

**BROWARD COUNTY HOUSING AUTHORITY
SOLICITATION NUMBER RFP 22-311
REQUEST FOR PROPOSAL
GENERAL LEGAL SERVICES**

Fee Proposal Form - EXHIBIT F

In addition to the attorney's fees, BCHA will be responsible for the payment of any and all filing fees, service fees, costs, and expenses associated with eviction litigation.

FIRM may bill BCHA for reasonable and ordinary actual expenses, including, but not limited to, Westlaw and other legal research aids, postage and copying costs, facsimiles, messenger services, and court costs, which will include but not be limited to, filing fees, service of summons, service of subpoenas, witness fees (including expert witness fees), court reporter fees, etc. Billings for expenses shall be accompanied by supporting documentation of costs incurred.

Retainer: Please provide a fixed monthly retainer fee for services expected to be performed, as stated in section 7. Scope of Work, subsection Routine General Legal Services, added via Addendum No. 1.

Fixed Monthly Retainer Fee			
Contract Year 1 and 2 (initial two-year award)	Contract Year 3 (optional renewal)	Contract Year 4 (optional renewal)	Contract Year 5 (optional renewal)

Hourly Billing: Please provide the dollar amount of fixed and/or hourly fees and costs your firm will charge for providing non-routine legal services. (Please identify the hourly rate of each attorney and support personnel).

Non-Routine Services Hourly Fees				
Position	Year 1 and 2 (initial two-year award)	Year 3 (optional renewal)	Year 4 (optional renewal)	Year 5 (optional renewal)
Lead Attorney				
Partners				
Associates				
Paralegals				
Of Counsel				
Other				

Evictions: Please quote a flat fee for eviction cases that result in the entry of a default judgment and for those that are resolved at mediation. For eviction cases that go to trial without mediation or after mediation please quote a flat fee plus an hourly rate.

Eviction Cases that Result in the Entry of a Default Judgment:				
	Year 1 and 2 (initial two-year award)	Year 3 (optional renewal)	Year 4 (optional renewal)	Year 5 (optional renewal)
Flat Fee:				
Eviction Cases that are Resolved at Mediation:				
	Year 1 and 2	Year 3	Year 4	Year 5
Hourly Rate:				
Eviction Cases that go to Trial without Mediation:				
	Year 1 and 2	Year 3	Year 4	Year 5
Hourly Rate:				
Eviction Cases that go to Trial after Mediation:				
	Year 1 and 2	Year 3	Year 4	Year 5
Hourly Rate:				

The person signing this form must be a person authorized to bind the Law Firm contractually. An original signature must be signed in ink, preferably in a color other than black. Signature stamps are not acceptable. The undersigned certifies that he/she has the authority to sign and bind the firm or company to the services to be performed within the fees proposed.

Signature: _____ Date: _____

Printed Name: _____ Title: _____

Firm/Company: _____

Telephone Number: _____ FEID #: _____

Email: _____