	

\*A separate sheet may be attached if RESPONDENT wishes to add more detail cost information.

\_\_\_\_\_  
Firm/Company - Printed

\_\_\_\_\_  
Address

\_\_\_\_\_  
Contractor/Respondent, Title – Printed

\_\_\_\_\_  
City/State/Zip Code

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Date

\_\_\_\_\_  
Email