



Beaufort County School District

Addendum 1

Solicitation Number: 23-016
Date Printed: February 27, 2023
Date Issued: March 27, 2023
Procurement Officer: Kaylee Yinger, NIGP-CPP, CPPB
Phone: 843-322-2349
Email: Kaylee.Yinger@beaufort.k12.sc.us

Request for Proposal (RFP)

DESCRIPTION: Armed Security Guard Services

SUBMIT OFFER BY (Opening Date & Time): April 5, 2023, at 4:00 PM EST

QUESTIONS MUST BE RECEIVED BY: March 29, 2023

NUMBER OF COPIES TO BE SUBMITTED: One (1) Original Signed; Six (6) Signed Copies and One (1) Redacted Version on USB

Offers must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior.

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

MAILING ADDRESS:

Beaufort County School District
Procurement Office
P.O. Drawer 309
Beaufort, SC 29901-0309

PHYSICAL ADDRESS:

Beaufort County School District
Procurement Office
2900 Mink Point Blvd
Beaufort, SC 29902

AWARDS & AMENDMENTS:

Award will be posted at the Physical Address stated above on or after April 5, 2023. The award, this solicitation, and any amendments will be posted at the following web address:

<https://www.beaufortschools.net/community/working-with-the-district/finance>.

You must submit a signed copy of this form with Your Offer. By submitting a proposal or bid, you agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of ninety (90) calendar days after the Opening Date.

NAME OF OFFEROR: _____ **ENTITY TYPE:** _____
(Full legal name of business submitting the offer)

AUTHORIZED SIGNATURE (Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above)

PRINTED NAME _____ **TITLE** _____

Instructions regarding Offeror's name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror above. An offer may be submitted by only one legal entity. The entity named as the Offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.

PAGE TWO
(Return Page Two with Your Offer)

HOME OFFICE ADDRESS (Address for Offeror's home office/ Principal place of business):	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent):
PHONE NUMBER:	
EMAIL ADDRESS:	

PAYMENT ADDRESS (Address to which payments will be sent):	ORDER ADDRESS (Address to which all purchase orders will be sent):
<input type="checkbox"/> Payment Address Same as Home Office Address	<input type="checkbox"/> Payment Address Same as Home Office Address
<input type="checkbox"/> Payment Address Same as Home Notice Address (Check one only)	<input type="checkbox"/> Payment Address Same as Notice Address (check one only)

ACKNOWLEDGEMENT OF AMENDMENTS:	<u>Amendment Number</u>	<u>Amendment Issue Date</u>
Offeror acknowledges receipt of amendments by indicating amendment number and its date of issue.		

MINORITY PARTICIPATION- Are you a Minority Business Enterprise: Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please include a copy of your certification.

QUESTIONS AND ANSWERS:

1. Who is the incumbent contractor?
Coastal Security Services Inc.
2. What is the value of their contract?
This information is available through a Freedom of Information Act (FOIA) request.
3. What hourly rate are they paying ASGs and Supervisors?
This information is available through a Freedom of Information Act (FOIA) request.
4. Is BCSD happy with their work?
BCSD has no issues with the current vendor.
5. How many guards have they deployed?
Currently guards are posted at 18 campuses with 2 supervisors.
6. The question deadline is March 29, when will the answers be posted? Will the proposal submission deadline be postponed allowing for incorporating the answers and the proposal printing and delivery?
Questions will be answered and posted before the bid opening date. BCSD does not plan to extend the deadline for bids due at this time.
7. RFP, pg. 23 states:
The Offeror and/or his/her employees performing service under the terms of a contract resulting from this solicitation must undergo a security background investigation. Upon contract signing, a listing of personnel assigned to each school will be submitted along with the following information:
 - a) Full name of individual
 - b) Sex
 - c) Birthdate
 - d) Social Security Number

and

RFP, pg. 25 states in part:

4.0.1.5. Firm Information....Proposed personnel assigned to project along with resumes. Which is accurate? Must we include resumes in the proposal?

These are two different sections of the solicitation. 3.2.2 states background checks will be conducted upon contract signing for anyone proposed to be assigned to a school. Section 4.0.1.5 is information that must be submitted with the proposal in order to be considered. The resumes of the proposed personnel currently working for your firm (i.e., dedicated account manager, supervisor etc.) assigned to BCSD must be submitted as part of your proposal.

8. RFP, pg. 52 states:

W/MBE Compliance

Potential bidders must demonstrate their process for contracting or utilizing businesses as subcontractors or suppliers for work on projects undertaken is open to businesses regardless of race, gender, or ethnicity, by fulfilling one (1) of three (3) alternative eligible bidder categories.

- Documentation of prior M/WBE on projects undertaken in South Carolina during the previous two (2) years at the level of availability.
- Documentation of prior good faith outreach efforts on all projects undertaken in South Carolina during the previous two (2) years.
- Commitment to future good faith outreach efforts in all projects undertaken in South Carolina.

If a company is a certified minority firm or does not intend to subcontract any of the work, must it submit a Business Utilization Report?

Your firm will sign the report with no subcontractors listed if you do not intend to use any.

9. RFP pg. 1 states:

NUMBER OF COPIES TO BE SUBMITTED:

Submit One (1) Redacted Version on USB.

Please clarify the purpose of the redacted version of the proposal. Is it to protect company proprietary information or to provide BCSD with anonymous proposals for peer review?

The purpose of redacted proposals is to protect the firm's proprietary and confidential information if your proposal was requested through a public FOIA request.

10. RFP, pg. 1 states:

NUMBER OF COPIES TO BE SUBMITTED:

Submit One (1) Redacted Version on USB.

One (1) Original Signed; Six (6) Signed Copies and One (1) Redacted Version on USB

In contrast, RFP pg. 18 states:

2.1.5 MAGNETIC MEDIA -- REQUIRED MEDIA AND FORMAT (MAR 2015)

Each electronic copy must be identical to the original hard copy.

Please clarify if on Magnetic Media offerors should submit a copy that is identical to the original hard copy or the redacted version or both?

Both

Please clarify if electronic submission of the redacted version is mandatory.

Redacted is required. If you choose to submit a non-redacted version, BCSD will be responsible for removing, to the best of their knowledge, any proprietary or confidential information before fulfilling a FOIA request for your proposal.